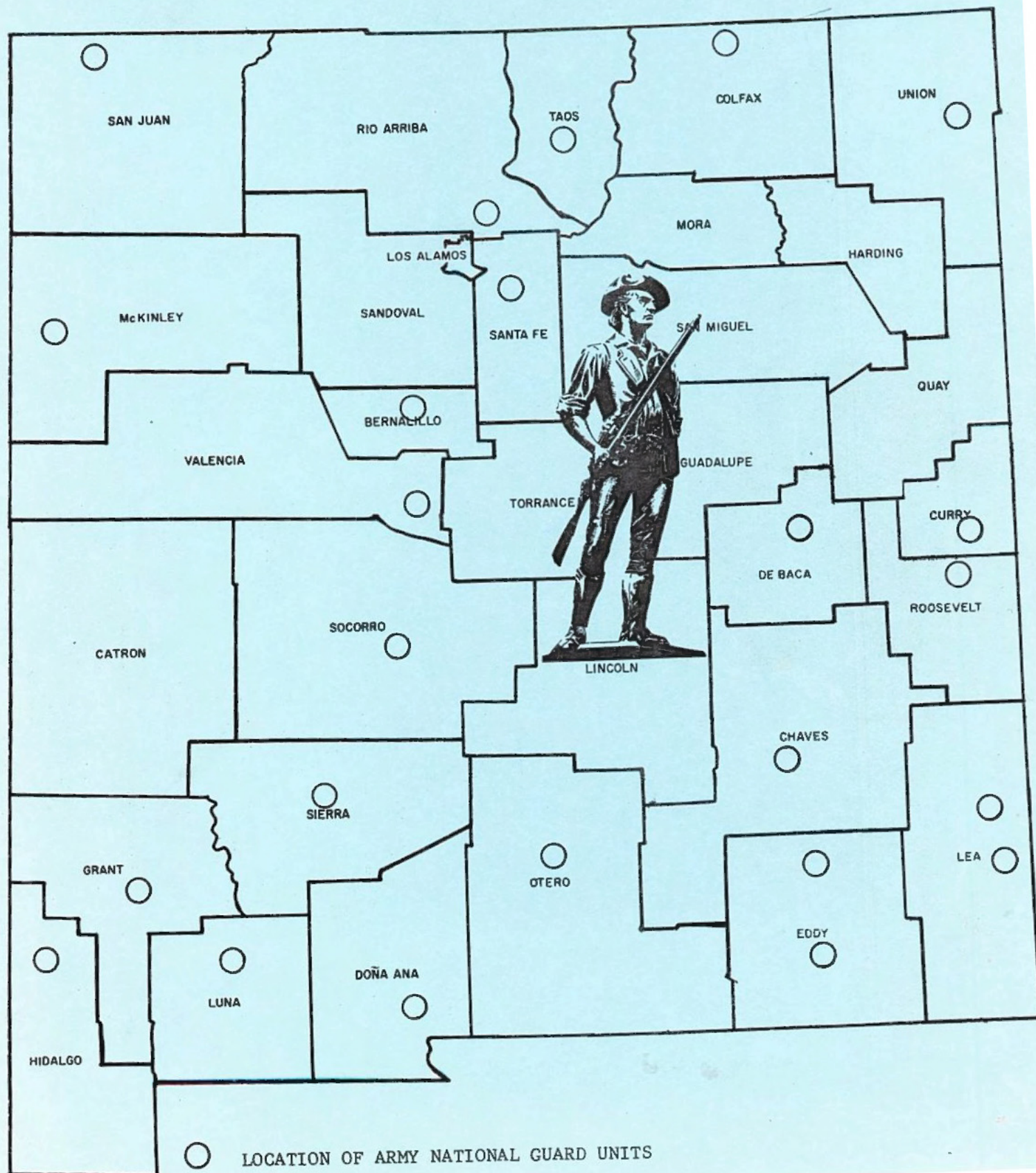


# NEW MEXICO

## Office of Military Affairs

### Biennial Report 1979-1980











STATE OF NEW MEXICO  
OFFICE OF MILITARY AFFAIRS  
MILITARY DIVISION  
SANTA FE 87501

FRANKLIN E. MILES  
MAJOR GENERAL  
THE ADJUTANT GENERAL

NMAG

5 January 1981

Honorable Bruce King  
Governor of New Mexico and  
Commander-In-Chief  
New Mexico National Guard  
Santa Fe, New Mexico 87503

Sir:

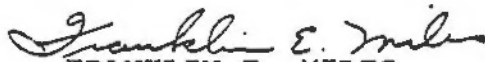
The Biennial Report of the Office of Military Affairs for  
Fiscal Year 1979 and 1980 is respectfully submitted.

The report contains a summary of major activities of the  
New Mexico National Guard, Office of Civil Emergency  
Preparedness and the Veterans Approval Agency for the  
past two fiscal years.

As the report reflects, we continue to accomplish our State  
and Federal missions in an excellent manner. Our significant  
achievements in the areas of personnel, recruiting, training,  
logistics and maintenance serve to stimulate us to set even  
higher standards of performance for the coming years.

We wish to express our thanks and appreciation to you and  
your administration for the support you have provided this  
office.

Respectfully yours.

  
FRANKLIN E. MILES  
Major General, NMARNG  
The Adjutant General





HONORABLE BRUCE KING  
Governor of New Mexico  
and  
Commander-In-Chief, New Mexico National Guard



## TABLE OF CONTENTS

|   |     |
|---|-----|
| MISSION.....  | 1   |
| PERSONNEL/ADMINISTRATIVE SUPPORT DIVISION.....          | 2   |
| TECHNICIAN PERSONNEL OFFICE ARMY/AIR.....               | 18  |
| PLANS, OPERATIONS AND TRAINING.....                     | 24  |
| US PROPERTY AND FISCAL OFFICER FOR NEW MEXICO.....      | 52  |
| FACILITY MANAGEMENT OFFICE.....                         | 64  |
| STATE MAINTENANCE OFFICE.....                           | 71  |
| STATE SAFETY OFFICE.....                                | 82  |
| ARMY AVIATION.....                                      | 90  |
| HUMAN RELATIONS/SOCIAL ACTIONS & EQUAL OPPORTUNITY..... | 95  |
| NEW MEXICO AIR NATIONAL GUARD.....                      | 98  |
| FINANCE SECTION.....                                    | 117 |
| CIVIL EMERGENCY PREPAREDNESS DIVISION.....              | 130 |
| VETERANS APPROVAL DIVISION.....                         | 139 |



# ADJUTANTS GENERAL OF THE TERRITORY OF NEW MEXICO

|           |                     |           |                      |
|-----------|---------------------|-----------|----------------------|
| 1861-1865 | Charles P. Clever   | 1881-1883 | Max Frost            |
| 1865-1867 | John Gwyn           | 1883-1889 | Edward L. Bartlett   |
| 1867-1868 | Charles P. Clever   | 1889-1890 | E. W. Wyncoop        |
| 1868      | John T. Russell     | 1890-1893 | Winfield S. Fletcher |
| 1868      | George W. Cook      | 1893-1897 | G. W. Knaebel        |
| 1868-1870 | James M. Wilson     | 1897-1898 | H. B. Hersey         |
| 1870-1871 | William L. Rynerson | 1898-1905 | William H. Whiteman  |
| 1871      | Anastacio Sandoval  | 1905-1909 | A. P. Tarkington     |
| 1871-1873 | W. M. Giddings      | 1909-1910 | Reuben A. Ford       |
| 1873-1880 | Thomas S. Tucker    | 1910-1912 | A. S. Brookes        |
| 1880-1881 | J. Howe Watts       |           |                      |

# ADJUTANTS GENERAL OF THE STATE OF NEW MEXICO

|           | <u>Name</u>         | <u>State Rank</u> | <u>Federally<br/>Recognized Rank</u> |
|-----------|---------------------|-------------------|--------------------------------------|
| 1913-1917 | Harry T. Herring    | Brigadier General | Colonel                              |
| 1917-1920 | James B. Baca       | Brigadier General | Colonel                              |
| 1921-1922 | Henry Rolf Brown    | Brigadier General | Colonel                              |
| 1923-1925 | John W. Skipwith    | Brigadier General | Colonel                              |
| 1925-1926 | Vincent Jaeger      | Brigadier General | Colonel                              |
| 1927      | James Baca          | Brigadier General | Colonel                              |
| 1927-1931 | W. G. Haltusen      | Colonel           | Colonel                              |
| 1932-1934 | Osborne C. Wood     | Brigadier General | Colonel                              |
| 1935-1944 | Russell C. Charlton | Brigadier General | Colonel                              |
| 1944-1946 | Ray Andrews         | Brigadier General | None                                 |
| 1946-1957 | Charles G. Sage     | Major General     | Major General                        |
| 1957-1958 | Emmanuel Schifani   | Major General     | Major General                        |
| 1959-1974 | John P. Jolly       | Major General     | Major General                        |
| 1974      | Franklin E. Miles   | Major General     | Major General                        |

| <u>UNIT DESIGNATION</u>  | <u>LOCATION</u> | <u>COMMANDER</u>         |
|--------------------------|-----------------|--------------------------|
| HHD, NMARNG              | Santa Fe        | MG Franklin E. Miles     |
| Det Commander            |                 | CPT Theron Bond          |
| USARNG CAC HQ            | Santa Fe        | COL William E. Fields    |
| HHB, 111th ADA Bde       | Albuquerque     | BG Herbert T. Taylor     |
| Btry Commander           |                 | CPT George M. Flattely   |
| HHB, 1st Bn (AW) (SP)    | Roswell         | LTC Randle S. Easley     |
| Btry Commander           |                 | CPT Daniel Gibson        |
| Btry A, 1st Bn           | Roswell         | 1LT Rodney L. Sanders    |
| Btry B, 1st Bn           | Carlsbad        | CPT David B. Brown       |
| Btry C, 1st Bn           | Lovington       | CPT Larry J. Cihacek     |
| Det 1, Btry C, 1st Bn    | Artesia         | 1LT Terry Hill           |
| Btry D, 1st Bn           | Hobbs           | 1LT Peter M. Turner      |
| HHB, 2nd Bn (AW) (SP)    | Las Cruces      | LTC Miguel Frietze, Jr   |
| Btry Commander           |                 | CPT Jimmy R. Gomez       |
| Btry A, 2nd Bn           | Silver City     | CPT Karl C. Thompson     |
| Det 1, Btry A, 2nd Bn    | Lordsburg       | 1LT Victor M. Maestas    |
| Btry B, 2nd Bn           | Deming          | CPT Joseph Torrez        |
| Det 1, Btry B, 2nd Bn    | T or C          | 2LT Stanley A. Bush      |
| Btry C, 2nd Bn           | Socorro         | CPT Ronald J. Sinclair   |
| Btry D, 2nd Bn           | Alamogordo      | CPT Dana E. Carden       |
| HHB, 3rd Bn (AW) (SP)    | Albuquerque     | LTC Bert G. Barns        |
| Btry Commander           |                 | 1LT Mark Dow             |
| Btry A, 3rd Bn           | Albuquerque     | CPT Michael A. Martin    |
| Btry B, 3rd Bn           | Belen           | CPT Bernardo G. Iorio    |
| Btry C, 3rd Bn           | Gallup          | CPT Thomas W. McGrane    |
| Det 1, Btry C, 3rd Bn    | Farmington      | 1LT Richard N. Arnold    |
| Btry D, 3rd Bn           | Albuquerque     | CPT Jimmie M. McDonald   |
| HHB, 4th Bn (AW) (SP)    | Tucumcari       | LTC Albert A. Bach       |
| Btry Commander           |                 | 1LT Carlos A. Archibeque |
| Btry A, 4th Bn           | Raton           | CPT Marvin R. Fleming    |
| Det 1, Btry A, 4th Bn    | Clayton         | 2LT John M. Rudolph      |
| Btry B, 4th Bn           | Springer        | CPT David Gallegos       |
| Det 1, Btry B, 4th Bn    | Taos            | 2LT Jose G. Cordova      |
| Btry C, 4th Bn           | Portales        | CPT Mark T. Coleman      |
| Btry D, 4th Bn           | Clovis          | CPT Bill L. Burkett      |
| HHD, 515th Maint Bn      | Santa Fe        | LTC Bobby V. Carman      |
| Det Commander            |                 | CPT Alfred M. Garcia, Jr |
| 642nd Maint Co           | Las Cruces      | CPT Raymer W. Shaw       |
| 3631st Maint Co          | Santa Fe        | CPT Thomas J. Stetina    |
| Det 1, 3631st Maint Co   | Espanola        | 2LT Bonifacio I. Vasquez |
| 720th Trans Co           | Las Vegas       | CPT Jose E. Aragon       |
| 110th Maint Det          | Santa Fe        | CW4 John H. Lloyd        |
| 390th Maint Det          | Santa Fe        | CW4 John G. Boydston     |
| 136th PA Det             | Santa Fe        | MAJ Henry B. Boxberger   |
| 200th ADA Det            | Las Cruces      | 2LT Douglas K. Fish      |
| 209th ADA Det            | Fort Sumner     | 2LT Victoria M. Chavez   |
| 744th Med Det (Gen Disp) | Albuquerque     | MAJ James F. Buckman     |
| 717th Med Det (Hel Amb)  | Santa Fe        | CPT George Faulhaber     |



## MISSION

### NEW MEXICO NATIONAL GUARD

#### Federal

In time of national emergency, the federally-recognized units of the State military forces can be mobilized for active duty by the President of the United States. Their prime federal mission is to provide a reserve force that is trained, organized and equipped according to Department of Defense guidelines. The force must be capable of participating effectively in combined military operations with regular military forces of the United States.

#### State

In the event of natural disaster, civil disturbance or other emergency, the State military units are available to provide assistance to local authorities on order of the Governor. The State mission is to provide units organized, equipped and trained to function effectively in the protection of life and property and the preservation of peace, order and public safety under competent orders of Federal or State authorities.

PERSONNEL/ADMINISTRATIVE SUPPORT DIVISION

- I. MISSION
- II. ORGANIZATION
- III. ADMINISTRATIVE SERVICES SECTION
  - Enlisted Branch
  - Reports Branch
  - Publications Branch
  - Reproduction & Mail Services Branch
- IV. OFFICER PERSONNEL MANAGEMENT SECTION
- V. RECRUITING AND RETENTION SECTION
- VI. STATISTICAL ANALYSIS OF PERSONNEL/ADMINISTRATIVE SUPPORT



## I. MISSION

The mission of the Personnel/Administrative Support Division is to advise, assist, and support the Adjutant General in the areas of Military Personnel Management, Personnel Procurement, Records Management, Forms and Publications Management, Reports Control and Standardization, and Personnel and Administrative Training.

## II. ORGANIZATION

The Personnel/Administrative Support Division is under the direct supervision of the Military Personnel Officer (GS-13), who is the principal advisor to the Adjutant General in the areas of Personnel and Administration. The Division is organized into three major sections, each possessing clearly delineated areas of responsibility, and each under the control of a supervisory technician who reports directly to the Military Personnel Officer. The three major sections are the Administrative Services Section, the Officer Personnel Management Section and the Recruiting and Retention Section. A secretary is assigned to the division to provide clerical assistance to the Military Personnel Officer.

## III. ADMINISTRATIVE SERVICES SECTION

The Administrative Service Section is headed by the Chief of Administrative Services in the grade of GS-9. The section is further broken down into the Enlisted Branch, the Reports Branch, Publications Branch, and the Reproduction/Mail Service Branch.

The Enlisted Branch consists of the Military Personnel Technician (GS-7), who is the branch chief and two Personnel Clerks who assist him in the area of Enlisted Personnel Management.

The Reports Branch consists of the Reports Clerk (AS), who is the Branch Chief and of an Orders Clerk who assists in the area of recordkeeping and reporting.

The Publications Branch is staffed by a full-time Publications Officer (GS-7) who is the principle advisor to the Military Personnel Officer in the area of publications.

The Reproduction/Mail Services Branch is headed by the Printer/Supervisor and is staffed by two Offset Press Operators. The Printer/Supervisor is the principle advisor to the Military Personnel Officer in the area of reproduction and mail services.

## Mission

The mission of the Administrative Services Section is to assist the Military Personnel Officer in the areas of Enlisted Personnel Management, Personnel Recordkeeping, Reports Control and Standardization, Files Management, SIDPERS, authentication, preparation, publication, and distribution of all orders as required by the Adjutant General; provide publications support to all units of the New Mexico Army National Guard and technical advise and assistance in this area to the Military Personnel Officer; provide reproduction services and the dissemination of these items to all units and activities. It also provides correspondence management, including quantity and quality control as well as postal services for the Office of Military Affairs.

## Enlisted Branch

The Enlisted Branch is responsible for assignment and re-assignment, promotions and reductions, evaluations, separations, decorations and awards, and the maintenance of enlisted personnel records. In addition, the branch is tasked with the custody and maintenance of all administrative files and records of the Office of Military Affairs, dating back to the Territorial Militia of 1860.

## Reports Branch

The Reports Branch is responsible for Reports Control and Standardization services, SIDPERS, Files Management to include initiation, storage, and disposition. In addition, the branch prepares, authenticates, publishes and distributes all Orders pertaining to members of the New Mexico Army National Guard.

The Administrative Services Section has established and maintains an Automated Data Personnel System for both Officers and Enlisted personnel. Four punch cards are maintained for each officer and three for each enlisted person in the New Mexico Army National Guard. Each card contains basic data for each individual.

This system provides readily accessible information on personnel statistics, personnel accountability and strength, and other information required by higher headquarters on a timely basis. It also serves to provide unit commanders with accurate and immediately available personnel information necessary for effective and efficient personnel utilization and management programs at subordinate command levels.



The positive effects of this automated administrative system have also been felt in the areas of budget preparation, fiscal administration and pay, personnel programming, training facility utilization and other miscellaneous functions required by the Legislature, the Congress, National Guard Bureau, Department of the Army and the Department of Defense.

The implementation of this system has increased the efficiency and effectiveness of the Personnel and Administrative Support Division and has significantly improved the degree of support provided by this office to the personnel of the New Mexico Army National Guard.

#### Publications Branch

The Publications Branch provides publications management services to include the procurement, storage, and distribution of all publications, blank forms, and miscellaneous administrative materials available from Federal, State and commercial sources. In the last year the section has received approximately 20 tons of materials from these sources and has stocked and distributed these materials as necessary.

The publications officer also functions in the area of stock control, by maintaining an accurate recording system of publications available, by stocking an adequate supply of publications for future requirements necessary to support all NMARNG organizations.

This branch is also responsible for the monitoring of the pinpoint distribution system, and has expanded its role in this respect considerably in the last two years. Through the conversion of the manual type of requisitioning system into the implementation of a new type of automated data processing system known as AUTODIN, the section has brought to minimum the publications procurement paperwork necessary at the battalion and unit level.

Under the AUTODIN system, the workload in requisitioning has been taken off the shoulders of administrative/supply technicians at the unit level and has been centralized at the State level under the supervision and control of the publications officer. Under this system the old typewritten requisitioning system at the unit level has been reduced to a simple penciled in request which is forwarded through channels to the State publications officer. After reviewing, he requests the proper data card for each item and submits these cards to the AUTODIN for processing. Requests are reviewed and processed at depot level and feedback is received by the publications branch via AUTODIN, who then relays the appropriate information to the unit. Under this system the publications required are then submitted to the requesting unit, thus insuring maximum efficiency and administrative/logistical support.

The publications branch has continued to provide effective and efficient publications support to all units of the New Mexico Army National Guard and continues to keep up with all technical requirements and procedures designed to maintain a high level of professionalism.

#### Reproduction/Mail Services Branch

The Reproduction/Mail Services Branch provides printing services for the Department, to include the printing of orders, handbooks, circulars, regulations and documents necessary for the dissemination of command and administrative information to the units. In order to accomplish this mission, the branch utilizes a number of up-to-date printing and copying machines, which have replaced the old stencil-type reproduction systems, thus reducing the workload for the units and allowing the section to increase their efficiency.

The section is also tasked with providing distribution and postal services for the department. In this regard all correspondence and items to be sent out are picked up, packaged, addressed and mailed by the section on a regular and timely basis.

The section has expanded its services by providing assistance in projects such as view-graph construction, pamphlet design, and graphics. This additional services serve to enhance and supplement projects undertaken by other sections and divisions in the area of advertising and training aids.

The reproduction/mail services branch continues to remain a key element in the distribution, administration and information support functions of the personnel/administrative division and continues to provide the best and most modern services available in this area.

#### IV. OFFICER PERSONNEL MANAGEMENT SECTION

##### Organization

The Officer Personnel Management Section is headed by the Officer Personnel Readiness Manager (GS-11), who is the principle advisor to the Military Personnel Management Officer in the areas of Officer and Warrant Officer Personnel Management. He is assisted by a State Personnel Officer, a Military Personnel Technician (GS-7) and a State Secretary.

##### Mission

The mission of the Officer Personnel Management Section is to assist the Military Personnel Management Officer in the area

of Officer Personnel Management, Career Development, implementation of the Department of the Army Officer Personnel Management System, custody and maintenance of officer records and other Officer Personnel Actions to include: assignment and reassignment, promotions and reductions, evaluations, decorations and awards, and separations.

In the past two fiscal years the Officer Personnel Management Section has made significant strides in setting up and implementing a very effective and efficient system of Officer Personnel Management which has had favorable short and long term effects.

All New Mexico Army National Guard officers have been counseled in career planning and management, and the OPM Section has been actively involved in researching data on all officers and has constructed an up-to-date OPMS File on each officer which contains information on his military record, civilian career, education and military career aspirations. The result of these counseling and information handling procedures has been to maximize the efficiency of Officer Personnel Management Services throughout the NMARNG and to provide better career planning and assistance services to all officers.

The OPM section has also been actively involved in the area of officer procurement. In the last two years with OCS production declining, the Guard has had to look at other officer procurement sources to fill the gap. The source that has proven most effective is ROTC, which under a new provision, allows college ROTC students who have completed the program to be commissioned in the Army National Guard while still in college. Through the efforts of the Military Personnel Management Officer and the Officer Personnel Readiness Manager, a number of ROTC cadets have been appointed officers in the New Mexico Army National Guard, thus increasing our officer strength and offsetting ROPA losses.

The OPM section has actively worked with the colleges throughout New Mexico on a new program called the Simultaneous Membership Program. This new program allows individuals to be members of both the Army National Guard and the Reserve Officer Training Corps at the same time. The intent of SMP is to help bolster advanced ROTC enrollment and provide more officers for appointment in the ARNG. A pleasant side effect of the SMP is these individuals count towards enlisted strength for mobilization during their officer training.



The increased use of automated data processing in the area of OPMS has also served to facilitate a more timely and accurate filing and reporting officer personnel system, which compliments the Officer Personnel Management system.

The advances made by the Officer Personnel Management Section in the last two years have been significant and will continue to have positive effects on officer retention, quality, specialization and professionalism.

## V. RECRUITING AND RETENTION SECTION

### Organization

The Recruiting and Retention Section was organized in August 1971 due to the declining strength of the Army National Guard throughout the nation, as a result of the elimination of the draft.

The section was reorganized to provide the establishment of a federally funded Full Time Recruiting Force to more effectively meet the increased attrition and needs brought about by the Volunteer Army.

The Recruiting and Retention Section is headed by the Recruiting and Retention Manager (GS-11) who is the principle advisor to the Adjutant General and the Military Personnel Officer in the areas of Recruiting and Retention. He is assisted by an active duty administrative staff, consisting of a Recruiting and Induction Officer (W-4), Operations Sergeant Major (SGM), and an Administrative Specialist (SP5). Actual recruiting is accomplished by eleven enlisted active duty production recruiters located in five recruiting areas throughout the State. Counseling and liaison assistance is provided by a National Guard Career Counselor at the Armed Forces Examining and Entrance Station in Albuquerque, New Mexico.

### Mission

The Recruiting and Retention Section is charged with the responsibility of formulating, planning and implementing all NMARNG Recruiting and Retention Programs, so as to attain and maintain the priority aggregate strength assigned to the State of New Mexico by the National Guard Bureau. The Adjutant General has given this mission the number one priority for the New Mexico National Guard, with the realization that the Guard is a people as well as a mission oriented organization.

## Training

Recruiter training seminars were conducted in FY 1978 and FY 1979 for the purpose of training unit part-time recruiters from throughout the state, and to orient our Full Time Recruiting Force in the new programs and aspects of Recruiting and Retention. These seminars have resulted in a valuable exchange of information, ideas, and techniques, thus helping the recruiter and the program to adapt to new and everchanging problems and policies.

## Recruiting and Retention Production

New Mexico continues to be one of the national leaders in recruiting and retention. This has been accomplished through a vigorous on-going recruiting effort at all levels of command.

While the responsibility for individual unit recruiting is still in the hands of the unit commander, the Full Time Recruiting Force has supplemented unit recruiting in a way as to increase and maximize the use of resources in the areas of recruiting and retention.

According to the latest figures available from the National Guard Bureau, New Mexico currently leads the nation in Full Time Recruiter Production rates. Each recruiter is averaging 9.8 new accessions per month.

At the time of this reporting, New Mexico was at 100.7% of its assigned priority aggregate strength, which ranks it sixth in the nation. This is particularly significant, in that our state is the only western state which has over 100% of its assigned strength.

Priority has been placed in the area of recruiting non-prior service personnel, with emphasis on targeting high school juniors, seniors, graduates and college students. Since they are under a six-year obligation upon enlistment, these are the accessions that will most benefit our long-range strength posture.

In order to assist us in reaching the non-prior service individuals, a number of new programs have been implemented with the consent and the support of the National Guard Bureau. Notable among these is the accelerated 16F program, sponsored by Fort Bliss, which allows high school students and seasonal workers to complete basic and advanced individual training in the summer between school years. The Split Option Training Program will also assist us in procuring non-prior service personnel, in that it will allow students and seasonal workers

to complete basic training one summer and advanced individual training the next summer. The civilian acquired skills program and the female recruiting program have also aided us in achieving non-prior service personnel. The flexibility which these programs provide us to pay certain enlistees up to 180 days prior to basic training will help us immensely in non-prior service procurement.

The simultaneous membership program is another new option which allows an individual guardsman to become a member of college ROTC while at the same time continue his guard membership. In this program he receives benefits from both organizations which include ROTC educational scholarship and National Guard pay and training for guard participation.

The recruiting of prior-service personnel has been affected with the recent restrictions imposed by National Guard Bureau with regard to assignment, promotion, and retention of prior-service personnel. These restrictions have meant that a prior-service enlistee must be placed in a position compatible in rank and specialty within a year of enlistment. Since many of our prior-service accessions were in the grades of E-5 or higher and our authorization for carrying these personnel in an excess status has now been limited, we cannot hope to retain many of these individuals from a long-range standpoint. In the future we will be unable to depend as heavily as we have in the past on prior-service accessions. Our recruiting efforts will focus on procurement of non-prior service personnel as the only hope of maintaining our long-range strength posture.

In order to support our overall recruiting efforts the Recruiting and Retention Section has established recruiting programs in area high schools and universities, as well as establishing a recruiting advertising campaign through speaking engagements, public service announcements, presentations and involvement in community activities.

The utilization of the Armed Forces Examining Entrance Stations for testing, physicals, and qualifying individuals has allowed us to more efficiently and effectively process individuals on a timely basis. The positive effect of AFEEES utilization has shown to be beneficial from a quantity, quality and fiscal standpoint. This insures our getting more and better qualified enlistees, as well as saving on processing costs through the maximum utilization of government facilities.



In addition to recruiting, retention is very important to the maintenance of strength throughout the state. The best recruiting programs cannot be effective unless individuals, once enlisted, are kept in the Guard.

For this reason, a concerted effort has been undertaken to maintain and improve our retention rates. A retention program has been developed and a retention specialist (unit career counselor) has been assigned at battalion level. The job of this individual is to counsel every Guardsman on a continuing basis in order to pinpoint possible retention problems, to encourage all unit members to remain in the New Mexico Army National Guard, and to educate personnel as to the programs, policies, benefits, and incentives available to the National Guard.

With the increased success of our Recruiting and Retention Programs, our goal is to keep New Mexico over 100% in priority strength during the upcoming fiscal year and to maintain this strength in the future. We feel that this is a realistic goal, and that New Mexico will continue to lead the nation in this effort.

In addition to recruiting and retention, this section is also charged with the responsibility of public affairs and community and public relations in support of the New Mexico Army National Guard. Various projects are coordinated through this section which not only contribute to the health and well-being of communities, but tend to build team work, high morals and esprit-de-corps among our units. Projects which the New Mexico Army National Guard has participated are as follows:

1. Annual Christmas dinners for Guard members and their families.

2. Children's parties at National Guard Armories.

3. Honor Guard and Burial Details are furnished in communities throughout the State for events such as patriotic celebrations, high school homecoming parades, graduation exercises, conventions, and firing squads for military funerals on a voluntary basis.

4. Blood Donor Program. This has been an on-going, year-round program whereby Blood Services of Albuquerque arranged through this office to visit every National Guard unit in the State on a periodic schedule and asks for blood donors. The Adjutant General urges every Guard unit to support this program and response has been most gratifying.

5. March of Dimes Campaign. This is another program which has the full support of the Adjutant General. The response to this worthwhile project has also been most gratifying.

6. Physical Training. In an effort to promote physical conditioning in the New Mexico National Guard, several competitive sports have been instituted which help Guard personnel stay in condition in order to be able to pass the required annual physical proficiency test.

- a. Annual All-Guard basketball tournament.
- b. The National Guard Olympics.
- c. Bowling teams.
- d. Softball teams.
- e. Annual track and field events.
- f. Individual conditioning programs.

The highlight of the physical training program is having to run four miles in less than 60 minutes. Every Guard member must do this once annually as a condition for remaining in the Guard.

7. Muscular Dystrophy Association. This project is probably the most appreciated by Guardsmen due to tremendous personal dedication and participation. Guardsmen get involved with taking care of children from New Mexico communities who have been stricken with this disease. In addition, several fund raising events, such as the National Guard Olympics have raised several thousand dollars in support of Muscular Dystrophy. This effort concludes annually with Guardsmen assisting in the Annual Jerry Lewis Fund Raising Telethon. This program involves approximately 200 Guardsmen annually, in supporting it in one form or another. It is anticipated that Guard participation will increase more in years to come.

#### Incentives and Programs

As the New Mexico National Guard continues with its recruiting and retention program under the One Army policy, we find that we must compete with every other military service in trying to attract enlistments. In trying to sell the Guard enlistment program the question of incentives for Guard offers the Servicemen's Group Life Insurance for Reservists (low cost

life insurance) and retirement pay (minimum 20 years service) at age 60. The other services offer such incentives as enlistment-reenlistment bonus, GI educational benefits, free medical coverage, PX and Commissary privileges, plus retirement pay for 20 years service regardless of age.

With this in mind, incentives for Guard membership have become a prime concern. If the Guard is to attract a high caliber of qualified young men and women, New Mexico must push for legislative action which will offer some type of tangible state supported benefits.

At this point and time, it is suggested that an educational benefit might be looked at such as free tuition to attend any State supported college or university, for four years, providing an individual enlists for a six year period.

Incentive programs are of the utmost importance if New Mexico is to continue to maintain its mandated strength of highly qualified individuals, trained and ready to perform its State and Federal missions.

#### VI. STATISTICAL ANALYSIS OF PERSONNEL/ADMINISTRATIVE SUPPORT

##### Priority Authorized Strength

Priority aggregate strength of the New Mexico Army National Guard are assigned by the National Guard Bureau.

A strength analysis by unit for the last two fiscal years is indicated below.

| <u>FY 1979</u> |                 |             |                         |             |                 |             |                  |             |
|----------------|-----------------|-------------|-------------------------|-------------|-----------------|-------------|------------------|-------------|
| <u>UNIT</u>    | <u>OFFICERS</u> |             | <u>WARRANT OFFICERS</u> |             | <u>ENLISTED</u> |             | <u>AGGREGATE</u> |             |
|                | <u>AUTH</u>     | <u>ASGD</u> | <u>AUTH</u>             | <u>ASGD</u> | <u>AUTH</u>     | <u>ASGD</u> | <u>AUTH</u>      | <u>ASGD</u> |
| HHD, NMARNG    | 45              | 49          | 10                      | 18          | 44              | 97          | 99               | 164         |
| Comd & Cont    | 20              | 19          | 1                       | 1           | 47              | 37          | 68               | 57          |
| HHB, 111th     | 29              | 29          | 9                       | 8           | 63              | 62          | 101              | 98          |
| HHB, 1st       | 11              | 10          | 3                       | 2           | 94              | 101         | 108              | 113         |
| A, 1st         | 6               | 6           | 0                       | 0           | 132             | 144         | 138              | 150         |
| B, 1st         | 6               | 6           | 0                       | 0           | 132             | 114         | 138              | 119         |
| C, 1st         | 6               | 4           | 0                       | 0           | 132             | 69          | 138              | 73          |
| D, 1st         | 6               | 5           | 0                       | 0           | 132             | 68          | 138              | 73          |
| HHB, 2nd       | 11              | 11          | 3                       | 2           | 94              | 124         | 108              | 137         |
| A, 2nd         | 3               | 3           | 0                       | 0           | 69              | 61          | 72               | 64          |
| A (Det) 2nd    | 3               | 3           | 0                       | 0           | 63              | 71          | 66               | 74          |
| B, 2nd         | 3               | 5           | 0                       | 0           | 69              | 76          | 72               | 81          |
| B (Det) 2nd    | 3               | 3           | 0                       | 0           | 63              | 54          | 66               | 57          |
| C, 2nd         | 6               | 6           | 0                       | 0           | 132             | 60          | 138              | 66          |
| D, 2nd         | 6               | 6           | 0                       | 0           | 132             | 105         | 138              | 111         |



FY 1979, Cont'd

| UNIT         | OFFICERS |      | WARRANT OFFICERS |      | ENLISTED |       | AGGREGATE |       |
|--------------|----------|------|------------------|------|----------|-------|-----------|-------|
|              | AUTH     | ASGD | AUTH             | ASGD | AUTH     | ASGD  | AUTH      | ASGD  |
| HHB, 3rd     | 11       | 11   | 3                | 3    | 94       | 104   | 108       | 118   |
| A, 3rd       | 6        | 7    | 0                | 0    | 132      | 108   | 138       | 115   |
| B, 3rd       | 3        | 2    | 0                | 0    | 69       | 113   | 72        | 116   |
| B (Det) 3rd  | 3        | 3    | 0                | 0    | 63       | 89    | 66        | 92    |
| C, 3rd       | 3        | 3    | 0                | 0    | 69       | 63    | 72        | 66    |
| D, 3rd       | 6        | 6    | 0                | 0    | 132      | 129   | 138       | 135   |
| HHB, 4th     | 11       | 11   | 3                | 2    | 94       | 98    | 108       | 111   |
| A, 4th       | 3        | 3    | 0                | 0    | 69       | 64    | 72        | 67    |
| A (Det) 4th  | 3        | 1    | 0                | 0    | 63       | 55    | 66        | 56    |
| B, 4th       | 3        | 3    | 0                | 0    | 69       | 62    | 72        | 65    |
| B (Det) 4th  | 3        | 3    | 0                | 0    | 63       | 55    | 72        | 58    |
| C, 4th       | 6        | 4    | 0                | 0    | 132      | 81    | 138       | 85    |
| D, 4th       | 6        | 6    | 0                | 0    | 132      | 92    | 138       | 98    |
| HHD, 515th   | 11       | 12   | 2                | 2    | 40       | 49    | 53        | 63    |
| 642nd        | 5        | 4    | 5                | 5    | 140      | 129   | 150       | 136   |
| 3631st       | 5        | 5    | 3                | 3    | 132      | 122   | 140       | 130   |
| 3631st (Det) | 1        | 1    | 3                | 3    | 83       | 71    | 87        | 75    |
| 720th        | 4        | 4    | 1                | 0    | 54       | 62    | 59        | 66    |
| 110th        | 0        | 0    | 1                | 1    | 4        | 7     | 5         | 8     |
| 390th        | 0        | 0    | 1                | 1    | 4        | 4     | 5         | 5     |
| 136th PA Det | 4        | 3    | 0                | 0    | 9        | 11    | 13        | 14    |
| 200th Det    | 1        | 1    | 0                | 0    | 18       | 13    | 19        | 14    |
| 209th Det    | 1        | 1    | 0                | 0    | 18       | 10    | 19        | 11    |
| 744th        | 5        | 2    | 0                | 0    | 13       | 16    | 18        | 18    |
| 717th        | 5        | 3    | 10               | 9    | 40       | 61    | 55        | 73    |
| TOTALS       | 276      | 266  | 58               | 60   | 3,197    | 2,970 | 3,531     | 3,296 |

FY 1980

| UNIT        | OFFICERS |      | WARRANT OFFICERS |      | ENLISTED |      | AGGREGATE |      |
|-------------|----------|------|------------------|------|----------|------|-----------|------|
|             | AUTH     | ASGD | AUTH             | ASGD | AUTH     | ASGD | AUTH      | ASGD |
| HHD, NMARNG | 45       | 58   | 11               | 19   | 74       | 96   | 130       | 173  |
| Comd & Cont | 20       | 19   | 1                | 1    | 59       | 43   | 80        | 63   |
| HHB, 111th  | 29       | 29   | 9                | 9    | 63       | 69   | 101       | 107  |
| HHB, 1st    | 11       | 10   | 3                | 2    | 94       | 103  | 108       | 115  |
| A, 1st      | 6        | 6    | 0                | 0    | 132      | 133  | 138       | 139  |
| B, 1st      | 5        | 5    | 0                | 0    | 132      | 113  | 138       | 118  |
| C, 1st      | 3        | 3    | 0                | 0    | 69       | 69   | 72        | 72   |
| C (Det) 1st | 3        | 3    | 0                | 0    | 63       | 60   | 66        | 63   |
| D, 1st      | 6        | 5    | 0                | 0    | 132      | 91   | 138       | 96   |

FY 1980, Cont'd

| UNIT         | OFFICERS |      | WARRANT OFFICERS |      | ENLISTED |       | AGGREGATE |       |
|--------------|----------|------|------------------|------|----------|-------|-----------|-------|
|              | AUTH     | ASGD | AUTH             | ASGD | AUTH     | ASGD  | AUTH      | ASGD  |
| HHB, 2nd     | 11       | 12   | 3                | 2    | 94       | 100   | 108       | 114   |
| A, 2nd       | 3        | 4    | 0                | 0    | 69       | 68    | 72        | 72    |
| A (Det) 2nd  | 3        | 3    | 0                | 0    | 63       | 74    | 66        | 77    |
| B, 2nd       | 3        | 5    | 0                | 0    | 69       | 83    | 72        | 88    |
| B (Det) 2nd  | 3        | 3    | 0                | 0    | 63       | 60    | 66        | 63    |
| Btry C, 2nd  | 6        | 7    | 0                | 0    | 132      | 92    | 138       | 99    |
| D, 2nd       | 6        | 6    | 0                | 0    | 132      | 127   | 138       | 133   |
| HHB, 3rd     | 11       | 11   | 3                | 3    | 94       | 94    | 108       | 108   |
| A, 3rd       | 6        | 6    | 0                | 0    | 132      | 132   | 138       | 138   |
| B, 3rd       | 6        | 6    | 0                | 0    | 132      | 141   | 138       | 147   |
| C, 3rd       | 3        | 3    | 0                | 0    | 69       | 84    | 72        | 87    |
| C (Det)      | 3        | 3    | 0                | 0    | 63       | 63    | 66        | 66    |
| D, 3rd       | 6        | 7    | 0                | 0    | 132      | 138   | 138       | 145   |
| HHB, 4th     | 11       | 12   | 3                | 2    | 94       | 106   | 108       | 120   |
| A, 4th       | 3        | 3    | 0                | 0    | 69       | 65    | 72        | 68    |
| A (Det) 4th  | 3        | 3    | 0                | 0    | 63       | 60    | 66        | 63    |
| B, 4th       | 3        | 4    | 0                | 0    | 69       | 68    | 72        | 72    |
| B (Det) 4th  | 3        | 3    | 0                | 0    | 63       | 70    | 66        | 73    |
| C, 4th       | 6        | 7    | 0                | 0    | 132      | 95    | 138       | 102   |
| D, 4th       | 6        | 7    | 0                | 0    | 132      | 107   | 138       | 114   |
| HHD, 515th   | 11       | 10   | 1                | 1    | 44       | 41    | 56        | 52    |
| 642nd        | 5        | 5    | 5                | 5    | 140      | 146   | 148       | 156   |
| 3631st       | 5        | 5    | 3                | 2    | 130      | 124   | 138       | 131   |
| 3631st (Det) | 1        | 1    | 3                | 3    | 83       | 73    | 87        | 77    |
| 720th        | 4        | 4    | 1                | 1    | 54       | 67    | 69        | 72    |
| 110th        | 0        | 0    | 1                | 1    | 4        | 5     | 5         | 6     |
| 390th        | 0        | 0    | 1                | 1    | 4        | 5     | 5         | 6     |
| 136th PA Det | 4        | 4    | 0                | 0    | 9        | 9     | 13        | 13    |
| 200th Det    | 1        | 1    | 0                | 0    | 18       | 3     | 19        | 4     |
| 209th Det    | 1        | 1    | 0                | 0    | 18       | 25    | 19        | 26    |
| 744th Med    | 5        | 3    | 0                | 0    | 13       | 18    | 18        | 21    |
| 716th Med    | 5        | 4    | 10               | 11   | 35       | 47    | 50        | 62    |
| TOTALS       | 276      | 291  | 58               | 63   | 3,236    | 3,167 | 3,570     | 3,521 |

#### Enlistments

Analysis of prior/nonprior service accessions is indicated below by fiscal year.

|                   | <u>FY 1979</u> | <u>FY 1980</u> | <u>TOTAL</u> |
|-------------------|----------------|----------------|--------------|
| Prior Service     | 357            | 265            | 622          |
| Non Prior Service | <u>528</u>     | <u>564</u>     | <u>1092</u>  |
| TOTALS            | 885            | 829            | 1714         |

### REP-63 Trainees

|                        | <u>FY 1979</u> | <u>FY 1980</u> | <u>TOTAL</u> |
|------------------------|----------------|----------------|--------------|
| Number of REP's        | 528            | 564            | 1092         |
| No. Completed Training | 505            | 551            | 1056         |
| No. Discharged (TDP)   | 23             | 13             | 36           |
| TDP Rate               | .04%           | .02%           | .03%         |

### Discharges Processed

The following personnel were discharged from the NMARNG during FY 1979 and FY 1980. Discharge 500 indicates individuals who were totally separated from Armed Services. Discharge 510 indicates individuals were discharged from NMARNG and transferred to another reserve component.

|                    | <u>FY 1979</u> | <u>FY 1980</u> | <u>TOTAL</u> |
|--------------------|----------------|----------------|--------------|
| Type 500 Discharge | 608            | 361            | 969          |
| Type 510 Discharge | <u>200</u>     | <u>141</u>     | <u>341</u>   |
| TOTALS             | 808            | 502            | 1310         |

### Officer Personnel Data

The following is an analysis of Officer Personnel Actions undertaken during FY 1979 and 1980:

|              | <u>FY 1979</u> |               |              | <u>FY 1980</u> |               |              |
|--------------|----------------|---------------|--------------|----------------|---------------|--------------|
|              | <u>Male</u>    | <u>Female</u> | <u>Total</u> | <u>Male</u>    | <u>Female</u> | <u>Total</u> |
| Appointments | 31             | 3             | 40           | 44             | 6             | 50           |
| Promotions   | 44             | 2             | 46           | 44             | 2             | 46           |
| Separations  | 44             | 1             | <u>45</u>    | 39             | 1             | <u>40</u>    |
| TOTALS       |                |               | 152          |                |               | 136          |

### Officer Evaluations/Physicals Processed

The following is an analysis of physical and efficiency reports processed by the MPD for the past two fiscal years:

|                            | <u>FY 1979</u> | <u>FY 1980</u> | <u>Total</u> |
|----------------------------|----------------|----------------|--------------|
| Officer Evaluation Reports | 265            | 441            | 706          |
| Officer Physicals          | 111            | 134            | 245          |



### Line of Duty Investigations Processed

The following is an analysis of Line of Duty Investigations processed by the MPD during FY 1979 and FY 1980, by type:

|                | <u>FY 1979</u> | <u>FY 1980</u> | <u>TOTAL</u> |
|----------------|----------------|----------------|--------------|
| Administrative | 12             | 15             | 27           |
| Informal       | 42             | 60             | 102          |
| Formal         | <u>6</u>       | <u>5</u>       | <u>11</u>    |
| TOTALS         | 60             | 80             | 140          |

### Statements of Service

The following is the total number of Statements of Service provided by the MPD during FY 1979 and FY 1980:

|                       | <u>FY 1979</u> | <u>FY 1980</u> | <u>TOTAL</u> |
|-----------------------|----------------|----------------|--------------|
| Statements of Service | 520            | 680            | 1200         |

### Summary

The strides which the Personnel/Administrative Services Division has made in the area of Officer and Enlisted Personnel Management and Administration, Recruiting and Retention, Publications, Reproduction and Mail Services has been monumental and have resulted in an increase in the efficiency, accuracy, and effectiveness of Personnel and Administrative support provided to the officers and enlisted persons of the Guard.

The Personnel/Administrative Services Division continuously strives to provide the most responsive and effective services available through the efforts of dedicated and professional personnel, the use of the latest and most up-to-date equipment available, and through its people and mission-oriented operational philosophy. By so doing, we hope to maintain and transmit this same attitude of dedication and sense of duty to the men and women of the New Mexico National Guard who we work so hard to support.

## TECHNICIAN PERSONNEL OFFICE ARMY/AIR

The National Guard Technician Program, as it exists today, was created through enactment of Public Law 90-486. This law, entitled the National Guard Technician Act of 1968, provided for the employment of Excepted Civil Service employees to maintain the equipment and administer and train the personnel for the National Guard.

The mission of the Technician Personnel Office is to administer the Federal Employment Program of the New Mexico National Guard for the Adjutant General. This responsibility encompasses, but is not restricted to the following areas:

### LABOR-MANAGEMENT RELATIONS

#### EMPLOYEE SERVICES, Including:

- Performance Appraisals
- Personnel Actions
- Health Benefits
- New Employee Counseling
- Death Claims
- Maintenance of Official Personnel Folders
- Maintenance of Service Records
- Life Insurance Programs
- Workmen's Compensation Program
- Pay Adjustments
- Personnel Reports
- Technician Personnel Management Information System (TPMIS) Reports
- Retirement Processing and Counseling
- Employee Assistance Programs

#### PERSONNEL MANAGEMENT SERVICES, Including:

- Adverse Actions Processing
- Merit Promotion Program
- Reductions-In-Force
- Performance Ratings Review
- Recruitment and Placement
- Incentive Awards
- Grievances/Appeals
- Classification Actions
- Training
- Position Validation

The Technician Personnel Office for both the Army and Air National Guard is located at Santa Fe in the Headquarters Building of the Cerrillos Road Complex. Personnel employed in this office are equally divided into the Army and Air National Guard, though they are each fully responsible to administer to both programs in their day-to-day work.

National Guard Technicians are Excepted Federal employees and hold their positions by virtue of their military membership in the unit by which they are employed. State authority has been maintained in the employment structure of the National Guard as jurisdiction and final authority over this program is retained in the Adjutant General, a State employee.

The Army and Air National Guard employees are responsible for maintaining operations on a day-to-day basis and they keep the aircraft, air base, equipment, armories and facilities functioning in a deployment-ready status so that they are instantly utilizable during periods of State and Federal emergency, as well as Annual Training and weekend Unit Training Assemblies.

The National Guard technician force for the period of this report was as follows:

|       | <u>TECHNICIAN STRENGTH</u> |                  |                  |
|-------|----------------------------|------------------|------------------|
|       | <u>1 Jul 78</u>            | <u>30 Jun 79</u> | <u>30 Jun 80</u> |
| ANG   | 268                        | 263 (4)*         | 249 (5)*         |
| ARNG  | <u>302</u>                 | <u>278 (10)*</u> | <u>251 (38)*</u> |
| Total | 507                        | 541 (14)*        | 500 (43)*        |

\*Number in parenthesis indicates full time military.

Decreases were due to manpower authorization reductions imposed by National Guard Bureau and not due to any changes in equipment or missions. These reductions, in part, were caused by a Presidential hiring freeze. Another factor is a Congressionally mandated full time military test program. This program converts new or vacant technician (Civil Service) positions to full time military positions. Individuals who fill those positions are placed on Active Duty under Title 32, United States Code, for two year tours of Active Duty. The test is to determine if the Guard can recruit and retain military personnel, with no readiness capability loss, at a cost less than required to maintain a civilian (technician)



force. The test began in Feb 79 and terminated 30 Jan 80. Evaluation of the test is presently being accomplished and results are to be announced in the first half of Calendar Year 81.

The turnover rate for the past two Fiscal Years (FY 79 and 80) has been 18.3 percent for the Army National Guard and 10.1 percent for the Air National Guard. The average turnover for our Technician Program is 14.2 percent. This is an increase of 8.7 percent over the previous reporting period. The turnover increase is in large part due to the full time military test programs and the hiring freezes imposed. Another factor was an increase in retirements.

All non-supervisor employees of both the Army and Air National Guard are exclusively represented by the National Federation of Federal Employees (NFFE), Local 1636. Management and Union officials recently renegotiated the Union/Management Agreement, which was approved by the National Guard Bureau and became effective 1 Sep 80. Management of the New Mexico National Guard is fully committed to the same goals as Labor and those are to achieve modern and efficient work practices to strive for high performance standards throughout the New Mexico National Guard program and to maintain harmony in Labor/Management relations.

In 1978, Congress enacted Public Law 95-454, entitled the Civil Service Reform Act of 1978. Title VII of this law recognized in statute the right of Federal employees to organize, bargain collectively, and participate through labor organizations in decisions which affect them. Prior to this, labor relations had been governed by Presidential Executive Order 11491.

Participation in the Incentive Awards Program for this period was as follows:

#### AWARDS FOR SUGGESTIONS

| <u>FY 1979</u>      | <u>Number of<br/>Suggestions</u> | <u>Amount of<br/>Award</u> |
|---------------------|----------------------------------|----------------------------|
| Air National Guard  | 1                                | \$ 105.00                  |
| Army National Guard | 1                                | 750.00                     |
| <br><u>FY 1980</u>  |                                  |                            |
| Air National Guard  | 2                                | 300.00                     |
| Army National Guard | 0                                | -0-                        |
|                     |                                  | <u>\$1,155.00</u>          |

AWARDS FOR SUSTAINED SUPERIOR PERFORMANCE

| <u>FY 1979</u>      | <u>Number of<br/>Awards</u> | <u>Amount of<br/>Award</u> |
|---------------------|-----------------------------|----------------------------|
| Air National Guard  | 17                          | \$ 5,083.00                |
| Army National Guard | 34                          | 15,539.00                  |
| <br><u>FY 1980</u>  |                             |                            |
| Air National Guard  | 28                          | 10,373.00                  |
| Army National Guard | 34                          | <u>10,107.00</u>           |
| <br>TOTALS          | <br>113                     | <br>\$41,102.50            |

QUALITY SALARY INCREASE

|                     | <u>Number of QSI's Approved</u> |                |              |
|---------------------|---------------------------------|----------------|--------------|
|                     | <u>FY 1979</u>                  | <u>FY 1980</u> | <u>TOTAL</u> |
| Air National Guard  | 2                               | 0              | 2            |
| Army National Guard | <u>1</u>                        | <u>7</u>       | <u>8</u>     |
| <br>TOTAL QSI       | <br>3                           | <br>7          | <br>10       |

Due to the technician force being stable for a period of years, a number of technicians are now reaching an age where retirements are increasing. Retirements for this period were:

RETIREMENTS

|                    | <u>Loss Mil<br/>Membership</u> | <u>Civil Service<br/>Disability</u> | <u>OWCP*<br/>Disability</u> | <u>Volun-<br/>tary</u> | <u>TOTAL</u> |
|--------------------|--------------------------------|-------------------------------------|-----------------------------|------------------------|--------------|
| <u>FY 1979</u>     |                                |                                     |                             |                        |              |
| ANG                | 1                              | 0                                   | 0                           | 3                      | 4            |
| ARNG               | <u>2</u>                       | <u>4</u>                            | <u>1</u>                    | <u>1</u>               | <u>8</u>     |
|                    | 3                              | 4                                   | 1                           | 4                      | 12           |
| <br><u>FY 1980</u> |                                |                                     |                             |                        |              |
| ANG                | 1                              | 2                                   | 0                           | 2                      | 5            |
| ARNG               | <u>4</u>                       | <u>4</u>                            | <u>0</u>                    | <u>5</u>               | <u>13</u>    |
|                    | 5                              | 6                                   | 0                           | 7                      | 18           |
| TOTALS             | 8                              | 10                                  | 1                           | 11                     | 30           |

\*Federal Office of Workmen's Compensation Program

Technicians are covered by Workmen's Compensation for on-the-job injuries. During the period, injuries were reported as follows:

|                | <u>Rpt to<br/>State*</u> | <u>Rpt to<br/>OWCP</u> | <u>Man-Days<br/>Worked</u> | <u>Man-Days<br/>Lost</u> |
|----------------|--------------------------|------------------------|----------------------------|--------------------------|
| <u>FY 1979</u> |                          |                        |                            |                          |
| ANG            | 10                       | 4                      | 66,750                     | 86                       |
| ARNG           | <u>40</u>                | <u>18</u>              | <u>70,793</u>              | <u>149</u>               |
| TOTAL          | 50                       | 22                     | 137,543                    | 235                      |
| <u>FY 1980</u> |                          |                        |                            |                          |
| ANG            | 11                       | 1                      | 65,125                     | 3                        |
| ARNG           | <u>49</u>                | <u>30</u>              | <u>71,539</u>              | <u>245</u>               |
| TOTAL          | 60                       | 31                     | 136,664                    | 248                      |
| TOTALS         | 110                      | 53                     | 274,207                    | 483                      |

\*Injuries are reported to AGONM even though no medical care is required and no lost time occurs.

The Technician Personnel Office also determines technician training needs and arranges for Civil Service training courses in technician status. EEO courses are determined and arranged for by the State EEO Officer. Technicians have attended the following courses during this period:

| <u>COURSE</u>                    | <u>No. of<br/>Techs</u> | <u>Course<br/>Length</u> |
|----------------------------------|-------------------------|--------------------------|
| <u>FY 1979</u>                   |                         |                          |
| Performance Evaluation           | 42                      | 3 days                   |
| Case Preparation & Presentation  | 3                       | 3 days                   |
| Upward Mobility                  | 3                       | 3 days                   |
| Jumps Pay Course                 | 2                       | 5 days                   |
| Compensation                     | 2                       | 3 days                   |
| OS/NGB Labor Relations           | 1                       | 2 days                   |
| <u>FY 1980</u>                   |                         |                          |
| DOD Travel Regulations           | 4                       | 2 days                   |
| Jumps Pay Course                 | 1                       | 5 days                   |
| Federal Employee Health Benefits | 2                       | 1 day                    |

| <u>COURSE</u>                   | <u>No. of<br/>Techs</u> | <u>Course<br/>Length</u> |
|---------------------------------|-------------------------|--------------------------|
| Retirement Seminar              | 14                      | 1 day                    |
| Supervisory Phase I             | 16                      | 5 days                   |
| Supervisory Phase II            | 19                      | 5 days                   |
| ANG Security Conf               | 1                       | 3 days                   |
| CSRA Merit Pay                  | 1                       | 1 day                    |
| Defense Contracts               | 2                       | 5 days                   |
| Procurement Course              | 1                       | 3 days                   |
| Privacy Act                     | 5                       | 3 days                   |
| Case Preparation & Presentation | 1                       | 3 days                   |

The National Guard Bureau operates its own training center at Camp J. T. Robinson near Little Rock, Arkansas. Courses peculiar to the National Guard are conducted at this site, the National Guard Professional Education Center (NGPEC). Technicians have attended courses at NGPEC as follows:

FY 1979

| <u>COURSE</u>                                      | <u>No. of<br/>Techs</u> | <u>Course<br/>Length</u> |
|--|-------------------------|--------------------------|
| Operations Training & Readiness Sp                 | 3                       | 8 days                   |
| Administrative Supply Technician                   | 5                       | 13 days                  |
| Technician Personnel Officer Seminar               | 2                       | 3 days                   |
| Federal Women/Hispanic Employment &<br>Info System | 3                       | 3 days                   |
| Internal Review                                    | 1                       | 2 days                   |
| Aviation Resources Mgmt Seminar                    | 1                       | 7 days                   |
| Supervisory  | 1                       | 3 days                   |
| Special Safety Tng                                 | 1                       | 8 days                   |
| Position Classification                            | 1                       | 3 days                   |
| State Maintenance Officer Conf                     | 2                       | 4 days                   |

FY 1980

|                                      |   |         |
|--------------------------------------|---|---------|
| Command Admin Asst                   | 3 | 8 days  |
| Command Admin Sp                     | 2 | 8 days  |
| Operations Tng Sp                    | 2 | 8 days  |
| Administrative Supply Tech           | 8 | 13 days |
| Technician Personnel Officer Seminar | 2 | 3 days  |
| Personnel Staffing                   | 2 | 3 days  |
| Aviation Life Support Equip          | 1 | 9 days  |
| LMR Negotiator                       | 2 | 8 days  |
| Special Safety Tng                   | 1 | 3 days  |
| Applied LMR Seminar                  | 1 | 3 days  |
| NG Position Classification           | 1 | 4 days  |
| Ammunition Manager Seminar           | 2 | 2 days  |
| J-SllDS (Intrusion Device Systems)   | 1 | 2 days  |
| Instructor Pilot/Safety Officer      | 1 | 4 days  |
| Officer Candidate School Conf        | 1 | 2 days  |
| Mob & Tng Ste (MATES) Workshop       | 1 | 2 days  |



PLANS, OPERATIONS AND TRAINING

- I. GENERAL
- II. STATE ORGANIZATION
- III. PLANS, OPERATIONS AND MILITARY SUPPORT DIVISION
- IV. TRAINING IN THE NEW MEXICO NATIONAL GUARD
- V. NATIONAL GUARD MARKSMANSHIP PROGRAM
- VI. ANALYST
- VII. SCHOOLS

## PART I. GENERAL

1. Mission. The Plans, Operations and Training Office serves as the principle office on all matters pertaining to plans; operations; training; mobilization; emergency planning and operations; military intelligence, including security matters; readiness status of units and emergency communications.

### 2. Organization.

a. The Plans, Operations and Training Office is organized into four divisions, each with distinct responsibilities, and structured as shown below:

PLANS, OPERATIONS AND TRAINING OFFICER  
MAJOR GILBERT S. BACA

SECRETARY  
Ms. Maria Anna Pena

PLANS, OPERATIONS AND  
MILITARY SUPPORT DIVISION  
LTC Tommy D. Tays

TRAINING DIVISION  
MAJ William A. Oakaley

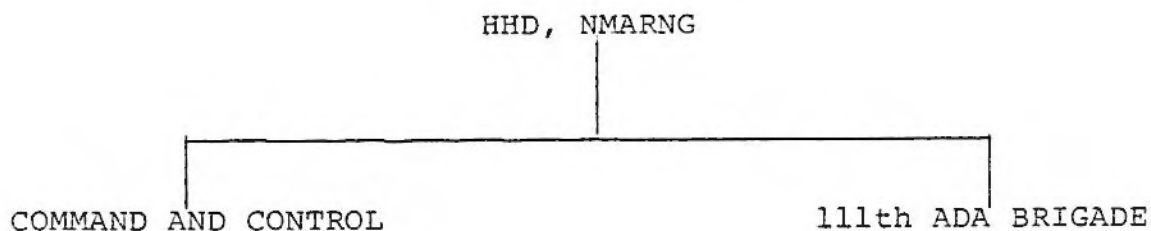
ANALYST DIVISION  
MAJ Alex R. Garcia

SCHOOLS  
DIVISION  
LTC Uel E. Fleming

b. The mission of each of these sections will be discussed in their respective paragraphs.

## PART II. STATE ORGANIZATION

1. In our State we are organized for training with two major commands under this Headquarters. Each major command has several units and has the responsibility for the supervision of training of those units assigned under them. This structure is flexible and permits this headquarters to task our organization to meet both State and Federal requirements. The organizational structure is as shown below:



2. There are seven different type units in New Mexico. These are: medical, transportation, maintenance, public affairs, band, command and control, and air defense (the majority of our units are air defense). Units locations and types are shown below: (Please note that we have some units that are split communities; i.e., Battery A, 2nd Battalion is split between Silver City and Lordsburg. This is done to meet strength, facilities and training requirements).

| <u>UNIT</u>                     | <u>LOCATION</u> | <u>TYPE</u>       |
|---------------------------------|-----------------|-------------------|
| HHD, NMARNG                     | Santa Fe        | Command & Control |
| HQS, CAC                        | Santa Fe        | Command & Control |
| HHB, 111th ADA Brigade          | Albuquerque     | Air Defense       |
| HHB, 1st Bn (AW) (SP) 200th ADA | Roswell         | Air Defense       |
| Btry A, 1st Bn                  | Roswell         | Air Defense       |
| Btry B, 1st Bn                  | Carlsbad        | Air Defense       |
| Btry C (-) 1st Bn               | Artesia         | Air Defense       |
| Det 1, Btry C, 1st Bn           | Lovington       | Air Defense       |
| Btry D, 1st Bn                  | Hobbs           | Air Defense       |
| HHB, 2nd Bn (AW) (SP) 200th ADA | Las Cruces      | Air Defense       |
| Btry A (-) 2nd Bn               | Silver City     | Air Defense       |
| Det 1, Btry A, 2nd Bn           | Lordsburg       | Air Defense       |
| Btry B (-) 2nd Bn               | Deming          | Air Defense       |
| Det 1, Btry B, 2nd Bn           | T or C          | Air Defense       |
| Btry C, 2nd Bn                  | Socorro         | Air Defense       |
| Btry D, 2nd Bn                  | Alamogordo      | Air Defense       |
| HHB, 3rd Bn (AW) (SP) 200th ADA | Albuquerque     | Air Defense       |
| Btry A, 3rd Bn                  | Albuquerque     | Air Defense       |
| Btry B, 3rd Bn                  | Belen           | Air Defense       |
| Btry C (-) 3rd Bn               | Gallup          | Air Defense       |
| Det 1, Btry C, 3rd Bn           | Farmington      | Air Defense       |
| Btry D, 3rd Bn                  | Albuquerque     | Air Defense       |
| HHB, 4th Bn (AW) (SP) 200th ADA | Tucumcari       | Air Defense       |
| Btry A (-) 4th Bn               | Raton           | Air Defense       |
| Det 1, Btry A, 4th Bn           | Clayton         | Air Defense       |
| Btry B (-) 4th Bn               | Springer        | Air Defense       |
| Det 1, Btry B, 4th Bn           | Taos            | Air Defense       |
| Btry C, 4th Bn                  | Portales        | Air Defense       |
| Btry D, 4th Bn                  | Clovis          | Air Defense       |

| <u>UNIT</u>                | <u>LOCATION</u> | <u>TYPE</u>    |
|----------------------------|-----------------|----------------|
| HHD, 515th Maint Bn        | Santa Fe        | Maintenance    |
| 642nd Maint Co             | Las Cruces      | Maintenance    |
| 3631st Maint Co            | Santa Fe        | Maintenance    |
| Det 1, 3631st Maint Co     | Espanola        | Maintenance    |
| 720th Trans Co (Hvy Trk)   | Las Vegas       | Transportation |
| 110th Maint Co (Comm/Elec) | Santa Fe        | Maintenance    |
| 390th Maint Co (Comm/Elec) | Santa Fe        | Maintenance    |
| 136th PA Det               | Santa Fe        | Public Affairs |
| 200th ADA Det (Air Tgt)    | Las Cruces      | Air Defense    |
| 209th ADA Det (Air Tgt)    | Ft Sumner       | Air Defense    |
| 717th Med Det (Hel/Amb)    | Santa Fe        | Medical        |
| 744th Med Det (Gen Disp)   | Albuquerque     | Medical        |
| Band                       | Santa Fe        | Band           |

### PART III. PLANS, OPERATIONS AND MILITARY SUPPORT DIVISION

1. GENERAL. The division is responsible for the preparation and maintenance of contingency plans pertaining to alert and mobilization, natural disasters, civil disturbances, land defense, military support to civil defense and continuation of vital public services. This division is also responsible for management of State security programs, operational employment of military resources, operation of the E. O. C. (emergency operations center) and emergency communications.

2. LIAISON PERSONNEL. This division has attached to it for planning and training liaison personnel from other services. These individuals are a Naval Captain, Air Force Colonel, and Army Reserve Lieutenant Colonel. These individuals assist the division in coordinating with their respective services and local installations.

3. This is the division responsible for the management of State emergencies. During the period covered by this report we had the following emergencies:

#### a. Search and Rescue Missions

| <u>DATE</u> | <u>COUNTY</u> | <u>EMERGENCY</u>  |
|-------------|---------------|---|
| 1978        |               |   |
| July        | Taos          | Aircraft dispatched to search for two lost persons on rafting trip down the Rio Grande. |
| September   | Eddy/Chavez   | Wheeled vehicles and men dispatched to search for lost bow hunters                      |



| <u>DATE</u> | <u>COUNTY</u>     | <u>EMERGENCY</u>   |
|-------------|-------------------|--|
| <u>1978</u> |                   |  |
| October     | Colfax            | Helicopter dispatched to search for lost hunter in mountains.  |
| November    | San Miguel        | Helicopter searched and found elk hunter. Evacuated to Hospital in Santa Fe.                                   |
| December    | Lincoln/Grant     | Search by helicopter for persons stranded by flash flooding. RECON of flooded area.                            |
| <u>1979</u> |                   |  |
| January     | McKinley          | Helicopter sent to Navajo Reservation to assist Indians. RECON area for damage.                                |
| January     | Rio Arriba        | Helicopter delivered food and medical supplies to stranded families.   |
| February    | McKinley/Valencia | Dispatched wheeled vehicles and helicopters to assist persons stranded due to deep snow on Navajo Reservation. |
| May         | Bernalillo        | Helicopter searched for a 14-year old boy believed drowned in the Rio Grande.                                  |
| November    | Taos              | Helicopter dispatched to search for lost deer hunter in Taos mountains.  |
| December    | Santa Fe          | Helicopter assisted State and city police officers in searching for escaped prisoners.                         |
| <u>1980</u> |                   |  |
| January     | Socorro           | Assisted county sheriff in search for a kidnap victim.   |
| February    | Taos              | Searched for a downed aircraft and assisted the rescue party.  |

| <u>DATE</u> | <u>COUNTY</u>     | <u>EMERGENCY</u>  |
|-------------|-------------------|---|
| <u>1980</u> |                   |   |
| February    | Rio Arriba        | Helicopter sent to search for lost retarded person. Dispatched two times.   |
| b. Snow.    |                   |   |
| 1978        | Gallup/McKinley   | Persons stranded in homes and required delivery of food, fuel and medical supplies (also SAR)                               |
| <u>1979</u> |                   |   |
| January     | McKinley          | Heavy snow causing impassable roads. RECON area with State Senators (also SAR).   |
| February    | Rio Arriba        | Heavy snow in northern New Mexico. Vehicles delivered fuel, food, and hay.  |
|             | McKinley/Valencia | Entire Navajo Reservation stranded due to snow and mud. Wheeled vehicles assisted.  |
| c. Flood    |                   |   |
| <u>1978</u> |                   |   |
| December    | Lincoln/Grant     | Provided sand bags, wheeled vehicles and RECON of flooded areas.  |
| <u>1979</u> |                   |   |
| May         | Taos              | Provided vehicles, trucks, sand bags and manpower. Cleared clogged areas for proper drainage.                               |
| <u>1980</u> |                   |   |
| April       | Valencia          | Community of Grants and Milam flooding. Provided trucks, sand bags and manpower. Patrolled flooded area to prevent looting. |

| <u>DATE</u> | <u>COUNTY</u> | <u>EMERGENCY</u>   |
|-------------|---------------|--|
| <u>1980</u> |               |  |
| June        | Valencia      | Belen Flooded due to busted drainage canal. Provided trucks and sand bags. Evacuated persons from homes. |

d. Forest Fires.

|             |          |  |
|-------------|----------|--|
| <u>1979</u> |          |  |
| July        | McKinley | Forest fire on the Zuni Indian Reservation. Provided men and equipment to support the fire fighters. |

|             |            |   |
|-------------|------------|---|
| <u>1980</u> |            |   |
| June        | Rio Arriba | Forest fire near Coyote. Provided trucks, fuel tanker and water trailer to support the fire fighters. |

e. Water.

| <u>DATE</u> | <u>COMMUNITY</u> | <u>EMERGENCY</u>  |
|-------------|------------------|---|
| <u>1978</u> |                  |   |
| April       | Chama            | Chama's water supply dried up. Provided water until another source was located.               |
| June        | Chama            | Chama's water supply dried up. Provided water until another source was located.               |
| July        | Rio en Medio     | Water pipes to community busted. Had to be replaced. Provided water during this period.       |
| June        | Madrid           | Water well went dry. Had to drill a new well. Filled their tank with 50,000 gallons of water. |
| August      | Cebolla          | Community water system dried up. Provided water from the State fish hatchery.                 |

| <u>DATE</u> | <u>COMMUNITY</u> | <u>EMERGENCY</u>   |
|-------------|------------------|--|
| <u>1979</u> |                  |  |
| February    | Des Moines       | School water supply contaminated. Had to flush the system and provide water to the school children.                    |
| February    | Tesuque          | Water system froze, had to provide water until the system could be thawed.   |
| March       | San Ysidro       | Water table too low and could not furnish the community water. Provided water directly into the system under pressure. |
| May         | Anapra           | Provide emergency drinking water for three days until the system could be repaired.                                    |
| June        | San Mateo        | Water system was contaminated by the mining companies. Provided water until the system was corrected.                  |
| July        | Madrid           | Water system failed. Provided 50,000 gallons of water to the community.  |
| July        | Ojo Feliz        | Water pipes busted. Had to replace several sections. Provided emergency drinking water.                                |
| August      | Gallina          | Provided 1200 gallon pod to community. They hauled their own water.  |
| August      | Berino           | Community water well caved in. Provided water until it could be corrected.   |
| September   | Domingo          | Community water system malfunctioned. Provided 400 gallon water trailers until it could be repaired.                   |
| September   | La Cienega       | Sent 1200 gallon pod and pumps to the community. Filled their water tank.  |



| <u>DATE</u> | <u>COMMUNITY</u>              | <u>EMERGENCY</u>   |
|-------------|-------------------------------|--|
| <u>1979</u> |                               |  |
| September   | Highland Meadows Trailer Park | Water system contaminated. Provided water until their system could be flushed.             |
| <u>1980</u> |                               |  |
| January     | Maxwell                       | Water pipes froze and busted. Provided a 5 ton wrecker and water trailer to the community. |
| January     | Roy                           | Provided water to the community by filling their water system and storage tank.            |
| June        | Ojo Caliente                  | Water system dried up. Provided drinking water for 24 days.                                |



Troop Briefing Prior to Penitentiary Take Over

f. Civil Disturbances.

| <u>DATE</u> | <u>COUNTY</u> | <u>EMERGENCY</u>                      |
|-------------|---------------|---------------------------------------|
| <u>1980</u> |               |                                       |
| February    | Santa Fe      | New Mexico State Penitentiary<br>Riot |

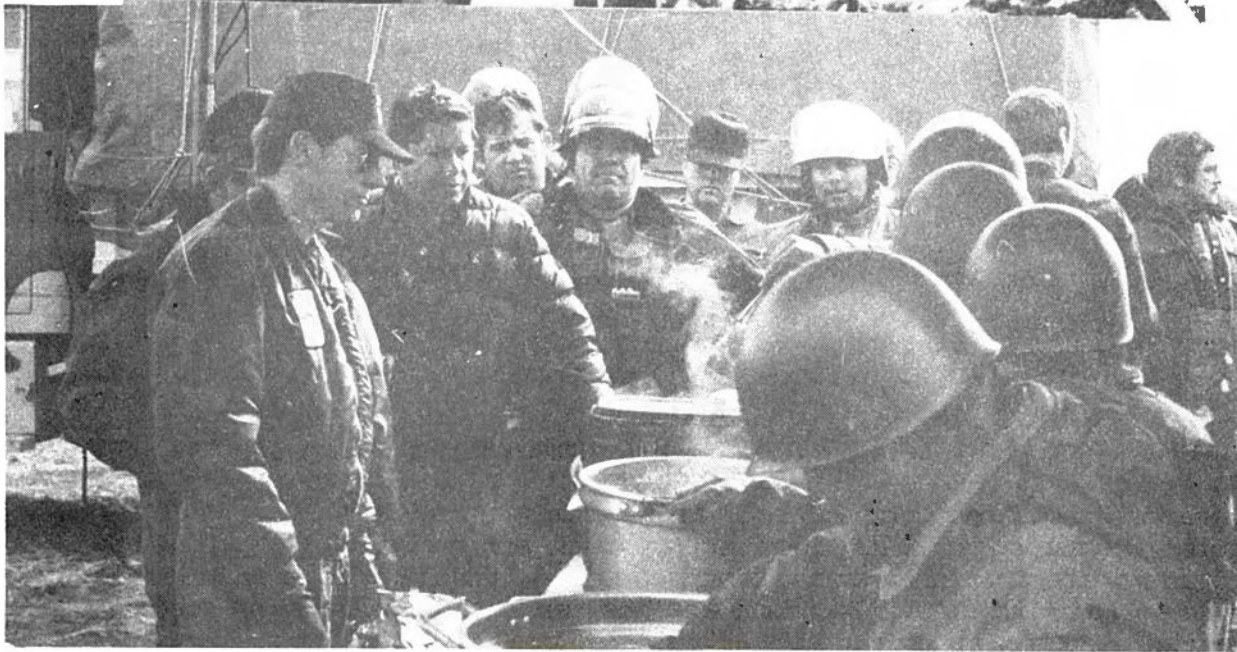


Moving Inmates into Dormitories - State Penitentiary



g. Summary of Emergencies.

(1) The emergencies handled by this office increased considerably during the report period; this of course, can be attributed to extreme weather conditions during this period. We had a total of 53 emergencies during the reporting period. The most significant was the civil disturbance at the penitentiary.



Feeding of Guardsmen, State Police, Correction Officers  
State Penitentiary - 3 February 1980

(2) The National Guard's operations at the penitentiary started with your call to General Miles early the 2nd day of February 1980 and terminated with a meeting between felix Rodriguez and Major Gilbert Baca on 24 September 1980. Cost, dates, number of personnel utilized were furnished your office under a separate report entitled "New Mexico Pen Riot - Not a Shot Fired."



Guardsmen Assemble in Preparation for Move to State Penitentiary  
February - 1980

4. This division has written, administered and evaluated several Statewide exercises, most noteworthy in the Statewide civil disturbance conducted in Albuquerque in February 1979 for all major New Mexico units. The result of the exercise and subsequent actions and training conducted by our units we feel contributed to our successful penitentiary operations.



#### PART IV. TRAINING IN THE NEW MEXICO NATIONAL GUARD

1. General. The Training Division is responsible for training of the Army National Guard units. The division determines specific training objectives, reviews directives from higher headquarters, develops immediate and long term training plans and evaluates all implemented plans and programs.

2. Training Objectives. The training mission is to attain and maintain a state of operational readiness required to perform federal and state missions. These objectives are accomplished through a minimum of 38 days of actual training available annually. Prime trainers in each of the key organizations are the battalion commanders for battalion elements, and company/detachment commanders for separate company/detachment elements. The philosophy of providing a full training day for each of our soldiers - our prime source. Tools available to assist the trainer in training objectives are as follows:

a. Battalion Training Management System (BTMS). The Battalion Training Management System (BTMS) consists of four self-paced workshops and an executive seminar, designed by the U. S. Army Training and Doctrine Command (TRADOC). Its intent is to teach leaders at all echelons the principles of training and training management. As of this writing, over 800 New Mexico National Guard trainers have participated in these workshops.

b. Skill Qualification Test (SQT). The Skill Qualification Test (SQT) is a diagnostic training and evaluation program designed to improve individual soldier and unit readiness. The purpose of the test is to evaluate all enlisted personnel in Grades E-2 through E-7 in their respective Military Occupational Speciality (MOS) plus one skill level higher. Retention of current grade is accomplished by being tested at current skill level held. Eligibility for promotion to next higher grade is accomplished by being tested at the next higher level from current level held. The SQT test consists of three components:

(1) Written Component - A written test.

(2) Hand On Component - Determination of ability by actually working in equipment and showing ability.

(3) Performance Certification Component - Superior's appraisal of individual's ability.

The NMARNG began implementation of the SQT in July 1978 with partial implementation accomplished at the time of this writing. Reason for delay in full implementation is due to shortage of test materials for various military occupational specialties (MOSs).

c. Army Training and Evaluation Program (ARTEP). ARTEP is a program that permits guidance for training and evaluating all elements of a unit from the lowest cohesive echelon (e.g., Squad, Section) to battalion. ARTEP is a complete program, a program that enables the commander to evaluate his unit, develop his training program to overcome weaknesses discovered in the evaluation and conduct re-evaluation. ARTEP provides the small leader the means to determine training deficiencies and to tailor training programs to correct those deficiencies.

d. Training Extension Course (TEC). The United States Army Training Support Center, Fort Eustis, Virginia, has developed a training extension course program which is used by the individual at the armory. TEC material is presented to the soldier by anyone, or a combination of, three ways: Audiovisually (like a movie); audio only; or, printed. The individual can use TEC individually (at own desired speed) or in group study. TEC compliments ARTEP training. TEC is used to overcome individual weaknesses uncovered as a result of evaluation made by the trainer completed under ARTEP. Each battery/company sized element within the NMARNG has the capability of utilizing TEC at home armory. Learning centers using TEC have been established and one currently being used at each armory location.

e. Soldier's Manual. The Soldier's Manual is a document distributed to each soldier by military occupational speciality (MOS). It is designed to tell the soldier what tasks he/she must be proficient in to be MOS qualified. Each Soldier's Manual is like a road map which the soldier follows to progress readily to positions of responsibility commensurate with his aptitude and motivation. Soldier's Manuals "tie-in" with SQT in that they are used by the soldier in preparation for the Skill Qualification Tests.

f. All units of the New Mexico Army National Guard train at various training levels specified by Headquarters, United States Forces Command (FORSCOM), Fort McPherson, Georgia, and the National Guard Bureau, Washington, D. C. Training objectives for our units for 1979 and 1980 respective are as follows:

# TRAINING LEVEL OBJECTIVES, TY 79

| <u>UNIT</u>                     | <u>TRAINING LEVEL REACHED</u> |
|---------------------------------|-------------------------------|
| 111th ADA Bde                   | C-1                           |
| 1st Bn (AW) (SP) 200th ADA      | C-2                           |
| 2nd Bn (AW) (SP) 200th ADA      | C-2                           |
| 3rd Bn (AW) (SP) 200th ADA      | C-2                           |
| 4th Bn (AW) (SP) 200th ADA      | C-2                           |
| HHD, 515th Maint Bn (DS/GS)     | C-1                           |
| 642nd Maint Co (Hv Equip) (GS)  | C-1                           |
| 3631st Maint Co (Hv Equip) (GS) | C-1                           |
| 720th Trans Co (Hv Trk)         | C-2                           |
| 200th ADA Det (Air Tgt)         | C-2                           |
| 209th ADA Det (Air Tgt)         | C-2                           |
| 717th Med Det (Hel/Amb)         | C-1                           |
| 744th Med Det (Gen Disp)        | C-1                           |
| 110th Maint Det                 | C-1                           |
| 390th Maint Det                 | C-1                           |
| 136th PA Det                    | C-2                           |

# TRAINING LEVEL OBJECTIVES, TY 80

| <u>UNIT</u>                     | <u>TRAINING LEVEL REACHED</u> |
|---------------------------------|-------------------------------|
| HHD, 111th ADA Bde              | T-1                           |
| 1st Bn (AW) (SP) 200th ADA      | T-2                           |
| 2nd Bn (AW) (SP) 200th ADA      | T-2                           |
| 3rd Bn (AW) (SP) 200th ADA      | T-2                           |
| 4th Bn (AW) (SP) 200th ADA      | T-2                           |
| HHD, 515th Maint Bn (DS/GS)     | T-1                           |
| 642nd Maint Co (Hv Equip) (GS)  | T-1                           |
| 3631st Maint Co (Hv Equip) (GS) | T-1                           |
| 720th Trans Co (Hvy Trk)        | T-1                           |
| 200th ADA Det (Air Tgt)         | T-2                           |
| 209th ADA Det (Air Tgt)         | T-2                           |
| 717th Med Det (Hel/Amb)         | T-1                           |
| 744th Med Det (Gen Disp)        | T-1                           |
| 110th Maint Det                 | T-1                           |
| 390th Maint Det                 | T-1                           |
| 136th PA Det                    | T-1                           |

NOTE: C-1/T-1 = Unit capable of performing its mission  
C-2/T-2 = Unit capable of performing its mission  
with minor shortcomings  
C-3/T-3 = Unit capable of performing its mission  
with major shortcomings  
C-4/T-4 = Unit incapable of performing its mission

3. Inactive Duty Training (IDT). The Army National Guard is authorized 48 paid drill assemblies each fiscal year (1 October - 30 September). Paid drill assemblies are made up of four 4-hour drill assemblies (16 hours) one weekend per month. During IDT, units conduct small unit operations to include small arms firing, field training exercises, rifle matches, overnight bivouacs, and on-the-job training. Of significance in IDT training, are two programs which have assisted units in attaining and maintaining crew/section proficiency; these are:

a. Informal Mutual Support Program. Informal Mutual Support has been established at active Army installations (Fort Bliss, Texas; Fort Carson, Colorado; and Fort Sill, Oklahoma) whereby NMARNG members have provided maintenance support to active Army elements/installations during IDT. The approach assists NMARNG elements by allowing us to work on items of equipment not found in New Mexico Army National Guard inventory and assists the active Army installations in the backlog of equipment to work on.

b. Inactive Duty Firing. Automatic Weapons (AW) units attend IDT firing at Fort Bliss, Texas during weekends in the fall and spring of each training year. This type of training provides a training vehicle in that crews maintain proficiency on the M42 (40mm Duster) literally on a year round basis rather than once a year as in previous years.



Guardsmen at Annual Training, Ft. Bliss, Texas



4. Annual Training. Annual Training (or Summer Camp) is normally conducted during the summer months; however, we have some units which have begun Annual Training as early as February of the Training Year. In some training years we may have 3-4 units attend Annual Training during the spring. Normally the units are involved in a joint readiness exercise or JRX, conducted at different active Army installations and monitored by US Readiness Command located at McDill Air Force Base, Florida. Purpose of these JRSS is to have joint exercises with participants from the Air Force, Navy, Marines, and the Army. These exercises provide our elements with a tremendous training vehicle, one that can only be duplicated in a real war. Another program of significance is our participation of Cold Weather Training conducted at Camp Ripley, Minnesota for our units, Cold Weather Training for individual Guardsmen is conducted at Fort Creely, Alaska. In addition, we were given an opportunity to have two enlisted persons participate in the Norwegian-US Troop Reciprocal exchange program conducted at Skolen Torpo, Norway during the period 20 February - 8 March 1980.

a. CAPSTONE. Coupled with our Annual Training requirements, we are currently moving into a new realm of training called the Army CAPSTONE Program. This program defines the organizational relationship for mobilization and deployment of all US based units in the total Army. Under this program, every unit, active component and reserve component, is assigned a wartime mission. This program improves mobilization planning and has a powerful influence on unit training during peacetime. In this program, commanders are able to focus their training on their wartime mission rather than striving for peacetime proficiency in all possible assignments which a unit might be given.

b. Average training period for all units is 15 days with a minimum of four days spend in a field environment. In 1979 and 1980 Annual training was conducted at various locations throughout the United States as shown below:

Annual Training 1979

| <u>UNIT</u>                 | <u>HOME TOWN<br/>LOCATION</u> | <u>ANNUAL TRAINING<br/>SITE LOCATION</u> |
|-----------------------------|-------------------------------|--|
| 111th ADA Brigade           | Albuquerque                   | USAREUR (Germany)                        |
| HQB, 1st Bn (AW) (SP) 200th | Roswell                       | Ft Bliss, TX                             |
| Btry A, 1st Bn              | Roswell                       | Ft Bliss, TX                             |
| Btry B, 1st Bn              | Carlsbad                      | Ft Hood, TX                              |



642d Maintenance Company (Las Cruces) Arrive in Europe for  
Annual Training - 1980

| <u>UNIT</u>                 | <u>HOME TOWN<br/>LOCATION</u> | <u>ANNUAL TRAINING<br/>SITE LOCATION</u> |
|-----------------------------|-------------------------------|--|
| Btry C (-), 1st Bn          | Lovington                     | Ft Bliss, TX                             |
| Det 1, Btry C, 1st Bn       | Artesia                       | *  |
| Btry D, 1st Bn              | Hobbs                         | Ft Hood, TX                              |
| HQB, 2nd Bn (AW) (SP) 200th | Las Cruces                    | Ft Bliss, TX                             |
| Btry A (-), 2nd Bn          | Silver City                   | Cp Blanding, FL                          |
| Det 1, Btry A, 2nd Bn       | Lordsburg                     | Cp Blanding, FL                          |
| Btry B (-), 2nd Bn          | Deming                        | Cp Ripley, MN                            |
| Det 1, Btry B, 2nd Bn       | T or C                        | Cp Ripley, MN                            |
| Btry C, 2nd Bn              | Artesia                       | Ft Bliss, TX                             |
| Btry C, 2nd Bn              | Socorro                       | *  |
| Btry D, 2nd Bn              | Alamogordo                    | Ft Bliss, TX                             |
| HQB, 3rd Bn (AW) (SP) 200th | Albuquerque                   | Ft Bliss, TX                             |
| Btry A, 3rd Bn              | Albuquerque                   | Ft Bliss, TX                             |
| Btry B (-) 3rd Bn           | Belen                         | Cp Ripley, MN                            |
| Det 1, Btry B, 3rd Bn       | Socorro                       | Cp Ripley, MN                            |
| Btry B, 3rd Bn              | Belen                         | *  |
| Btry C (-), 3rd Bn          | Gallup                        | Ft Bliss, TX                             |
| Det 1, Btry C, 3rd Bn       | Farmington                    | Ft Bliss, TX                             |

| <u>UNIT</u>                 | <u>HOME TOWN<br/>LOCATION</u> | <u>ANNUAL TRAINING<br/>SITE LOCATION</u> |
|-----------------------------|-------------------------------|--|
| Btry D, 3rd Bn              | Albuquerque                   | Ft Bliss, TX                             |
| HHB, 4th Bn (AW) (SP) 200th | Tucumcari                     | Ft Bliss, TX                             |
| Btry A (-), 4th Bn          | Raton                         | Ft Bliss, TX                             |
| Det 1, Btry A, 4th Bn       | Clayton                       | Ft Bliss, TX                             |
| Btry B (-), Btry A, 4th Bn  | Springer                      | Cp Perry, OH                             |
| Det 1, Btry B, 4th Bn       | Taos                          | Cp Perry, OH                             |
| Btry C, 4th Bn              | Portales                      | Ft Hood, TX                              |
|                             |                               | (Participated in<br>Brave Shield 19)     |
| Btry D, 4th Bn              | Clovis                        | Ft Bliss, TX                             |
| 200th ADA Det               | Ft Sumner                     | Ft Bliss, TX                             |
| 200th ADA Det               | Las Cruces                    | *  |
| 209th ADA Det               | Ft Sumner                     | Ft Bliss, TX                             |
| HHD, 515th Maint Bn         | Santa Fe                      | Ft Bliss, TX                             |
| 642nd Maint Co              | Las Cruces                    | Year Round<br>Training                   |
| 720th Trans Co              | Las Vegas                     | Ft Bliss, TX                             |
| 717th Med Det               | Santa Fe                      | Ft Carson, CO                            |
| 744th Med Det               | Albuquerque                   | Ft Bliss, TX                             |
| 110th Maint Det             | Santa Fe                      | Sacramento, CA                           |
| 390th Maint Det             | Santa Fe                      | Sacramento, CA                           |
| 3631st Maint Co             | Santa Fe                      | Ft Carson, CO                            |
| Det 1, 3631st Maint Co      | Espanola                      | Ft Carson, CO                            |
| 136th PA Det                | Santa Fe                      | Ft Bliss, TX                             |
| OCS/NCAO                    | Statewide                     | Roswell, NM                              |

#### Annual Training 1980

| <u>UNIT</u>                 | <u>HOME TOWN<br/>LOCATION</u> | <u>ANNUAL TRAINING<br/>SITE LOCATION</u> |
|-----------------------------|-------------------------------|--|
| 111th ADA Bde               | Albuquerque                   | Ft Bliss, TX                             |
| HHB, 1st Bn (AW) (SP) 200th | Roswell                       | Ft Bliss, TX                             |
| Btry A, 1st Bn              | Roswell                       | Ft Bliss, TX                             |
| Btry B, 1st Bn              | Carlsbad                      | Ft Bliss, TX                             |
| Btry C (-) 1st Bn           | Lovington                     | Ft Hood, TX                              |
| Det 1, Btry C, 1st Bn       | Artesia                       | Ft Hood, TX                              |
| Btry D, 1st Bn              | Hobbs                         | Ft Bliss, TX                             |
| HHB, 2nd Bn (AW) (SP) 200th | Las Cruces                    | Ft Bliss, TX                             |
| Btry A (-), 2nd Bn          | Silver City                   | Cp Ripley, MN                            |
| Det 1, Btry A, 2nd Bn       | Lordsburg                     | Cp Ripley, MN                            |
| Btry B (-), 2nd Bn          | Deming                        | Ft Bliss, TX                             |
| Det 1, Btry B, 2nd Bn       | T or C                        | Ft Bliss, TX                             |
| Btry C, 2nd Bn              | Artesia                       | *  |
| Btry C, 2nd Bn              | Socorro                       | Ft Bliss, TX                             |
| Btry D, 2nd Bn              | Alamogordo                    | Cp Ripley, MN                            |



Commander-in-Chief, Honorable Bruce King, visits units at Annual Training, Ft Bliss, Texas. Governor King receives instructions on how to fly small radio control targets.



| <u>UNIT</u>                 | <u>HOME TOWN<br/>LOCATION</u> | <u>ANNUAL TRAINING<br/>SITE LOCATION</u> |
|-----------------------------|-------------------------------|--|
| HHB, 3rd Bn (AW) (SP) 200th | Albuquerque                   | Ft Bliss, TX                             |
| Btry A, 3rd Bn              | Albuquerque                   | Cp Ripley, MN                            |
| Btry B (-), 3rd Bn          | Belen                         | *  |
| Det 1, Btry B, 3rd Bn       | Socorro                       | *  |
| Btry B, 3rd Bn              | Belen                         | Ft Drum, NY                              |
| Btry C (-), 3rd Bn          | Gallup                        | Ft Bliss, TX                             |
| Det 1, Btry C, 3rd Bn       | Farmington                    | Ft Bliss, TX                             |
| Btry D, 3rd Bn              | Albuquerque                   | Ft Bliss, TX                             |
| HHB, 4th Bn (AW) (SP) 200th | Tucumcari                     | Ft Bliss, TX                             |
| Btry A (-), 4th Bn          | Raton                         | Ft Bliss, TX                             |
| Det 1, Btry A, 4th Bn       | Clayton                       | Ft Bliss, TX                             |
| Btry B (-), 4th Bn          | Springer                      | Ft Bliss, TX                             |
| Det 1, Btry B, 4th Bn       | Taos                          | Ft Bliss, TX                             |
| Btry C, 4th Bn              | Portales                      | Ft Irwin, CA                             |
| Btry D, 4th Bn              | Clovis                        | Ft Bliss, TX                             |
| 200th ADA Det               | Ft Sumner                     | *  |
| 200th ADA Det               | Las Cruces                    | Ft Bliss, TX                             |
| 209th ADA Det               | Ft Sumner                     | Ft Bliss, TX                             |
| HHD, 515th Maint Bn         | Santa Fe                      | USAREUR (Germany)                        |
| 642nd Maint Co              | Las Cruces                    | USAREUR (Germany)                        |
| 720th Trans Co              | Las Vegas                     | Ft Irwin, CA (JRX<br>Gallant Eagle 80)   |
| 717th Med Det               | Santa Fe                      | Ft Sam Houston, TX                       |
| 744th Med Det               | Albuquerque                   | Ft Bliss, TX                             |
| 110th Maint Det             | Santa Fe                      | Sacramento, CA                           |
| 390th Maint Det             | Santa Fe                      | Sacramento, CA                           |
| 3631st Maint Co             | Santa Fe                      | Ft Hood, TX                              |
| Det 1, 3631st Maint Co      | Espanola                      | Ft Hood, TX                              |
| 136th PA Det                | Santa Fe                      | Year Round Training                      |
| OCS/NCOA                    | Statewide                     | Roswell, NM                              |

\*Units reorganized 1 May 1980

## PART V. NATIONAL GUARD MARKSMANSHIP PROGRAM

1. General. All National Guard personnel, except chaplains, are required to be qualified in firing with their assigned individual weapons. This proficiency is achieved and maintained through a unit Marksmanship Training Program which requires, as a minimum, an individual to fire a qualification course of fire biennially, and familiarization during the training year in which qualification is not accomplished. Once annual qualification is conducted, units are encouraged to enter their marksmen in State competition to determine who will represent the State of New Mexico in marksmanship matches at National level.

2. Results of both State and National Matches are as follows:

Rifle: The Composite Rifle Team tryouts were held at the Zia Rifle Range in Albuquerque, NM on 29-29 April 1979. Twelve separate units in the State were represented. The results were as follows:

### Individual Winners:

Match Winner: SP Curtis D. Boyd, Btry D, 4th Bn  
Score - 462-8x  
Second Place: LTC Wade R. Hedgecoke, HHB, 1st Bn  
Score - 461-10x  
Third Place: SSG Gilbert O. Juarez, Btry B, 2nd Bn  
Score - 458-5x  
First New  
Shooter: PVT Antonio D. Juarez, Btry B, 2nd Bn  
Score - 375-1x

### Team Awards:

#### 1st Place

| <u>UNIT</u>                | <u>TEAM MEMBERS</u>   | <u>SCORE</u> |
|----------------------------|---|--------------|
| 2nd Bn (AW) (SP) 200th ADA | SSG Gilbert O. Juarez<br>SP5 John L. Genta<br>SP5 Arthur R. Montellano<br>SP4 Thomas A. Jackson | 1824-12x     |

#### 2nd Place

|                       |   |         |
|-----------------------|---|---------|
| Det 1, Btry C, 3rd Bn | PSG Theordore T. Tindall<br>SSG Ralph L. Mangum<br>SGT Charles Lyttle | 1604-8x |
|-----------------------|---|---------|

New Mexico participated in five State matches during the year 1979. In 1980 NMARNG participated in 5 State matches and 2 out of state matches. The New Mexico National Guard Composite Rifle Team was selected by the NGMTU to represent the National Guard at the US Army FORSCOM Regional Rifle matches on 7-14 April 1979 at Ft Ord, CA. The results are as follows:

Second Place - CPT Obed A. Morley, HHD, NMARNG  
Score - 725-16

Three members were selected to the twenty-man Sixth United States Army Team to participate in the All-Army Matches at Ft Benning, GA for 1979:

SSG Gilbert O. Juarez, Btry B, 2nd Bn (Deming, NM)  
SP5 John L. Genta, Btry D, 2nd Bn (Alamogordo, NM)  
SP4 Curtis D. Boyd, Btry D, 4th Bn (Clovis, NM)

National Guard Winston P. Wilson Individual Composite Rifle Championships, 10-14 September 1979. Course of fire - 200 shots, 600 yards SF Prone - possible score 200:

1st Expert: SP Curtie D. Boyd, Btry D, 4th Bn  
Score - 191-2  
1st Marksman: SP5 Arthur R. Montellano, Btry B, 2nd Bn  
Score - 182-4

Two members were selected to the twenty-two man Sixth United States Army Team to participate in the All-Army Matches at Ft Benning, GA, for 1980. The individuals selected were:

LTC Wade R. Hedgecoke, HHD, NMARNG (Santa Fe, NM)  
SSG Gilbert O. Juarez, Btry B, 2nd Bn (Deming, NM)

National Guard Winston P. Wilson Individual Composite Rifle Championships, 1-5 September 1980. Course of Fire - 20 shots, 200 yards SF Standing, possible score 200:

Master: LTC Wade R. Hedgecoke, HHD, NMARNG  
Score - 190-06  
Sharpshooter: PSG Theodore T. Tindall, Det 1, Btry C, 3rd Bn  
Score - 184-05

Course of Fire - 20 shots, 200 yards RF Standing to Sitting, possible score 200:

Master: LTC Wade R. Hedgecoke, HHD, NMARNG  
Score - 198-06

Course of Fire - 20 shots, 300 yards RF Standing to Prone, possible score 200:

Sharpshooter: SFC Ralph L. Mangum, Det 1, Btry C, 3rd Bn  
Score - 190-02

Pistol. New Mexico National Guard Pistol Team participated in eight State matches in 1979 and in the National Guard Winston P. Wilson matches in Little Rock, AR in September 1979. In 1980 Pistol Team participated in ten State matches and also at Wilson Matches in September 1980.

Chief, National Guard Bureau Annual Pistol Tournament (State Level).

CPT David E. Guinn, HHD, NMARNG, Score - 289

3. Special Training Sniper School. The New Mexico National Guard conducted a Sniper School at New Mexico National Guard Academy, Roswell, New Mexico on 28-29 June 1980. Members of the New Mexico State Police, State Penitentiary Corrections Department, and NMARNG Marksmanship Team were in attendance. The latest Sniper techniques in the area of marksmanship and weaponry as well as a fire power demonstration and observer/team firing took place at the school. A followup session is planned for 1-2 November 1980.

#### PART VI. ANALYST

Overall Readiness Condition of NMARNG Units. The New Mexico Army National Guard is comprised of sixteen readiness reporting entities. The items reported are personnel, equipment on hand, equipment status, and training. The general readiness of the State is outlined as follows:

| <u>PERSONNEL</u> | <u>EQUIPMENT ON HAND</u> | <u>EQUIPMENT STATUS</u> | <u>TRAINING</u> |
|------------------|--------------------------|-------------------------|-----------------|
| P-2              | S-3                      | R-2                     | T-2             |

The above is calculated and rated on a scale of 1 to 4 (1 = high/4 -low).

## PART VII. SCHOOLS

1. General. Members of the National Guard must maintain the same military standards as active Army personnel of the same rank and position. To meet this requirement, National Guardsmen are provided the opportunity for school training over and above regular unit training.

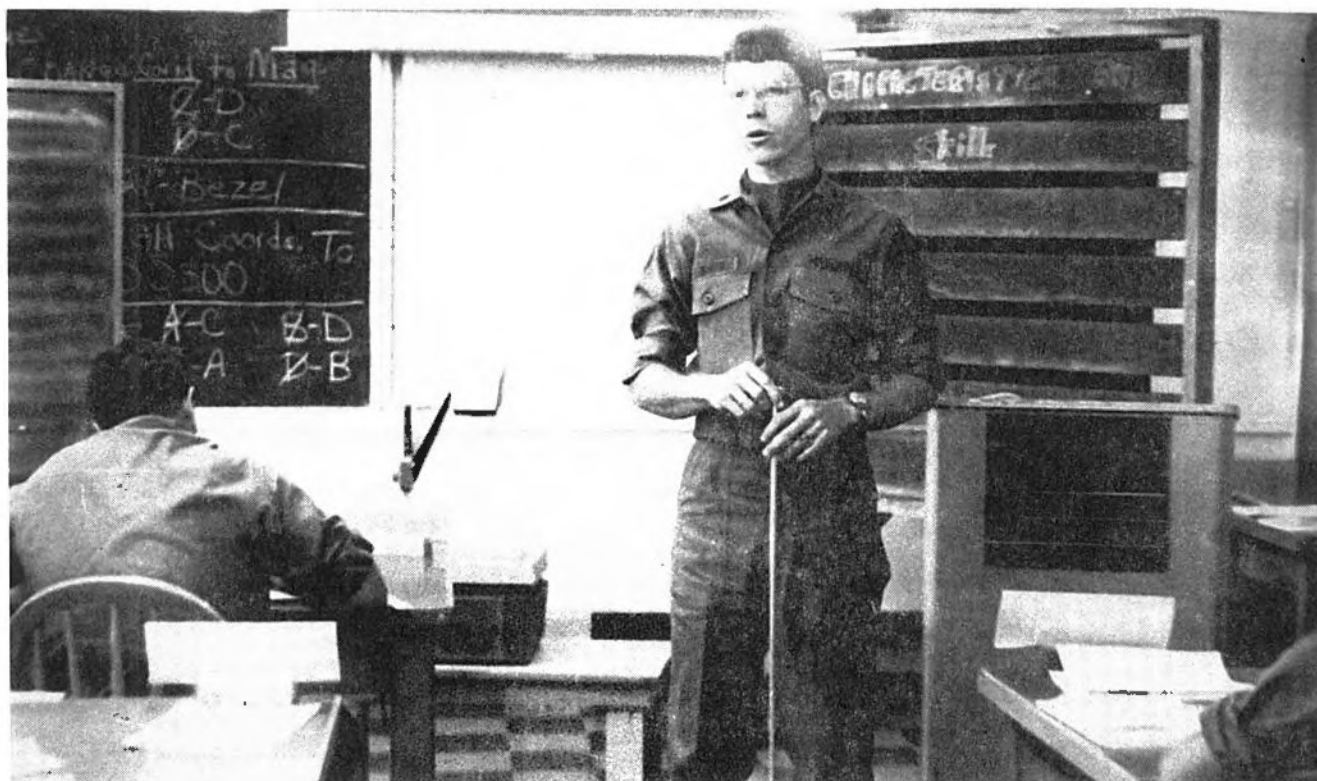
a. Service Schools. Resident courses at Active Army Service Schools are conducted by the Army at Military posts. The Guardsman is paid active duty pay while in attendance. During the period 1 July 1978 through 30 June 1980, 118 officers and 112 enlisted personnel attended courses ranging in length from 5 days to 52 weeks.

b. Correspondence Courses. The Army Correspondence Course Program provides training in almost any skill through courses ranging in length from three credit hours, individual sub-courses, to 420 hours qualification courses. Any Guardsman is eligible to enter the program. Study is at home as individual or in groups with all text and study material furnished at no cost. There have been 807 or 22% of the New Mexico Army National Guardsmen active in the correspondence course program during this report period.

c. Army Reserve Schools. The US Army Reserve School conducts courses of instruction in units where a need exists to train personnel in a particular skill. Training is normally conducted during the normal unit drill with an instructor provided from the Reserve School. In addition, qualifying courses are provided for officers at the Branch Advanced and Command and General Staff College levels. These officer courses are conducted at times other than drill and with no compensation to the student other than retirement points and promotion qualification.

d. Unit Schools. Short courses are conducted at and by units in the State to provide training in special areas affecting the readiness of the unit. These schools are normally 16 hour courses conducted on a weekend other than drill for the unit. Personnel attending this extra training receive regular pay and allowances for the time required. The NMARNG conducted 28 unit schools during this report period bringing \$163,673.00 in extra pay and allowances into New Mexico. This would have been lost to the State had the training been conducted in other schools. In addition, these schools can be tailored to the specific needs of the unit.





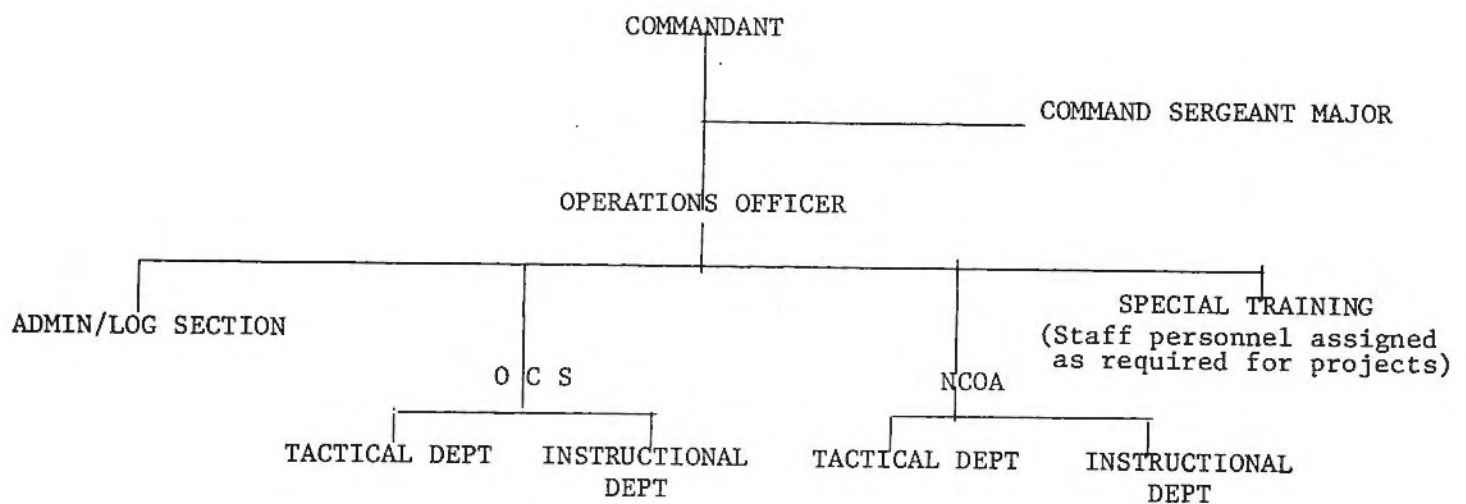
Classroom Training, NMARNG - Military Academy

2. New Mexico National Guard Military Academy. The mission of the New Mexico National Guard Military Academy is to provide leadership development and special training to the NMARNG. The leadership development is provided through the Officer Candidate School and the Non-Commissioned Officer Academy. Special training includes schools in Training Management and Supervision, Sniper Training, Training Assistance to other units required for new equipment or procedures.

a. The New Mexico National Guard Military Academy is located at the National Guard Field Training Site, 13 miles east of Roswell. All OCS and NCO Academy training is conducted at this location. The Military Academy is a State School that is accredited by Department of the Army and National Guard Bureau to conduct the Officer Candidate School to provide

precommission level training required to receive Federal commission as Second Lieutenants. Also it is accredited to conduct the NCO Education System Program at three levels: Basic, Advanced, and Senior.

The Military Academy is under the direction of an Academic Board with the Adjutant General as President and each major unit commander as members. To perform its mission the Military Academy has a permanent staff of four officers and twelve enlisted personnel. Two of this are full time technicians. Tactical training officers and mess personnel are assigned on a temporary basis based on student load. The Military Academy is organized as:



Practical Training in River Crossing Techniques  
OCS AT-1980

3. Officer Candidate School. The OCS Program and Military Academy is the source of 66% of the officers in the New Mexico Army National Guard. Being a school conducted in the State, for personnel in the State, it is the only precommission school totally responsive to the specific needs of the State. The average student in the State OCS is 25 years old, married, established in his job and community, and has four years service (reserve and active). He is unable, due to his job and family, to participate in other precommission training and the National Guard and State would lose the benefit of his experience in its Officer Corps. Since all training is conducted in-State, New Mexico realizes an income of approximately \$150,000 per year in pay and allowances.

4. Non-Commissioned Officer Academy. The NCO Academy is a vital link in the Non-Commissioned Officer Education System of the Army and National Guard. The three levels of programs conducted in New Mexico provide the leadership development necessary to NCOs at every skill level. The New Mexico National Guard has over 1550 NCOs requiring to start this education program.



OCS Candidates on the Rifle Range - Firing M60 Machine Guns  
AT - 1980

US PROPERTY AND FISCAL OFFICER FOR NEW MEXICO

- I. THE US PROPERTY AND FISCAL OFFICER (USPFO)
- II. MISSION OF THE USPFO
- III. ORGANIZATION

- Administrative Division
  - Communication Center IRT
  - Data Processing Center

- Comptroller Division
    - Budget Branch
    - Pay Branch
    - Fiscal Accounting Branch

- Examination Division

- Logistics Division
    - Stock Control Branch
    - Warehouse Branch
    - Transportation Branch

- Purchasing and Contracting Division



## PART I. THE US PROPERTY AND FISCAL OFFICER

The US Property and Fiscal Officer is a commissioned officer of the New Mexico Army National Guard on extended Federal active duty assigned to the National Guard Bureau with duty in the State. This officer is accountable for all federal property used by the Army and Air National Guard and all federal funds expended to support the New Mexico Army and Air National Guard. 262 civilian technicians, 37 converted Full-Time Military, and 4 Additive Full-Time Military are employed in the Army National Guard. In the Air Guard 244 civilian technicians and 5 on Active Duty are employed, all paid from Federal funds.

## PART II. MISSION OF THE US PROPERTY AND FISCAL OFFICER

The mission of the USPFO for New Mexico is to equip, supply and maintain the authorized National Guard units of the State of New Mexico in behalf of the Federal Government. The USPFO receives and accounts for all funds and property for the United States in the possession of the National Guard of this State and ensures that Federal funds are obligated and expended in conformance with applicable statutes and regulations and that Federal property provided the National Guard is maintained and utilized in accordance with applicable Department of the Army or Air Force directives as implemented by the Chief, National Guard Bureau. He manages the Federal logistic support system for the State, and upon the mobilization of a supported unit provides that support necessary for the transition of the mobilized entity to active duty status.

To accomplish this mission, the Office of the USPFO is divided into several divisions and subordinate branches. Branch chiefs are responsible for functions of their branch and receive direct supervision from division heads who are in turn responsible to the USPFO for overall operation of their divisions. These divisions and subordinate branches are as follows:

### Administrative Division

### Data Processing Division

Autodin (Automatic Digital Network) (Interim Remote Terminal)

### Comptroller Section

- Budget Branch
- Civilian Pay Branch
- Fiscal Accounting Branch
- Military Pay Branch

Examination Division

Logistics Division

Stock Control Branch  
Warehouse Branch  
Transportation Branch

Purchasing and Contracting Division

Annual General Inspections were conducted by the Inspector General Section, Sixth U. S. Army in FY 1978, FY 1979 and FY 1980. As a result of these inspections, it was determined that the mission of the USPFO was being performed in an efficient and effective manner.

PART III. ORGANIZATION

Administrative Division

This office coordinates activities of all divisions of USPFO, and has the responsibility for developing and publishing regulations, procedures and instructions applicable to all divisions and to all units of the New Mexico National Guard. The Administrative Division also maintains control of all reports required by higher headquarters to ensure accurate and timely submission.

Communication Center IRT (Interim Remote Terminal) AUTODIN (Automatic Digital Network)

The Communication Center is staffed with one technician. Equipment in use is the Mohawk Data Science 2400 series. It functions as a Communication Terminal interfaced with the Automatic Multimedia Exchange (AMME). AMME is a message processing system that provides worldwide communication by connection to the AUTODIN SWITCHING CENTERS.

a. MISSION. Receipt, transmit and delivery of unclassified messages, narrative and data.

b. OBJECTIVES. Transmission and delivery of high precedence messages will be accomplished immediately.

c. ACCOMPLISHMENTS. The center transmits an average of 25 messages per month. 1% are immediate; 64% priority, and 35% routine. Messages received approximate 971. Of these, 1% are immediate; 16% are priority, and 83% are routine.

### Data Processing Center

The Data Processing Center is staffed with five technicians and performs all data processing for the Office of Military Affairs, using magnetic tape system. A Burrough's Model 1955-1 mini-Computer is scheduled to be installed in April 1981. The "Mini" with its attached remote terminals will make direct data entry and data retrieval possible.

### Comptroller Division

The Comptroller Division is composed of the following branches under the supervision of the Financial Manager.

Comptroller Division  
    One Financial Manager

Budget Branch  
    One Budget Officer

Pay Branch  
    One Chief of Pay  
    Two Civilian Pay Clerks  
    Two Military Pay Clerks

Fiscal Accounting Branch  
    One Finance Specialist  
    Two Fiscal Clerks  
    One Clerk Typist

The financial Manager is responsible for the operation of the division. He supervises through subordinate supervisors the work of all technicians in the division: Budget, National Guard technician civilian and military pay, fiscal accounting and travel (military and civilian).

The Comptroller Division, through its Fiscal Accounting Branch, administered the following number of accounts:

|                 | <u>Fiscal Accounting<br/>Code<br/>(FAC)</u> | <u>Subsidiary<br/>Accounting Code<br/>(SAC)</u> | <u>Total</u> |
|-----------------|---|---|--------------|
| 2102060,2102065 | 41  | 76  | 117          |
| 2102085         | 2   | -0-   | 2            |
| 2192060,2192065 | 39  | 102   | 141          |
| 2192085         | 3   | -0-   | 3            |
|                 |   |   | <u>263</u>   |

Listed below are expenditures for Pay and Allowances and salaries by location in New Mexico during Fiscal Year 1979 and 1980

Fiscal Year 1979

| Location    | Annual<br>Training | Armory<br>Training | Civilian<br>Technician<br>Salaries | Total<br>Paid |
|-------------|--------------------|--------------------|------------------------------------|---------------|
| Alamogordo  | 41,166             | 88,230             | 31,123                             | 160,519       |
| Albuquerque | 224,271            | 556,623            | 450,677                            | 1,231,571     |
| Artesia     | 22,332             | 48,645             | 10,917                             | 81,894        |
| Belen       | 38,648             | 97,648             | 16,205                             | 152,501       |
| Carlsbad    | 43,342             | 87,486             | 25,555                             | 156,383       |
| Clayton     | 17,594             | 42,216             | 13,508                             | 73,318        |
| Clovis      | 29,764             | 74,011             | 12,550                             | 116,325       |
| Deming      | 30,916             | 66,960             | 162,677                            | 260,553       |
| Espanola    | 24,776             | 59,860             | 27,573                             | 112-209       |
| Farmington  | 23,423             | 53,842             | 29,267                             | 106,532       |
| Ft Sumner   | 10,621             | 25,641             | 32,855                             | 69,117        |
| Gallup      | 24,196             | 49,262             | 12,710                             | 86,168        |
| Hobbs       | 22,408             | 42,587             | 16,352                             | 81,347        |
| Las Cruces  | 112,606            | 308,209            | 730,601                            | 1,151,416     |
| Las Vegas   | 30,302             | 81,268             | 35,334                             | 146,904       |
| Lordsburg   | 24,612             | 70,569             | 15,613                             | 110,794       |
| Lovington   | 25,755             | 70,111             | 41,755                             | 137,621       |
| Portales    | 30,710             | 79,884             | 15,369                             | 125,963       |
| Raton       | 23,363             | 56,133             | 15,834                             | 96,330        |
| Roswell     | 110,151            | 267,675            | 307,011                            | 684,837       |
| Santa Fe    | 242,780            | 608,307            | 2,358,423                          | 3,309,510     |
| Silver City | 20,414             | 57,236             | 16,205                             | 93,855        |
| Socorro     | 32,731             | 92,189             | 12,500                             | 137,420       |
| Springer    | 23,173             | 57,376             | 16,029                             | 96,578        |
| Taos        | 19,124             | 50,318             | 15,368                             | 84,810        |
| T or C      | 17,190             | 51,363             | 16,029                             | 84,592        |
| Tucumcari   | 54,070             | 138,405            | 286,376                            | 478,851       |
| Totals      | \$1,320,438        | \$3,283,064        | \$4,724,416                        | \$9,327,918   |



Fiscal Year 1980

| <u>Location</u> | <u>Annual<br/>Training</u> | <u>Armory<br/>Training</u> | <u>Civilian<br/>Technician<br/>Salaries</u> | <u>Total<br/>Paid</u> |
|-----------------|----------------------------|----------------------------|---|-----------------------|
| Alamogordo      | 43,389                     | 158,140                    | 31,386                                      | 214,915               |
| Albuquerque     | 223,205                    | 491,180                    | 436,327                                     | 1,150,712             |
| Artesia         | 21,641                     | 84,420                     | -0-   | 106,061               |
| Belen           | 42,947                     | 147,806                    | 17,138                                      | 207,891               |
| Carlsbad        | 40,418                     | 120,950                    | 16,274                                      | 177,642               |
| Clayton         | 20,289                     | 80,250                     | 14,502                                      | 115,041               |
| Clovis          | 32,884                     | 114,942                    | 13,726                                      | 161,552               |
| Deming          | 35,667                     | 98,802                     | 155,797                                     | 290,266               |
| Espanola        | 26,165                     | 76,954                     | 15,102                                      | 118,221               |
| Farmington      | 24,454                     | 60,200                     | 32,374                                      | 117,028               |
| Ft Sumner       | 8,942                      | 22,126                     | 35,837                                      | 66,905                |
| Gallup          | 23,848                     | 70,624                     | 13,886                                      | 108,358               |
| Hobbs           | 26,463                     | 74,972                     | 32,825                                      | 134,260               |
| Las Cruces      | 133,490                    | 393,866                    | 760,543                                     | 1,287,899             |
| Las Vegas       | 33,824                     | 87,868                     | 11,450                                      | 133,142               |
| Lordsburg       | 29,429                     | 98,876                     | 16,714                                      | 145,019               |
| Lovington       | 25,729                     | 94,664                     | 16,274                                      | 137,667               |
| Portales        | 35,162                     | 129,472                    | 16,274                                      | 180,908               |
| Raton           | 23,820                     | 81,680                     | 17,138                                      | 122,638               |
| Roswell         | 126,296                    | 494,026                    | 274,574                                     | 793,896               |
| Santa Fe        | 274,290                    | 790,890                    | 2,471,986                                   | 3,537,166             |
| Silver City     | 25,787                     | 79,194                     | 17,138                                      | 122,119               |
| Socorro         | 41,669                     | 124,596                    | 13,673                                      | 179,938               |
| Springer        | 24,853                     | 80,378                     | 17,138                                      | 122,369               |
| Taos            | 20,055                     | 78,788                     | 16,274                                      | 114,937               |
| T or C          | 19,726                     | 82,788                     | 17,138                                      | 119,652               |
| Tucumcari       | 53,974                     | 181,736                    | 303,452                                     | 539,162               |
| Totals          | \$1,439,416                | \$4,299,008                | \$4,766,940                                 | \$10,505,364          |

The following appropriations were authorized for use by the New Mexico Army National Guard for which this division is administratively responsible:

|                               | <u>FY 1979</u> | <u>FY 1980</u> |
|-------------------------------|----------------|----------------|
| Army National Guard Personnel | 2192060        | 2102060        |
| Operations & Maintenance,     |                |                |
| Army National Guard           | 2192065        | 2102065        |
| Military Construction,        |                |                |
| Army National Guard           | 2192085        | 2108500        |

The following amounts were allotted during the reported Fiscal Years:

Fiscal Year 1979

|  |            |
|--|------------|
| 2192060 National Guard Personnel, Army             | 2,706,700  |
| 2192065 Operations & Maintenance, Army Nat'l Guard | 7,210,000  |
| 2192085 Construction                               | 737,435    |
| Total  | 10,654,135 |

Fiscal Year 1980

|  |            |
|--|------------|
| 2103060 National Guard Personnel, Army             | 3,253,000  |
| 2102065 Operations & Maintenance, Army Nat'l Guard | 7,453,600  |
| 2102085 Construction                               | 92,041     |
| Total  | 10,798,641 |

National Guard Personnel, Army increase in allotment was 2.01 percent from FY 79 to FY 80.

Operations and Maintenance, Army National Guard increase in allotment was 3.57 percent from FY 79 to FY 80.

Federal Expenditures, Army National Guard, FY 1980:

| <u>Project</u>                       | <u>Expenditures</u> | <u>Percent of Budget</u> |
|--------------------------------------|---------------------|--------------------------|
| <u>National Guard Personnel</u>      |                     |                          |
| Annual Training Pay (P3111/12/18/19) | 1,936,764           | 59.5                     |
| Clothing (P3116 & 3122)              | 324,565             | 9.9                      |
| Subsistence (3117)                   | 200,206             | 6.1                      |
| Schools                              | 313,958             | 9.6                      |
| Special Training (P3140)             | 328,373             | 10.9                     |

|  | <u>Expenditures</u> | <u>Percent<br/>of Budget</u> |
|--|---------------------|------------------------------|
| Medical Pay (Injured Persons-P3150)                              | 93,786              | 2.8                          |
| Travel Pay for AFTM, CTFM and FTRF (Over<br>179 Days) (P3158/59) | 51,790              | 1.5                          |
| Total Expended   | 3,249,442           |                              |

Operations & Maintenance, Army National Guard

|   |           |      |
|---|-----------|------|
| Technician Salaries (P3711/31/43)   | 5,417,974 | 66.6 |
| Minor Construction, Maintenance,<br>Utilities (P3717/39)                    | 242,850   | 3.2  |
| Civil Service Schools (P3715)   | 1,010     | .1   |
| Technician TDY Travel (P3732/44)  | 92,843    | .9   |
| Equipment (3733)  | 285,506   | 3.8  |
| Repair Parts (P3734)  | 536,881   | 7.2  |
| Petroleum Products (P3735)  | 471,101   | 6.3  |
| Transportation of Things (P3736)  | 33,163    | .4   |
| Communications (P3737)  | 49,712    | .6   |
| Administrative Supplies/Services (P3738)                                    | 103,369   | 1.3  |
| Miscellaneous & Inactive Duty Training/<br>Active Training Costs (P3712/14) | 66,364    | .8   |
| Medical Costs (Physicals-P3750)   | 61,832    | .8   |
| DPC Expenses (P3742)  | 33,960    | .4   |
| Misc. Recruiting expenses (P3747)   | 25,488    | .3   |
| Military Support to Civil Authorities<br>(P3744)                            | 7,195     | .09  |
| Total Expended  | 7,429,248 |      |

Federal Expenditures, Army National Guard, FY 1979

|   |            |      |
|---|------------|------|
| Annual Training Pay (P3111/12/18/19)          | 1,413,712* | 52.1 |
| Clothing (P3116 P3122)                        | 241,386    | 8.9  |
| Subsistence (P3117)                           | 178,125    | 6.5  |
| Schools (P3130)                               | 306,517    | 11.3 |
| Special Training (P3140)                      | 230,244    | 8.5  |
| Medical Pay (Injured Persons) (P3150)         | 40,855     | 1.5  |
| Travel Pay for AFTM, CTFM and FTRF<br>(P3159) | 30,459     | 1.1  |
| Total Expended                                | 2,441,298  |      |

\*Pay/Allowances and Travel

| <u>Project</u>  | <u>Expenditures</u> | <u>Percent<br/>of Budget</u> |
|---|---------------------|------------------------------|
| <u>Operations &amp; Maintenance, Army National Guard</u>                    |                     |                              |
| Technician Salaries (P3711/31/43)   | 5,449,879           | 75.5                         |
| Repair, Maintenance, Utilities<br>(P3717/39)                                | 235,967             | 3.2                          |
| Civil Service Schools (P3715)   | 4,181               | .5                           |
| Technician TDY Travel (P3732)   | 122,618             | 1.7                          |
| Equipment (P3733)   | 312,389             | 4.3                          |
| Repair Parts (P3734)  | 464,189             | 6.4                          |
| Petroleum Products (P3735)  | 244,988             | 3.3                          |
| Transportation of Things (P3736)  | 71,018              | .9                           |
| Communications (P3737)  | 37,300              | .8                           |
| Administrative Supplies/Services (P3738)                                    | 97,590              | 1.5                          |
| Miscellaneous & Inactive Duty Training/<br>Active Training Costs (P3712/14) | 64,942              | .9                           |
| Medical Costs (Physicals-P3750)   | 24,991              | .3                           |
| DPC Expenses (P3742)  | 32,607              | .4                           |
| Misc. Recruiting Expenses (P3747)   | 25,060              | .3                           |
| Military Support to Civil Authorities<br>(P3744)                            | 4,030               | .05                          |
| Total Expended  | 7,191,749           |                              |

#### Examination Division

The Examination Division is responsible for conducting examinations, inspections and inventories of Army National Guard property accounts on an annual basis or upon change of property book officers. These examinations are conducted at each unit and activity. Additionally, this division performs internal reviews of each division and branch of USPFO, including the activities of the Chief of Supply and Services, Air National Guard.

The organization of this division consists of a Supervisory Examiner and four Examiners.

The number of accounts examined, internal reviews performed and miles traveled during period indicated were as follows:

| <u>Fiscal Yr</u> | <u>Number of Accounts</u> | <u>Internal Reviews</u> | <u>Miles Traveled</u> |
|------------------|---------------------------|-------------------------|-----------------------|
| 1979             | 31                        | 13                      | 16,800                |
| 1980             | 32                        | 5                       | 18,900                |



### Logistics Division

The Logistics Division is staffed with 19 technicians as authorized by National Guard Bureau manning document. This division is responsible for management of all activities concerning supply, storage, issue, transportation and other related matters. Through this division the USPFO supports 40 units and 26 activities in the State. The Logistics Division consists of the following branches:

- Stock Control Branch
- Warehouse Branch
- Transportation Branch

#### Stock Control Branch

The Stock Control Branch is staffed with six technicians and maintains the necessary records for the control, receipt, issue and storage of supplies and equipment. Accounting functions include: Transaction processing, fringe issues, requisitioning, excessing and equipment status reporting. Stock records are maintained on 4100 separate line items.

#### Warehouse Branch

The Warehouse Branch receives, stores, maintains and issues all property for New Mexico Army National Guard units and activities. Nine technicians are assigned and the branch is divided into the following sections:

- Warehouse Section
- Self-Service Supply Center (SSSC)
- Service Stock Distribution
- Direct Exchange (DX)
- Summary Accounting for Low Dollar Turn-Over Items (SALTI)

#### Transportation Branch

The Transportation Branch consists of a traffic manager who plans for and directs the movement of personnel, material, and supplies by commercial means.

#### Statistical Data for Logistics Division

|  | <u>FY 1979</u> | <u>FY 1980</u> |
|--|----------------|----------------|
| Average Daily Supply Actions (2 Yr Period) | 705            | 725            |
| Total Value of Warehouse Stock (29Jun80)   | \$900,000      | \$1,066,200    |
| Govt Bills of Lading Issued                | 270            | 285            |

Statistical Data for Logistics Division, Cont'd

|  | <u>FY 1979</u> | <u>FY 1980</u> |
|--|----------------|----------------|
| Cost of Govt Bills of Lading             | \$101,840      | \$114,790      |
| Total Tonnage Shipped by GBL             | 2,100          | 2,180          |
|  | (Tons)         | (Tons)         |
| Materiel Received on GBL's               | 560            | 590            |
| Transportation Requests Issued           | 760            | 820            |
| Cost of Transportation Requests          | \$235,263      | \$262,830      |
| Meal Tickets Issued                      | 205            | 215            |
| Cost of Meal Tickets Issued              | \$ 4,290       | \$ 5,650       |
| Total Number of GBL's Incoming           | 910            | 925            |
| MAC Transportation Authorization Issued  | 7              | 8              |
| Cost of MAC Transportation Authorization |                |                |
| Cost                                     | \$ 30,180      | \$ 42,680      |

Total Number of Documents Processed:

|                       |        |        |
|-----------------------|--------|--------|
| Warehouse Stock Items | 36,200 | 37,050 |
| Nonstock Items        | 14,000 | 14,800 |
| SALTI                 | 4,100  | 4,050  |
| Service Stock         | 8,500  | 8,500  |
| Property Disposal     | 2,300  | 2,450  |

General Comments on Logistics Division Operations

During the past year, policies and programs instituted for improved logistics management have been continued. We continue to provide a high percentage of demand accommodation through intensive management of Authorized Stockage List, Summary Accounting for Low Dollar Turn-Over Items, Self-Service Supply Center and Service Stock procedures.

Wheel vehicle authorizations approved by the Department of the Army Wheel Study Group (WSG) have been implemented. Redistribution of wheel vehicle assets, within the State, to conform with State Log Sequence Numbers have been accomplished.

All nonstock items and major end items are shipped directly from national supply depots to using organizations/activities. This provides for increased savings in transportation costs and eliminates double handling of materials.

As a result of the national energy crisis, a fuel conservation program has been in effect since December 1973. Fuel conservation policy based on National Guard Bureau allocations, calls for energy savings without degradation of unit readiness. Program objectives are being met; in most cases savings

by units and activities surpass expectations. The Chief, National Guard Bureau, has expressed appreciation for the "splended energy management practices" in New Mexico.

### Purchasing and Contracting Division

The Purchasing and Contracting Division is composed of:

One Procurement Officer  
One Procurement Agent  
One Purchasing Agent

The Purchasing and Contracting Division is responsible for the administration of all Federal Contracts. This division also administers the program for the procurement of supplies and services from commercial sources.

During Fiscal Years 1979 and 1980 the Purchasing and Contracting Division recorded the following transactions:

|         |       |             |
|---------|-------|-------------|
| FY 1979 | 3,000 | (\$485,862) |
| FY 1980 | 2,982 | (\$693,657) |

During Fiscal Years 1979 and 1980 the following contracts (both Army National Guard and Air National Guard) were awarded:

|         |    |         |    |
|---------|----|---------|----|
| FY 1979 | 17 | FY 1980 | 17 |
|---------|----|---------|----|

Construction projects for these periods amounted to:

|         |             |         |           |
|---------|-------------|---------|-----------|
| FY 1979 | \$2,798,679 | FY 1980 | \$820,313 |
|---------|-------------|---------|-----------|

### Operations, Maintenance and Repair of New Mexico Army National Guard Facilities Contracts were:

|                     | <u>FY 1979</u> | <u>FY 1980</u> |
|---------------------|----------------|----------------|
| Federal Share (75%) | \$131,800      | \$ 96,000      |
| State Share (25%)   | <u>43,000</u>  | <u>32,000</u>  |
| Total               | \$174,800      | \$128,000      |

Operating and maintaining State Controlled Training Site Facilities:

|                |           |           |
|----------------|-----------|-----------|
| Federal (100%) | \$ 96,900 | \$ 98,500 |
|----------------|-----------|-----------|

Federal-State Communications Contract

|                |           |           |
|----------------|-----------|-----------|
| Federal (100%) | \$ 46,800 | \$ 48,000 |
|----------------|-----------|-----------|

FACILITY MANAGEMENT OFFICE

- I. FUNCTIONS OF FACILITY MANAGEMENT SECTION
- II. MAJOR AND MINOR CONSTRUCTION
- III. MAINTENANCE AND REPAIR



## PART I. FUNCTIONS OF FACILITIES MANAGEMENT SECTION

The Section is responsible for plans, programs and execution of maintenance, repair, modification, and new construction of all State owned and Federally supported Army National Guard facilities, which in addition to headquarters complex, include:

- 28 Armories
- 9 Motor Vehicle Storage Buildings
- 2 Support Maintenance Shops
- 1 Aviation Maintenance Facility
- 1 Field Training Site w/18 buildings
- 1 Annual Training Site w/7 latrines
- 5 Organizational Maintenance Shops

1. Determines maintenance, repair, modification, and new construction requirements for all State owned or Federally supported Army National Guard Facilities. Establishes short and long range maintenance and construction programs.
2. Approves requests for immediate needs in maintenance and repair.
3. Drafts plans and writes specifications for projects not contracted for architectural services.
4. Prepares contracts, requisitions and invitations to bid for modifications, improvements, and new construction.
5. Prepares proposals to National Guard Bureau for approval and funding of modification, major repair and new construction for Federally supported and Federally participated facilities.
6. Prepares proposals for presentation to State Legislature for approval and funding.
7. Gives contracted architects preliminary guidance and regulatory criteria established by the National Guard Bureau for construction or modification of facilities. Checks architect's plans for compliance with National Guard Bureau criteria.
8. Inspects construction and repairs for acceptance by the State and Government. Inspects major construction for compliance and acceptance for the Government.
9. Assists in securing real estate for new construction, land and permits for field training sites and rifle ranges.

10. Prepares Environmental Impact Statements for construction and field training sites as required.

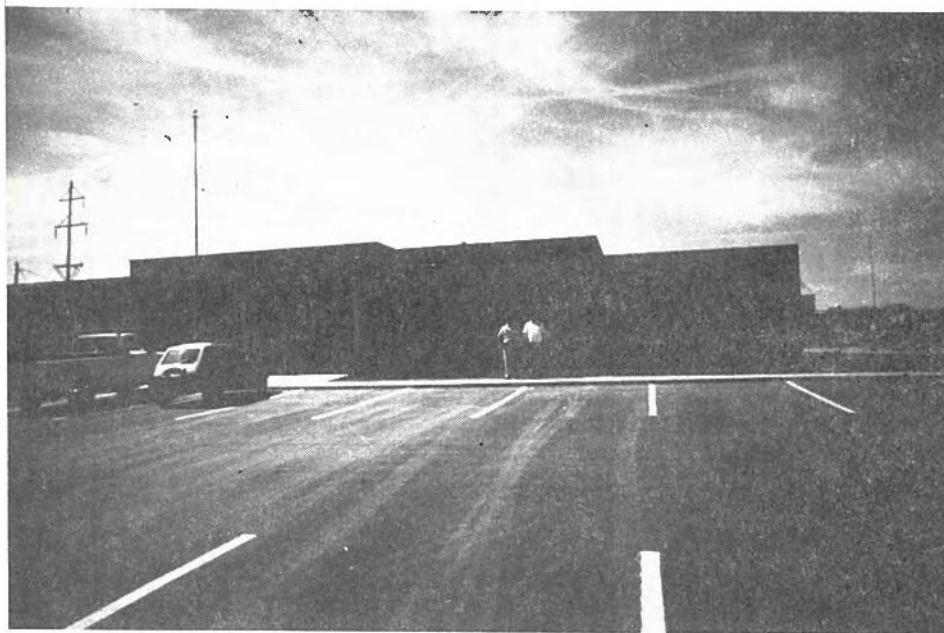
11. Prepares State-Federal service contract and Training Site contracts. Administers maintenance and construction portions of contracts.

## PART II. MAJOR AND MINOR CONSTRUCTION

Following are listed major and minor construction projects accomplished by Fiscal Year at National Guard Facilities. The source of funds of the projects are indicated. Some projects are Federally participated with the Federal Government providing 75% of the funds and the State providing 25% of the funds. Other projects for facilities with a basic purpose of maintaining government equipment or used for field training sites are 100% Federally supported. Other projects for modification or construction for major repair at armories must be State funded.

### Major and Minor Construction Completed - FY 79

| <u>LOCATION</u> | <u>PROJECT</u>   | <u>FUND SOURCE</u> | <u>COST</u> |
|-----------------|--|--------------------|-------------|
| Alamogordo      | Constructed New Armory   | State/Federal      | \$504,177.  |
| Roswell         | Training Site - Replace boiler in Bldg 1803, Re-roof and remodel Bldg 1806 | Federal            | 6,500.      |
| Las Vegas       | Modification to Rifle Range  | Federal            | 1,000.      |
| Albuquerque     | Modification to X-Ray Lab  | Federal            | 3,300.      |
| Las Cruces      | Modifications to Armory 700 Solano Drive                                   | State              | 6,400.      |
|                 | Install Evaporative Cooler - 800 Bellamah Loop                             | State              | 1,000.      |
| Taos            | Addition to Armory   | State              | 18,000.     |
| Portales        | Replace Armory Over-head Door  | State              | 3,800.      |



Carlsbad Armory



Springer Armory Under Construction

| <u>LOCATION</u> | <u>PROJECT</u>  | <u>FUND SOURCE</u> | <u>COST</u> |
|-----------------|---|--------------------|-------------|
| Gallup          | Renovation and Modifications to Heating System                                  | State              | 38,000.     |
| Espanola        | Renovation of Armory and Add Security Fence                                     | State              | 24,000.     |
| Dona Ana        | Add Electric Service to Welding Bay of Mobilization and Training Equipment Site | Federal            | 3,200.      |
| Various         | Modify Intrusion Detection System at 16 Armories                                | Federal            | 20,000.     |
| Raton           | Renovate Armory   | State              | 29,000.     |
| Clovis          | Renovate Armory   | State              | 53,000.     |
| Tucumcari       | Renovate Armory   | State              | 28,000.     |
| Carlsbad        | Replace OH Door and Patch Roof  | State              | 3,300.      |
| Springer        | Renovate Armory   | State              | 24,000.     |
| Lordsburg       | Renovate Armory   | State              | 28,000.     |
| Farmington      | Renovate Armory   | State              | 17,000.     |
| Socorro         | Renovate Armory   | State              | 26,000.     |
| Silver City     | Renovate Armory   | State              | 14,000.     |
| Santa Fe        | Addition to Armory  | State              | 56,000.     |
|                 | Repair Parking Lot  | State              | 15,000.     |
|                 | Combined Support Maintenance Shop - Add Door and Stairway, Add Electric Service | Federal/State      | 3,800.      |
|                 | Army Aviation Support Facility - Add Culvert and Sign                           | Federal/State      | 6,000.      |

| <u>LOCATION</u> | <u>PROJECT</u>                              | <u>FUND SOURCE</u> | <u>COST</u>    |
|-----------------|---|--------------------|----------------|
| Santa Fe        | Modify Front Steps of Headquarters Building | State              | <u>12,500.</u> |
|                 | Total FY 79                                 |                    | \$920,977.     |

Major and Minor Construction Completed - FY 80

| <u>LOCATION</u> | <u>PROJECT</u>  | <u>FUND SOURCE</u> | <u>COST</u>   |
|-----------------|---|--------------------|---------------|
| Carlsbad        | Construct New Armory  | Federal/State      | \$538,500.    |
|                 | Reroof and Paint Old Armory   | State              | 10,700.       |
| Springer        | New Armory Substantially Complete   | Federal/State      | 427,200.      |
| Dona Ana        | Construct RCAT Storage and Maintenance Building at Mobilization and Training Equipment Site | Federal            | 80,500.       |
|                 | Engine Test Stand   | Federal            | 2,500.        |
|                 | Security Fence  | Federal            | 3,100.        |
| Tucumcari       | Replace Overhead Door and Personnel Door at OMS #4  | Federal/State      | 2,400.        |
| Deming          | Repair Roof at OMS #2   | Federal/State      | 3,400.        |
| Roswell         | Training Site - Replace and Modify Heating System in Mess Hall                              | Federal            | 2,600.        |
| Belen           | Replace Armory Overhead Door  | State              | 2,200.        |
| Santa Fe        | Add Three Doors in Army Supply and Kitchen  | State              | 5,000.        |
|                 | Combined Support Maintenance Shop - Add Swinging Hoist and Exhaust Hood in Armament Section | Federal            | <u>4,700.</u> |
|                 | Total FY 80   |                    | \$1,092,800.  |
|                 | TOTAL FOR FY79-FY 80 PERIOD   |                    | \$2,013,777.  |



### Major Construction to be Placed Under Contract

The following major construction projects were prepared in FY 80 and will be completed in FY 81:

| <u>LOCATION</u> | <u>PROJECT</u>   | <u>FUND SOURCE</u> | <u>COST</u>    |
|-----------------|--|--------------------|----------------|
| Las Cruces      | Renovation of Armory -<br>800 Bellamah Loop              | State              | \$ 69,000.     |
|                 | Regrade Property<br>700 Solano Drive                     | State              | 10,000.        |
| Portales        | Replace Armory Roof                                      | State              | 25,500.        |
| Artesia         | Replace Armory Roof<br>and Gasoline Pump                 | State              | 26,000.        |
| Clayton         | Replace Armory Roof<br>and Gasoline Pump                 | State              | 24,000.        |
| T or C          | Renovate Armory  | State              | 42,000.        |
| Taos            | Modification to Armory<br>and Installation of<br>Kitchen | State              | <u>42,000.</u> |
|                 | Total  |                    | \$238,900.     |

### PART III. MAINTENANCE & REPAIR

Maintenance and repair and operation of certain National Guard facilities for maintenance and storage of Government equipment are maintained under a Federal/State Service Contract with the Federal Government providing 75% of the funds and the State providing 25%. Facilities utilized for field training and equipment are maintained under a Federal/State Training Site Contract with 100% Federal funds.

Maintenance and repair of armories is a State responsibility with 100% State funds. Expenditures of these funds are shown under the Finance Section of this report.

#### Operation, Maintenance, and Repair Expenditures under State/ Federal Contracts:

|                        | <u>FY 79</u>      | <u>FY 80</u>      |
|------------------------|-------------------|-------------------|
| Service Contract       | \$175,700.        | \$168,000.        |
| Training Site Contract | 96,900.           | 100,500.          |
| Totals                 | <u>\$272,600.</u> | <u>\$268,500.</u> |

Total Contract Expenditures for period: \$541,100.

## STATE MAINTENANCE OFFICE

- I. STATE MAINTENANCE OFFICER
- II. MISSION OF THE STATE MAINTENANCE OFFICER
- III. ORGANIZATION
  - Combined Support Maintenance Shop
  - Mobilization and Training Equipment Site
  - Organizational Maintenance Shops
- IV. INSPECTIONS AND VISITS

## PART I. STATE MAINTENANCE OFFICER

The State Maintenance Officer (SMO) serves as the Director of Maintenance with responsibility for formulation of policy, direction and administration of the maintenance program within the New Mexico Army National Guard. The State Maintenance Officer is a Staff Officer on the Staff of the State Adjutant General. Maintenance significant equipment is widely distributed throughout the State among Army National Guard units. Repair of equipment is accomplished through five Organizational Maintenance Shops, one Combined Support Maintenance Shop and one Mobilization and Training Equipment Site. On board technicians to accomplish these maintenance tasks are as follows:

|  |           |
|--|-----------|
| State Maintenance Office - Santa Fe      | 4         |
| Organizational Maintenance Shops         |           |
| #1 - Roswell                             | 10        |
| #2 - Deming                              | 9         |
| #3 - Albuquerque                         | 10        |
| #4 - Tucumcari                           | 10        |
| #5 - Santa Fe                            | 8         |
| Combined Support Maintenance Shop        |           |
| #1 - Santa Fe                            | 29        |
| Mobilization and Training Equipment Site |           |
| #1 - Las Cruces                          | <u>32</u> |
| Total Technicians                        | 112       |

## PART II. MISSION OF THE STATE MAINTENANCE OFFICER

Under the general direction of the State Adjutant General, the State Maintenance Officer is technically responsible for the establishment and efficient operation of a state-wide maintenance program. The State Maintenance Facility and Support Plan, Adjutant General of New Mexico Regulation Number 750-1, is the established maintenance doctrine. Information and instructions of a technical nature not covered in the aforementioned plan are disseminated in the form of Adjutant General of New Mexico Maintenance Information Letters.

During the reporting period, the State Maintenance Officer accomplished or participated in various projects which evolved in mission accomplishment. Some of the projects are as follows:

Performed annual Command Maintenance Evaluation Team (COMET) visits to all units of the New Mexico Army National Guard; accomplished semi-annual inspections of the five Organizational Maintenance Shops; and performed several staff visits to the Combined Support Maintenance Shop and the Mobilization and Training Equipment Site. Worked with the Technical Personnel Officer on authorization and distribution of maintenance technicians. Supported the United States Property and Fiscal Officer on the receipt of new equipment and redistribution and storage of assets, and recommended parts load lists for repair parts for New Mexico Army National Guard units. Process of equipment for shipment to Europe for POMCUS (Prepositioned Organizational Materiel Configured in Unit Sets). The State Maintenance Officer attended the State Maintenance Officers' Workshop in Little Rock, Arkansas, and the National Guard Bureau Management Conference in Albuquerque, New Mexico and Denver, Colorado.

The State Maintenance Officer served as President of the State Awards Board, President of the State Safety Council, and President of the State Survey Board.

Annual General Inspection resulted in "Satisfactory" ratings for all Maintenance Activities. (Only ratings of Satisfactory or Unsatisfactory are given). The Organizational Maintenance Shops were commended for outstanding performance. Maintenance overall in the State was commended.

### PART III. ORGANIZATION

#### Combined Support Maintenance Shop.

The Combined Support Maintenance Shop (CSMS) is located in Building Number 3, New Mexico Army National Guard Complex, Santa Fe, New Mexico. The State Maintenance Officer is responsible to the Adjutant General for the efficient organization and operation of the facility. The Combined Support Maintenance Shop Superintendent has direct responsibility for the Combined Support Maintenance Shop and exercises supervision through shop and section foremen over technicians working in a variety of trades and skills at the direct and general support maintenance levels such as Electronics and Physical Calibration, Electronics, Repairmen, Armament Repairmen, Tank Automotive Repairmen, Engineer Equipment Repairmen, Welders, Machinists and similar trades. Normally, all support maintenance of Army National Guard equipment issued to units in the State is accomplished by this facility. Maintenance Standards established by the Department of the Army are adhered to.

The Combined Support Maintenance Shop furnishes contact repair team support to Organizational Maintenance Shops and units, and provides maintenance assistance and inspection teams to units and activities as required and directed. The Combined Support Maintenance Shop also operates an Administrative Motor Transport Subpool and a Controlled Cannibalization Point.

To accomplish the Support Maintenance Mission, the Combined Support Maintenance Shop is composed of 29 technicians broken down into sections as follows: Shop Office - 4; Inspection and Quality Control Section - 4; Automotive Section - 7; Armament Section - 4; Electronic Communication Section - 4; Services Section - 4; Calibration Section - 2. Personnel are trained by virtue of United States Army Services Schools, on-the-job training and civilian experience.

Equipment supported by the Combined Support Maintenance Shop includes: 1156 wheeled vehicles and trailers, 100 combat vehicles, 14 construction and material handling equipment, 411 electric power generating equipment, 4331 small arms, 199 artillery pieces, 830 instruments, 1552 radios and telephones, 10 radar and rawin sets, 3161 chemical items, 1035 small electronic equipment and 1120 items requiring calibration.

During the reporting period, the following items with parts and labor costs as indicated, were processed by the Combined Support Maintenance Shop.

| <u>CATEGORY</u>                   | <u>ITEMS</u> | <u>PARTS<br/>COST</u> | <u>LABOR<br/>COST</u> |
|-----------------------------------|--------------|-----------------------|-----------------------|
| Automotive & Powered Equipment    | 738          | 55,566                | 408,983               |
| Armament                          | 1881         | 15,002                | 608,143               |
| Communications & Electronic Equip | 649          | 18,945                | 189,775               |
| Services Section                  | 1354         | 4,772                 | 289,347               |
| Rebuild                           | 801          | 38,334                | 323,927               |
| Miscellaneous Projects            | 268          | 420                   | 90,040                |
| TOTAL                             | 5691         | \$133,039             | \$1,910,215           |

Miscellaneous projects include Contact Team Travel, Technical Assistance, Travel, COMET and COMET Team Travel.

To further the technical knowledge of technicians, personnel from the Combined Support Maintenance Shop were in attendance at the United States Army Service Schools for a total of 7 weeks during the reporting period.



In addition to attending Army Service Schools, personnel participated in the following Civil Service Commission Schools: Role of Supervisors and Managers in Equal Employment Opportunity, Developing Equal Employment Affirmative Action Plans, Upward Mobility Workshop for Supervisors and Managers, Performance Rating for Managers and Supervisors and several training seminars for the Federal Women's Program. Delivery of over 790,000 gallons of fresh water to the Villages of Canjillon, Cebolla, Madrid, Rio En Medio, Penasco, Des Moines, San Ysidro, Gallinas, Ojo Feliz, Domingo, Ojo Caliente, Maxwell and Roy.

Provided personnel and equipment to move the "Visiting Nursing Service," transported equipment for the County of Santa Fe, transported bulldozers and weasels for snow emergency to Gallinas, transported emergency sanitation equipment to Rio En Medio. Conducted tours of the Combined Support Maintenance Shop facility to 199 boys and girls from various area schools.

Combined Support Maintenance Shop personnel provided maintenance assistance and instruction to units as follows: 26 units; 772 manhours at the units and 144 manhours traveling to and from the units. This included attaining M42A1 "Duster" repair parts from Red River Depot.

During this report period, the Combined Support Maintenance Shop personnel donated over 50 quarts of blood to the Albuquerque Blood Bank.

#### Mobilization and Training Equipment Site.

The Mobilization and Training Equipment Site (MATES) is located at Dona Ana Range Camp, Fort Bliss, Texas. The range camp is geographically located in the southern portion of Dona Ana County, New Mexico. The installation is under the supervision of the MATES Superintendent. The State Maintenance Officer is responsible for the efficient organization and operation of the MATES. The mission of this installation is as follows:

1. In storage, organizational direct and limited general support maintenance.
2. Requisition, stock and issue repair parts to support the MATES.
3. Maintain contributing unit's equipment.

4. Maintain the Basic Issue Items, i.e., tools, small arms and sighting devices.

5. Prepare Materiel Readiness Reports.

6. Insure all direct support and general support maintenance is recorded.

7. Insure all Army Maintenance forms are prepared.

The MATES is staffed with 32 employees. Five state employees are provided for the maintenance and security of the installation. The employees are broken down into the following sections:

|   |      |
|---|------|
| Shop Control Office                         | 1    |
| State Maintenance and Security Augmentation | 5*   |
| Administrative Section                      | 3    |
| Armament Repair Section                     | 4    |
| Mechanical Equipment Repair Section         | 4    |
| Service Section                             | 3    |
| Inspection and Quality Control Section      | 2    |
| Electronics Repair Section                  | 2    |
| Organizational Maintenance Section          | 13** |

\*State Funded

\*\*One employee on Inter-Service Support Agreement to provide Organizational and Support Maintenance for 5 each US Army Gun AA, SP, Twin 40MM, M42A1.

Equipment supported by the MATES includes 118 combat vehicles, 236 Artillery Pieces, 118 machine guns and mounts, 708 fire control instruments, 4 tactical vehicles, 8 commercial vehicles, 478 communication items, 23 miscellaneous items, and approximately 26,000 basic issue items, i.e., tools and allied equipment for the 118 combat vehicles.

During the reporting period, the following items were processed by the Mobilization and Training Equipment Site:

| <u>CATEGORY</u>                          | <u>ITEMS</u> | <u>PARTS<br/>COST</u> | <u>LABOR<br/>COST</u> |
|--|--------------|-----------------------|-----------------------|
| Automotive & Powered<br>Equipment        | 822          | \$291,868.98          | \$490,139.00          |
| Armament                                 | 2358         | 89,967.35             | 167,683.00            |
| Communications & Electronic<br>Equipment | 670          | 3,291.42              | 80,811.00             |
| Miscellaneous & Issues                   | 1399         | 1,488.71              | 36,283.00             |
| TOTALS                                   | 5249         | \$386,616.46          | \$774,916.00          |

All of the individuals employed at the installation have been qualified at Army Service Schools or Civil Service Schools. Due to the isolation of this installation, the technician force is not as involved in civic action programs as in the past when the facility was located in Las Cruces. However, some employees are deeply involved in civic organizations.

#### Organizational Maintenance Shops.

The mission of the Organizational Maintenance Shops is as follows:

The performance of all organizational maintenance beyond the capabilities of using units; to maintain minimum stock of fast-moving parts and supplies; to furnish a base for the operation of support maintenance contact repair and inspection teams; to furnish contact teams for the performance of organizational maintenance and inspections, when this procedure would be more economical than scheduling equipment to the Combined Support Maintenance Shop.

The five Organizational Shops in operation are:

- OMS #1 - Roswell, NM
- OMS #2 - Deming, NM
- OMS #3 - Albuquerque, NM
- OMS #4 - Tucumcari, NM
- OMS #5 - Santa Fe, NM

Maintenance technician assignments at Organizational Maintenance Facilities are governed by the density of equipment supported by each facility. Data used by the National Guard Bureau to determine manhour (personnel) requirements is based on national averages into which New Mexico participates. There are currently 47 Organizational Maintenance Technicians on board in the State.

- OMS #1, Roswell - 10
- OMS #2, Deming - 9
- OMS #3, Albuquerque - 10
- OMS #4, Tucumcari - 10
- OMS #5, Santa Fe - 8

Standing Operating Procedures for these installations are outlined in the State Maintenance Facility and Support Plan, Adjutant General of New Mexico Regulation 750-1, as approved by the Chief, National Guard Bureau.

During the reporting period, the five Organizational Maintenance Shops provided maintenance support for equipment density and parts cost as shown below:

| CATEGORY  | ITEMS SUPPORTED |        |        |        |        | PARTS COST |
|---|-----------------|--------|--------|--------|--------|------------|
|   | OMS #1          | OMS #2 | OMS #3 | OMS #4 | OMS #5 |            |
| Automotive, Powered Equipment, Trailers               | 222             | 250    | 296    | 228    | 194    | \$325,604. |
| Small Arms, Artillery                                 | 1275            | 1320   | 1564   | 1210   | 822    | 46,070.    |
| Communications and Electronics                        | 452             | 564    | 610    | 396    | 406    | 10,574     |
| Engineer, Chemical, Instruments and Optical Equipment | 362             | 432    | 503    | 395    | 127    | 11,946.    |
| SUB TOTALS:   | 2311            | 2566   | 2973   | 2229   | 1549   |            |
| TOTAL:  | 11,628          |        |        |        |        | \$394,194. |

#### PART IV. INSPECTIONS AND VISITS

##### Semiannual Inspections of Organizational Maintenance Shops.

The semiannual inspections of Organizational Maintenance shops performed by the State Maintenance Office found the shops operating properly and accomplishing their missions in a professional manner.

##### Command Maintenance Evaluation Team (COMET)

In CY 1977, the State Maintenance Office initiated a numeric grading system to reflect inspection and evaluation of materiel and maintenance management during the Command Maintenance Evaluation Team visit to each unit on an annual basis. An AWARDS system was further developed in the form of AGONM Regulation Number 750-3 to provide for recognition of individual and unit achievement in maintenance efficiency and readiness. Units so recognized in CY 1978 and CY 1979 are as follows:

##### CY-78 National Guard Bureau Award for Efficiency in Maintenance

HHB, 111th ADA Bde, Albuquerque, New Mexico

##### NMARNG Unit Award for Maintenance Efficiency - GOLD CY-78

| <u>UNIT</u>                                  | <u>SCORE</u> |
|--|--------------|
| HHB, 111th ADA Bde, Albuquerque, NM          | 98.96        |
| HHB, 1st Bn (AW) (SP) 200th ADA, Roswell, NM | 98.76        |
| 390th Maint Det, Santa Fe, NM                | 98.41        |

NMARNG Unit Award for Maintenance Efficiency - Silver CY-78

| <u>UNIT</u>   | <u>SCORE</u> |
|---|--------------|
| Btry A, 1st Bn (AW) (SP) 200th ADA<br>Roswell, NM           | 96.13        |
| Btry C, 1st Bn (AW) (SP) 200th ADA<br>Lovington, NM         | 97.24        |
| HHB, 3rd Bn (AW) (SP) 200th ADA<br>Albuquerque, NM 87123    | 96.53        |
| Btry A, 3rd Bn (AW) (SP) 200th ADA<br>Albuquerque, NM       | 95.74        |
| Btry B, 3rd Bn (AW) (SP) 200th ADA<br>Belen, NM             | 97.41        |
| Det 1, Btry C, 3rd Bn (AW) (SP) 200th ADA<br>Farmington, NM | 95.23        |
| Btry D, 3rd Bn (AW) (SP) 200th ADA<br>Albuquerque, NM       | 96.40        |
| HHB, 4th Bn (AW) (SP) 200th ADA<br>Tucumcari, NM            | 97.88        |
| Btry A, 4th Bn (AW) (SP) 200th ADA<br>Raton, NM             | 97.57        |
| Det 1, Btry B, 4th Bn (AW) (SP) 200th ADA<br>Taos, NM       | 97.26        |
| Btry C, 4th Bn (AW) (SP) 200th ADA<br>Portales, NM          | 95.12        |
| HHD, 515th Maint Bn (DS) (GS)<br>Santa Fe, NM               | 97.12        |
| 136th PI Det (Fld Svc) (Team FA)<br>Santa Fe, NM            | 96.85        |

National Guard Bureau Award for Efficiency in Maintenance CY-79

HHB, 1st Bn (AW) (SP) 200th ADA, Roswell, New Mexico



NMARNG Unit Award for Maintenance Efficiency - GOLD CY-79

| <u>UNIT</u>                                    | <u>SCORE</u> |
|--|--------------|
| HHB, 1st Bn (AW) (SP) 200th ADA<br>Roswell, NM | 99.37        |
| HHD, NMARNG<br>Santa Fe, NM                    | 98.73        |
| HHB, 111th ADA Bde<br>Albuquerque, NM          | 98.58        |

NMARNG Unit Award for Maintenance Efficiency - SILVER CY-79

| <u>UNIT</u>   | <u>SCORE</u> |
|---|--------------|
| 642nd Maint Co (FWD DIR SPT)<br>Las Cruces, NM        | 98.46        |
| HHD, 515th Maint Bn (DS) (GS)<br>Santa Fe, NM         | 98.40        |
| Btry A, 3rd Bn (AW) (SP) 200th ADA<br>Albuquerque, NM | 98.15        |
| HHB, 3rd Bn (AW) (SP) 200th ADA<br>Albuquerque, NM    | 98.09        |
| 390th Maint Det (Comm Elect)<br>Santa Fe, NM          | 98.09        |
| 136th PI Det (Fld Svc) (Team FA)<br>Santa Fe, NM      | 97.66        |
| Btry B, 3rd Bn (AW) (SP) 200th ADA<br>Belen, NM       | 97.53        |
| HHB, 4th Bn (AW) (SP) 200th ADA<br>Tucumcari, NM      | 97.47        |
| Btry C, 1st Bn (AW) (SP) 200th ADA<br>Lovington, NM   | 97.37        |
| HHB, 2nd Bn (AW) (SP) 200th ADA<br>Las Cruces, NM     | 97.26        |
| 744th Med Det (Gen Disp)<br>Albuquerque, NM           | 97.24        |

NMARNG Unit Award for Maintenance Efficiency - SILVER CY-79

| <u>UNIT</u>  | <u>SCORE</u> |
|--|--------------|
| 3631st Maint Co (Hvy Equip) (GS)<br>Santa Fe, NM           | 96.81        |
| 209th ADA Det (AT)   | 96.68        |
| 200th ADA Det (AT)<br>Ft Sumner, NM                        | 96.53        |
| Det 1, Btry A, 2nd Bn (AW) (SP) 200th ADA<br>Lordsburg, NM | 96.45        |
| Btry D, 2nd Bn (AW) (SP) 200th ADA<br>Alamogordo, NM       | 96.27        |
| Btry B, 4th Bn (AW) (SP) 200th ADA<br>Springer, NM         | 96.20        |
| Btry B, 2nd Bn (AW) (SP) 200th ADA<br>Deming, NM           | 96.17        |
| Btry D, 4th Bn (AW) (SP) 200th ADA<br>Clovis, NM           | 96.13        |
| Det 1, Btry B, 3rd Bn (AW) (SP) 200th ADA<br>Socorro, NM   | 95.96        |
| Det 1, Btry A, 4th Bn (AW) (SP) 200th ADA<br>Clayton, NM   | 95.73        |
| Btry C, 2nd Bn (AW) (SP) 200th ADA<br>Artesia, NM          | 95.69        |
| Btry A, 2nd Bn (AW) (SP) 200th ADA<br>Silver City, NM      | 95.43        |
| Btry C, 4th Bn (AW) (SP) 200th ADA                         | 95.23        |

This program has proven to be a valuable management tool  
and continues to increase NMARNG maintenance standards.

STATE SAFETY OFFICE

- I. MISSION
- II. ORGANIZATION
- III. OBJECTIVES
- IV. ACCOMPLISHMENTS

## I. MISSION

The mission of the State Safety Office is to assist, advise and support the Adjutant General in areas of Safety to include the maintenance of the Safety Program for the New Mexico Army National Guard in both Army Ground and Army Air.

## II. ORGANIZATION

### State Safety Office.

The Safety Office is located in Building Number 3 of the New Mexico Army National Guard Complex in Santa Fe, New Mexico. It is staffed at the present time by one National Guard technician with the title of Safety Specialist in the grade of GS-09. This Safety Specialist also serves as the State Safety Officer.

The Safety Officer serves as direct advisor to the Adjutant General in the maintenance of the Safety Program for the New Mexico Army National Guard and functions as the Safety and Occupational Safety and Health Act Specialist for all elements of the units within the State. He serves as the liaison between the Adjutant General and the ARNG Safety Office at the National Guard Bureau and as liaison with the Risk Management Division of the State of New Mexico. He works under the day-to-day administration supervision of the Command Administrative Officer.

### Aviation Safety Officer.

The State Aviation Safety Officer advises and coordinates with the State Safety Officer on all matters pertaining to the State Aviation Safety Program. His responsibilities are to establish basic policies and procedures for the establishment, supervision and direction of a functional State Aviation Safety Program and for the reporting of accidents, accident experience, and progress of Safety Activities as required. He coordinates the State Aviation Safety Program with all elements of the State Staff. He arranges for procurement and selective use of aviation posters, films, and other safety educational and promotional publications and materials. He supervises and directs State Aviation Safety Training as required. Serves as a member of the State Safety Council and conducts airfield surveys and aviation safety inspections.

### Unit Safety Officers.

Unit Safety Officers are appointed at each unit in the State in accordance with NGR 385-10. These Safety Officers are responsible for establishing plans and procedures for the conduct of the unit Safety Program; supervise and direct special Safety Training as required; conducts Safety Inspections, review operating and training instructions, and initiate action necessary to eliminate inherent or accident-producing hazards. He coordinates with the other Unit Safety Officers and other staff officers to insure maximum cooperation in connection with safety matters of mutual concern.

### Armory and Facility Safety Officers.

These officers establish and coordinate programs that provide accident controls for all operations and activities in the armory or facility and for all New Mexico Army National Guard personnel engaged in training and other activities at the armory or facility. They arrange for procurement and selective use of safety posters, films, and other educational and promotional publications and materials. They coordinate with State and Unit Safety Officers to insure maximum cooperation in matters of mutual concern, and prescribe safety procedures for New Mexico Army National Guard units utilizing the armory or facility.

### State Safety Council.

The State Safety Council is composed of representatives of the various sections and units of the New Mexico Army National Guard. The Safety Council consists of the Council President appointed by the Adjutant General and a member representing the following sections.

- Personnel and Administrative Section
- Operating and Training Section
- The State Safety Officer as member and recorder
- The USPFO and Logistic Section
- Maintenance Section
- Aviation Section
- 111th ADA Brigade and all attached units
- CAC and all attached units
- National Federation of Federal Employees

The Safety Council meets once each quarter to discuss various safety problems and progress and review the following:



1. The accident experience and allied safety problems of the command or activity.

2. Reports fatal or other serious accidents.

3. Employee safety suggestions to improve conditions and increase efficiency.

4. Establish staffing recommendations to or through appropriate commanders for action concerning physical or structural alterations required to eliminate or control hazards; changes in policies or Standing Operating Procedures to minimize unsafe acts and make recommendations for educational or promotional efforts designed to create and maintain interest in safety and to promote generally increased accident prevention efforts.

#### Safety Goals.

Safety goals of the New Mexico Army National Guard are to:

1. Reduce and keep to a minimum, accidental manpower and monetary losses, thus providing more efficient use of resources and advancing the training effectiveness of the New Mexico Army National Guard.

2. Provide a safe and healthful environment at all times for all New Mexico Army National Guard personnel and others exposed to National Guard operations.

#### III. OBJECTIVES

The above safety goals are achieved through the following Safety Program objectives:

1. Prevention of injury and occupational illness resulting from NMARNG operations. It thus improves employee morale and efficiency and minimizes the cost associated with loss production, compensation payments, sick leave usage, and other related expenses.

2. Damage control aims at detecting and eliminating the causes of preventable, inadvertent damage to National Guard property as a result of National Guard operations.

3. Accident prevention involves the use of special techniques to detect unsafe behavior and conditions and prevent accidents.

4. Compliance with statutory and regulatory requirements uses the special experience of the Safety Staff to ensure consistent, economical compliance with applicable safety requirements of Federal statutes, Army Regulations, National Guard Regulations and New Mexico Army National Guard Regulations.

5. Liability limitations involves prompt and precedent action to reduce the likelihood of liability against the New Mexico Army National Guard

6. Occupational health involves implementing Army Regulation 40-5 to ensure the physical and mental health of all personnel in cooperation with safety personnel.

Bi-Annual Mishap Exposure.

The Safety Office was reorganized and re-established on 1 September 1978; therefore, the only accurate records available are those established after that date.

The following statistics are divided into two segments, technician and M/Day personnel. The time period of the listed mishaps was the 1980 Training - Fiscal Year of 1 October 1979 to 30 September 1980.

TECHNICIAN MISHAPS AND ESTIMATED COSTS

| <u>FACILITY</u> | <u>NO. OF<br/>MISHAPS</u> | <u>ESTIMATED<br/>COST</u> | <u>NO. PERSONNEL<br/>EMPLOYED</u> |
|-----------------|---------------------------|---------------------------|-----------------------------------|
| CSMS            | 10                        | \$1,136.33                | 29                                |
| MATES           | 5                         | 1,850.00                  | 33                                |
| AASF            | 3                         | 345.00                    | 23                                |
| OMS #1          | 1                         | 75.00                     | 10                                |
| OMS #4          | 3                         | 975.00                    | 10                                |
| OMS #5          | <u>3</u>                  | <u>662.00</u>             | <u>8</u>                          |
| TOTALS          | 25                        | \$5,063.33                | 113                               |

# M-DAY PERSONNEL MISHAPS AND ESTIMATED COSTS

| <u>UNIT</u>                | <u>NO. OF<br/>MISHAPS</u> | <u>ESTIMATED<br/>COST</u> |
|----------------------------|---------------------------|---------------------------|
| HHD, NMARNG                | 2                         | \$ 655.00                 |
| NMARNG Military Academy    | 6                         | 4,297.00                  |
| 111th ADA Bde              | 2                         | 58,050.00*                |
| 1st Bn (AW) (SP) 200th ADA | 9                         | 3,055.00                  |
| 2d Bn (AW) (SP) 200th ADA  | 1                         | -0-                       |
| 3d Bn (AW) (SP) 200th ADA  | 5                         | 6,141.00                  |
| 4th Bn (AW) (SP) 200th ADA | 7                         | 3,100.00                  |
| 3631st Maint Co            | 1                         | -0-                       |
| 720th Trans Co             | 5                         | 1,552.00                  |
| 717th Med Det              | 6                         | 4,855.00                  |
| State Duty (Per)           | 1                         | 382.50                    |
| TOTALS                     | 45                        | \$82,067.50               |

\*\$57,000.00 for helicopter mishap - no injuries

|                                |                  |
|--------------------------------|------------------|
| GRAND TOTAL: Technician Mishap | \$ 5,063.33      |
| M-Day Mishaps                  | <u>82,067.50</u> |
| TOTAL                          | \$87,130.83      |

There were no catastrophic or fatalities reported during this period. There were no serious Annual Training mishaps, all were minor injuries.

## IV. ACCOMPLISHMENTS

The following items in the safety area has been accomplished during the past year - 1 September 1979 thru 1 October 1980:

Publications Program. A complete publications program was initiated by the new Safety Officer when he came aboard on 1 September 1979. The following has been accomplished in this area:

1. An update of all Safety Regulations to co-align them with current Army and National Guard Bureau Regulations.
2. Publish a monthly Accident Report to General Miles and other key staff members of reported and recorded accidents during the month.

3. Publish a monthly Safety Bulletin distributed to all units and activities. This bulletin contains safety news from both the state and national level plus various safety items on the local level.

4. Various letters of instruction were published to supplement both State and National Guard Bureau Regulations. These LOI's consisted of a safety briefing and orientation prior to and during AT-80, Annual Training Safety Briefing Manuscripts, Pre-AT Safety Briefing, Safety during Annual Training 1980 and Antenna Safety.

5. Safety memorandums have been published on a broad aspect of safety which is specific in nature and not contained in other publications.

Poster Program. A Safety Poster Program was initiated. These posters are obtained from the Multi-Media Group of NGB, the Army Safety Center, the National Safety Council and some produced locally here at the Safety Office. These posters are distributed to all units and activities and at least one new poster is distributed each month.

Facility Inspections (OSHA). In accordance with Executive Order 11807 and Code of Federal Regulations Number 29, parts 1960.26 and 1960.2, all facility work places are inspected on an annual basis. This includes all armories, maintenance shops, warehouses, administrative buildings and air facilities belonging to the New Mexico Army National Guard. An Annual Report of these inspections are made to the National Guard Bureau on 5 January each year.

AT-80 "15 Days to Success." The Safety Division of the National Guard Bureau initiated a special emphasis Safety Program for Annual Training 1980. This program was an attempt to make AT-80 the safest year the Guard has had. The program was entitled "AT-80, 15 Days to Success." The program involved brochures, decals, posters, film and video tapes on the safety subjects of: Handling of Duds, Vehicle Safety, Weapons Safety, Hearing Conservation and Personal Safety. This program was considered a success in New Mexico with only 32 minor mishaps reported out of a total of approximately 2800 men attending Annual Training in May, June, July and August.

Awards. The Safety Awards Program has been revived this Fiscal Year. The Safety Office has five different awards available to be presented. These are:

United States Army Certificate of Merit for Safety  
United States Army Safety Award  
New Mexico Army National Guard Safety Award  
New Mexico Army National Guard No Accident Award  
New Mexico Army National Guard Safety Council Award

To this date, 76 awards have been given. 74 No Accident Awards representing 832 years of No Accidents and two Safety Council Awards. The Awards Program is being well received by all concerned.

Summary. We feel the Safety Office has had a very successful year in the prevention of accidents. New Mexico National Guard is very high on the Nation's list of low accidents reported. We hope to maintain this record and have even less mishaps in the future and become the Nation's Number One No-Accident State.



## ARMY AVIATION

- I. ORGANIZATION
- II. MISSION
- III. OBJECTIVES
- IV. ACCOMPLISHMENTS

## PART I. ORGANIZATION

The Army Aviation program for the New Mexico Army National Guard is directed by the State Aviation Officer for the Adjutant General. The program is composed of the pilots, aviation support personnel and aircraft assigned to Headquarters and Headquarters Detachment, New Mexico Army National Guard; Headquarters and Headquarters Battery, 111th Air Defense Artillery Brigade; and the 717th Medical Detachment (Helicopter Ambulance).

All aircraft assigned to the three units are located at the Army Aviation Support Facility at the Santa Fe Municipal Airport. The Army Aviation Support Facility (AASF) provides the support necessary to accomplish individual aviator training and to maintain and control the pool of aircraft. It is manned by twenty-two full-time technicians.

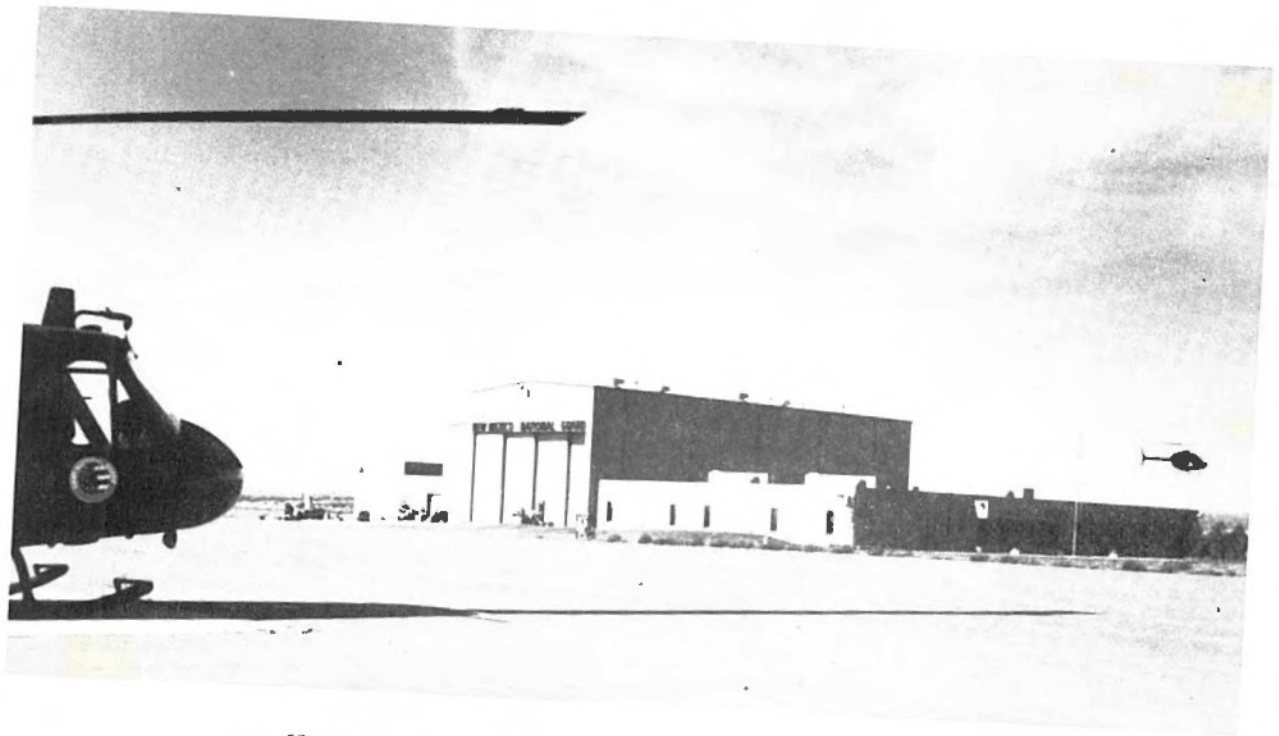
There are twenty-five aviators assigned, of whom seven are dual-qualified in both rotary and fixed wing aircraft. Eighteen aviators are rotary wing qualified only. Aircraft assigned during the reporting period are as follows:

| <u>Aircraft</u> | <u>Unit</u> | <u>Speed</u> | <u>Range</u> | <u>Passengers</u> | <u>Litter Patients</u> |
|-----------------|-------------|--------------|--------------|-------------------|------------------------|
| 6 UH-1H         | 717th Med   | 90 knots     | 200          | 9                 | 6                      |
| 2 OH-58         | HHB, 111th  | 90 knots     | 250          | 2                 | 0                      |
| 2 UH-1H         | HHB, 111th  | 90 knots     | 200          | 9                 | 6                      |
| 1 T-42          | HHD, NMARNG | 180 knots    | 450          | 2                 | 0                      |

## PART II. MISSION

The mission of the Army Aviation Support Facility in the New Mexico Army National Guard is:

1. To maintain centralized control, proper utilization and operation of aviation assets assigned to the New Mexico Army National Guard.
2. To schedule, coordinate and supervise individual aviator flight training for aviators assigned to the New Mexico Army National Guard.
3. To provide necessary aviation support to augment the capabilities of the New Mexico Army National Guard units to conduct effective tactical training.



New Army Aviation Support Facility  
Dedicated September - 1978



An NMARNG "Medivac" Huey taking patients from Penitentiary  
February - 1980

4. To provide administrative and logistical support in disaster and emergency relief operations.

The mission of the three individual units encompass three primary areas:

1. To maintain a high level of readiness in the event of mobilization for a national emergency.

2. To provide the training and mission support as required by the supported tactical units.

3. To provide aviation support to the State of New Mexico in the event of emergency or disaster relief.

### PART III. OBJECTIVES

During this reporting period, emphasis in training objectives for the NMARNG Aviation Program was broadened to include unit mission proficiency, while keeping earlier objectives concerning individual crewmember readiness. The shift to collective training included certain tactical aspects of flying, to include tactical flight under conditions of poor weather and darkness. Most aviators and many enlisted crewmembers received a practical introduction to the use of the Night Vision Goggle (NVG) device. Additionally, the Aviation Program continued to pursue the objective of quicker and more versatile emergency rescue service to the citizens of the State of New Mexico.

### PART IV. ACCOMPLISHMENTS

Approximately 3300 aircraft hours were flown during this reporting period in support of the program objectives described above. All federal training requirements were accomplished with no major aircraft accidents. More State Active Duty missions were flown than ever before, totalling 260 aircraft hours. This was largely due to the two separate State Penitentiary emergencies and "Operation Mudhole II," a mud/snow emergency in the western portion of the state (similar to the one reported in the 77-78 Biennial Report). Over six dozen emergency patients were transported in the NMARNG's ambulance helicopters during the 43 separate search-and-rescue missions flown.

The Aviation Program enjoyed some long-awaited facility and equipment improvements, when in September 1978, the new

aviation facility was dedicated with approximately 12,000 citizens attending the airshow which was sponsored by the NMARNG as a dedication event. The new facility was completed with \$1.56 million of federal and state funds. The 27,000 square foot building, which is located on the west side of the Santa Fe Airport on 16 acres of leased city property, is considered to be one of the very finest Guard aviation facilities in the country.



PART I. HUMAN RELATIONS/SOCIAL ACTIONS AND EQUAL OPPORTUNITY  
FOR ARMY & AIR NATIONAL GUARD

The National Guard has four different and/or specific programs in the Army and Air National Guard. These programs are as follows:

1. Social Actions & Equal Opportunity in the Air National Guard.
2. Human Relations and Equal Opportunity in the Army National Guard.
3. Equal Employment Opportunity in the Federal Government. (Applies to Federal technicians, Army and Air.)
4. State Equal Opportunity Program. (State Employees.)

PART II. SOCIAL ACTIONS/EQUAL OPPORTUNITY (AIR NATIONAL GUARD)

The Social Actions and Equal Opportunity program is administered under Air National Guard Regulations (ANGR) 30-02 and ANGR 30-12 respectively. These regulations provide that all affairs shall be conducted in a manner that provides equal opportunity and treatment for all members, irrespective of their color, race, religion, national origin, or sex, consistent with requirements for physical capabilities. Detailed instructions are addressed in ANGR 30-2 and ANGR 30-12 to include processing complaints of discrimination.

Reports, Inspections, Reviews (Air National Guard).

Reports. Regulations provide for reporting to the Chief, National Guard Bureau, Washington, D. C. through the Adjutant General to assure compliance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 USC 2000d).

Inspections. Annual inspections by the Inspector General or other officers detailed by the Secretary of the Air Force are conducted. Compliance reviews are conducted by the Chief, National Guard Bureau and/or the Office of Human Resources, National Guard Bureau.

Review. The Adjutant General or an officer detailed by the Adjutant General reviews subordinate military units to assure that uniform implementation of directives for Equal Opportunity and Social Actions are implemented. The Chief, National Guard Bureau periodically reviews policy, procedure, and implementation.

### PART III. HUMAN RELATIONS/EQUAL OPPORTUNITY (HR/EO) (ARMY NATIONAL GUARD)

The HR/EO programs are administered under the provisions of National Guard Regulations (NGR) 600-21 and NGR 600-23. This program, like that of the Air National Guard, assures that the Army National Guard will conduct its affairs free from discrimination and provide equal opportunity and treatment for all members irrespective of color, race, religion, national origin, or sex. The principle of equal opportunity and treatment of military personnel must permeate every organization, function, and activity. Each individual in the chain of command is charged with conducting National Guard affairs in strict compliance with policy. Provisions for processing complaints of discrimination are covered in NGR 600-21 and NGR 600-23.

#### Reports, Inspections, Reviews (Army National Guard).

Reports. Each state is required to keep records and submit to the Chief, National Guard Bureau, complete and accurate compliance reports as requested.

Inspections. Annual inspections by the Inspector General or other officers detailed by the Secretary of the Army are conducted. Compliance reviews are conducted by the National Guard Bureau, Washington, D. C.

Reviews. The Adjutant General or an officer designated by the Adjutant General reviews policy, procedure, and implementation of HR/EO programs.

### PART IV. EQUAL OPPORTUNITY IN THE FEDERAL GOVERNMENT (TECHNICIANS).

Technicians are employees of the Department of the Army or the Department of the Air Force. These employees (Army and Air) are Federal Technicians under Public Law 90-486 "National Guard Technician Act of 1968." The Office of Personnel Management, National Guard Bureau, and the Equal Employment Opportunity Commission issue directives to implement policy and procedure. The Adjutant General may supplement their directives at State level. Equal opportunity directives, to include the complaint process, have been issued.

### PART V. STATE EQUAL OPPORTUNITY PROGRAMS.

This is not the function of the Federal SEEO Officer.

## PART VI. RESPONSIBILITY

The Chief, National Guard Bureau is designated "Responsible Department Official" by the Secretary of the Army to implement DoD Directive 5500.11 "Nondiscrimination in Federally Assisted Programs" and DoD Instruction 7730.38 "Quarterly Status Report on Title VI of the Civil Rights Act of 1964" (Public Law 88-352). To meet this responsibility, the Chief, National Guard Bureau issued National Guard Regulation (NGR) 600-21 and NGR 600-23 for Army, and Air National Guard Regulations (ANGR) 30-02 and ANGR 30-12. EEO in the Federal Government (technicians) is governed in accordance with directives issued by the Office of Personnel Management, the Equal Employment Opportunity Commission, and the National Guard Bureau.

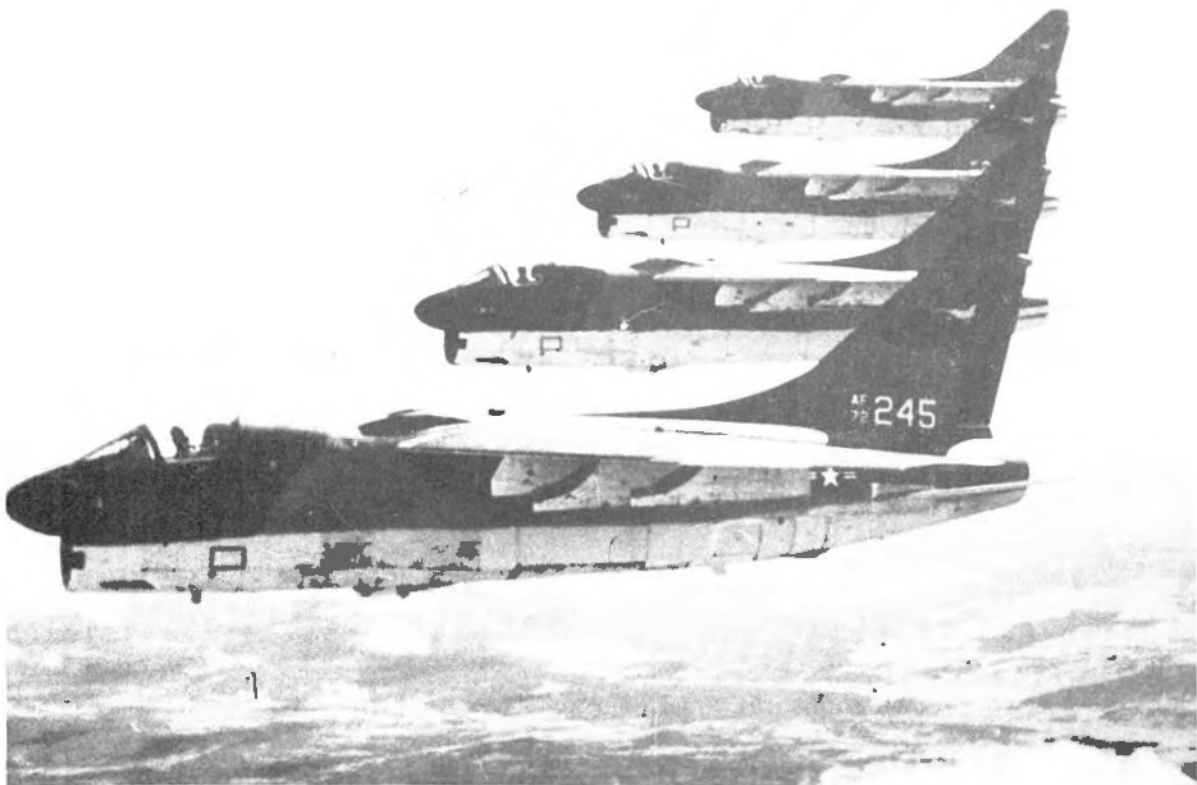
NEW MEXICO AIR NATIONAL GUARD

- I. OBJECTIVES AND ORGANIZATION
- II. INSPECTIONS
- III. COMMUNITY RELATIONS
- IV. RECRUITING
- V. CONSOLIDATED BASE PERSONNEL OFFICE
- VI. USPFO, CHIEF OF SUPPLY
- VII. CONSOLIDATED AIRCRAFT MAINTENANCE
- VIII. OPERATIONS

## PART I. OBJECTIVES AND ORGANIZATION

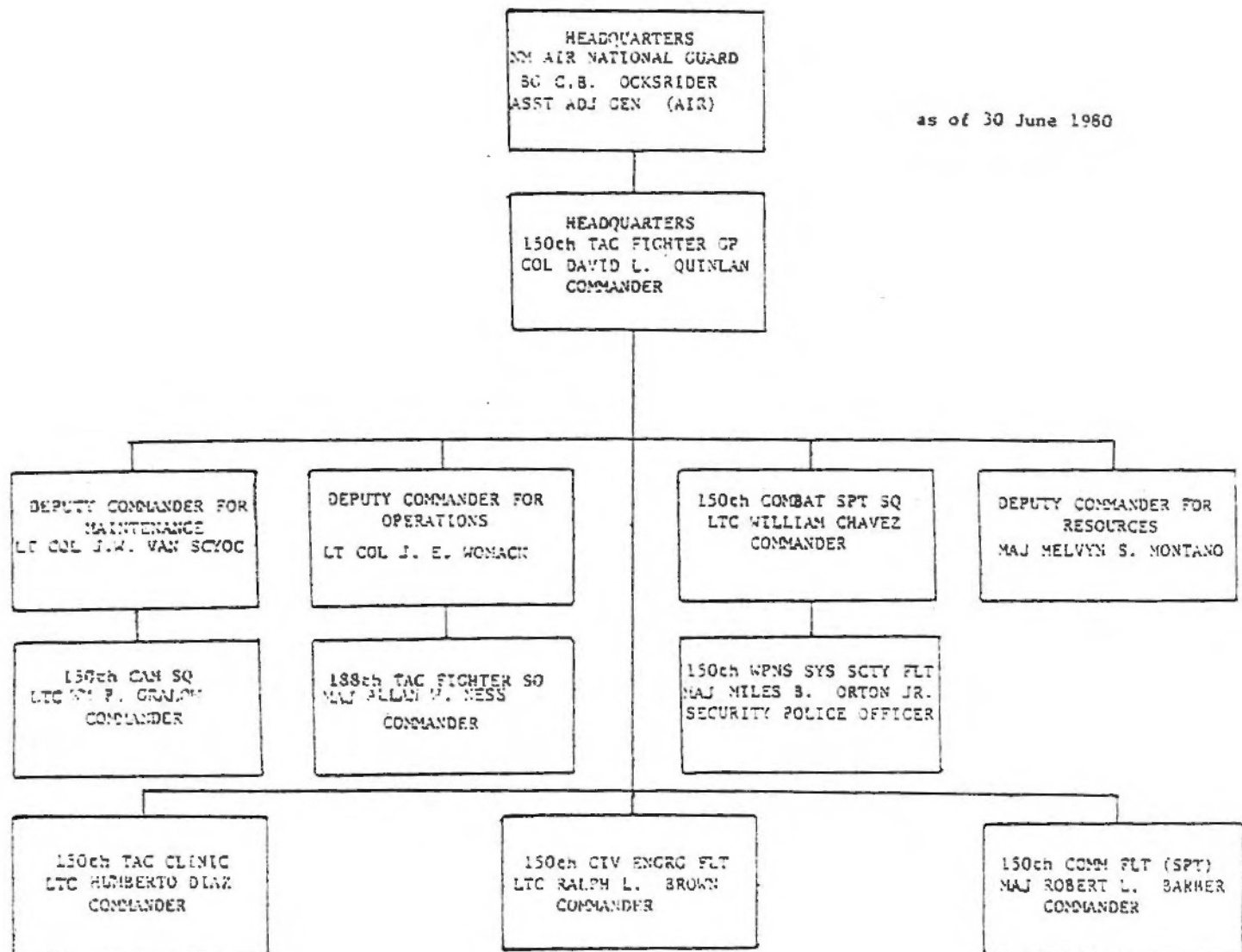
The objective of the New Mexico Air National Guard is to recruit, equip, and train personnel and units in order to be available for active duty in the United States Air Force in the time of national emergency or at other times when national security may require it.

The New Mexico Air National Guard has been flying the A7D Corsair II under the Tactical Air Command since October 1973. This aircraft with its capacity for carrying many different weapons and with its inflight refueling capability gives the New Mexico Air National Guard a highly desirable weapons system that can be rapidly deployed anywhere in the world on very short notice.





As of 30 June 1980, the New Mexico Air National Guard was authorized 900 officers and airmen. They were divided into the following organizations:



As of 30 June 1980, the New Mexico Air National Guard State Staff consisted of nine officers and eight airmen. The State Staff is commanded by the Assistant Adjutant General for Air, Brigadier General Charles B. Ocksrider.

## PART II. INSPECTIONS

1. GENERAL: Under the authority of AFR 123-1, the Chief of the Inspection Division, Office of the Inspector General, Headquarters Twelfth Air Force, conducted an MEI of the 150th Tactical Fighter Group (ANG), PO Box 551, Albuquerque, NM 87103, during the period 14-18 September 1979. This group is equipped with A-7D aircraft.

1. PURPOSE: The purpose of the inspection was to evaluate the management, organization and mission capability of the 150TFG. The inspection also fulfilled the USPFO inspection required by AFR 123-1, paragraph 104(1).

3. ORI RESULTS: Excellent, as reported in Headquarters Twelfth Air Force unclassified message 072105Z Nov 1978.

### 4. SUMMARY:

a. The overall evaluation of the MEI was satisfactory. The unit demonstrated the capability to perform their mission. The commander provided strong leadership to the unit; however, immediate attention was required in supply to immediately correct long-standing deficiencies in management of the munitions account.

b. A formal critique was conducted on 18 September 1979.

#### c. Special Inspection Items.

##### (1) TIG Special Interest Items.

(a) SII 027, Supply System Security. Satisfactory

(b) SII 029, Industrial Plant Equipment Shipment deficiencies. Not rated. Industrial plant equipment has not been shipped to this unit.

(c) SII 030, Control of Excess Air Force Property. Satisfactory.

##### (2) TAC Special Interest Items.

(a) SII 78-3, Security Awareness (USAF Restricted Area Badge). Satisfactory. Unit personnel properly wore the restricted area badge.

##### (3) Command Interest Items.

(a) Military Appearance. Marginal. Overall military appearance required improvement. At least 14 percent of unit personnel did not comply with Air Force dress and appearance standards. Common violations were haircuts out of tolerance, no headgear while out-of-doors, and jackets unfastened.

(b) Military Courtesy. Satisfactory.

(c) Site Appearance. Satisfactory. House-keeping practices needed improvement in several functional areas.

(d) Weight Control. Unsatisfactory. A lack of centralized control in the weight control program resulted in non-standard and ineffective procedures for identifying overweight persons and documenting progress in weight reduction. Records were incomplete, persons identified as overweight were not notified in writing, and numerous persons were overdue weight checks.

d. Elements of Command.

(1) Social Actions. Satisfactory. A cramped and unsightly office did not permit normal office functions and detracted from the program.

(2) Recruiting. Satisfactory.

(3) Immunization/Physical/Clinical Examination Program. Satisfactory.

(4) Unit Training Assembly (UTA Participation. Satisfactory.

(5) FORSTAT/Unit Capability Measurement System (UCMS). Satisfactory.

(6) Unit Welfare Fund. Satisfactory.

(7) Commander's Information Flow System. Satisfactory

(8) Safety. Excellent. The chief of safety administered a superior safety program, maximizing use of host base staff resources and expertise. Strong command support, aircrew professionalism and quality maintenance resulted in an excellent flight safety program. Weapons and ground safety were satisfactory.

e. Deputy Commander for Operations (DCO), Excellent.

(1) Leadership and Management. Excellent. Excellent programs were in effect in scheduling, intelligence, and operations plans. Continuing efforts to expand an already large flying operating area resulted in outstanding air-space management.

(2) 188th Tactical Fighter Squadron. Satisfactory.

(a) Leadership and Management. Excellent. Mission evaluations, flying training, and weapons and tactics were superior. However, discrepancies resulting from a manpower shortage and non-compliance with technical data in life support required resolution.

f. Deputy Commander for Maintenance (DCM). Satisfactory.

(1) Leadership and Management. Satisfactory. The DCM provided effective guidance and support to the maintenance complex. However, management of job control, AGE, and munitions storage required attention. Prescribed procedures for the aircraft equipment accountability system were not followed. Periodic munitions inspections required guidance from the DCM.

(a) Maintenance Control. Marginal. Management of the job control function required attention to ensure maintenance production was effectively utilized. Numerous procedural errors were committed in job control. The lack of following prescribed directives hampered the production effort and resulted in waste of production man-hours. Job control did not always assign correct maintenance repair priorities. Job completions were not always monitored. Incorrect aircraft status was reported, and visual display boards were not maintained in a professional manner. Conversely, strong leadership and well managed programs resulted in an excellent rating in materiel control.

(b) Quality Control (QC). Satisfactory. This section provided the DCM with an accurate assessment of the quality of maintenance. Activity inspections were thorough. Deficiency analysis was highly effective in identifying adverse trends. Monthly deficiency analysis reports were in-depth and effective. Maintenance analysis referrals were used to investigate adverse trends. The excellent TODOs training program resulted in virtually no errors in technical order filing or records maintenance.

(c) Organizational Maintenance Branch (OMB). Satisfactory. Unit mission requirements were professionally supported. Training programs were comprehensive, and personnel in upgrade training were progressing on schedule. Deficiencies were found in aircraft equipment accountability and documentation of aircraft maintenance records.

(d) Field Maintenance Branch (FMB). Satisfactory. Leadership and management were rated satisfactory; other sections were excellent, except for AGE which was marginal because the tonedown program was not effectively implemented and equipment was not receiving periodic inspections as scheduled. Housekeeping throughout the branch was the best observed to date, and guardsmen were fully utilized in the maintenance effort. With one isolated exception, the composite tool kit program was fully implemented. Recurring training items were not identified for scheduling.

(e) Avionics Maintenance Branch (AMB). Satisfactory. Strong supervision and a good self-inspection program resulted in a well managed branch. An excellent ground safety program was established. OJT records were virtually error-free. However, aircraft equipment inventory records and accountability procedures were deficient.

(f) Munitions Maintenance Branch (MMB). Satisfactory. The munitions maintenance branch was providing adequate support to the group. Effective management techniques were evident within the munitions services section. Conversely, serious management deficiencies existed in the munitions maintenance and storage section which resulted in a second repeat deficiency concerning AFTO Forms 15, Airmunitions Serviceability and Location Records.

g. Deputy Commander for Resources Management (DCR). Satisfactory.

(1) Leadership and Management. Satisfactory. Although the DCR was only recently assigned, he had implemented programs that resulted in improved facilities, good housekeeping standards, and highly motivated personnel. All functional areas provided adequate support to the unit. However, a serious deficiency existed in supply in the management and control of munitions transactions. As a result, physical losses of munitions could have occurred without discovery. Training deficiencies existed in the comptroller and traffic management offices, which degraded the effectiveness of these functions.



(2) Resource Plans. Satisfactory. Support agreements were properly maintained and provided sufficient support to accomplish the unit mission. An excellent mobility training program ensured continued proficiency of personnel manning the workcenters. Conversely, the materiel listing was not updated to reflect changes as they occurred, and some mobility weapons were not properly cleaned after use.

(3) Traffic Management. Marginal. The superintendent did not effectively train and utilize UTA personnel. Unnecessary funds were expended when shipping freight. Directives were not current. Also, pallets were improperly stored and maintained.

(4) Comptroller. Satisfactory. Procedures were required to ensure travel vouchers for technicians traveling in a military status were checked against time and attendance (T&A) cards. The comptroller did not develop a procedure to monitor the training program. Discrepancies in mobilization processing and roll call roster documentation were noted in accounting and finance. Financial management board meetings were not properly documented, and a resource management training (RMT) program was not implemented.

(5) Supply. Marginal. The USPFO (Property) was unsatisfactory because he failed to provide the leadership needed to manage the munitions account. All branches of supply were satisfactory except management and procedures (M&P) and materiel management, which were marginal and unsatisfactory respectively. M&P's surveillance visits were not sufficiently indepth to identify serious deficiencies in the accountability, management, and control of munitions supply transactions. The materiel management supervisor's failure to recognize and to correct munitions procedural deficiencies resulted in the unsatisfactory rating. Most branch managers provided good leadership and guidance to their personnel, and supply support to customers was effective and well coordinated.

h. Combat Support Squadron (CSS). Satisfactory.

(1) Leadership and Management. Satisfactory. Most combat support functions were well managed and reflected command interest and support. Significant improvement was noted in personnel since the previous inspection. However, immediate attention was required to correct problems in disaster preparedness training, ancillary training, security police manning, and weapons system security flight ammunition and equipment.

(2) Administration. Satisfactory. The chief of administration provided adequate support to offices throughout the unit, except in documentation management. Most functional area documentation managers were not properly trained, and many discrepancies existed in most offices of record.

(3) Food Service. Satisfactory. The host base provided excellent training for unit food service personnel. However, discrepancies were noted in training documentation.

(4) Disaster Preparedness. Marginal. Deficiencies in chemical defense training seriously degraded unit capability to operate in a chemical environment. A chemical defense training plan was not developed, and gas mask training was ineffective. However, the disaster preparedness mobility equipment sets were maintained in excellent condition, and the mobility team was knowledgeable and proficient.

(5) Base Audio-Visual Services. Satisfactory.

(6) Base Training. Marginal. Lack of centralized control resulted in significant deficiencies in the management of ancillary training programs. The small arms marksmanship and training unit was satisfactory. However, weapons were not properly maintained.

(7) Personnel. Satisfactory. Improvements were noted in all areas of the CBPO. Documentation file deficiencies, errors in the processing of personnel actions, and the vacancy of the administrative position resulted in a marginal rating for the administration section. Strong management procedures resulted in an excellent rating for the quality force section. All other functions within the CBPO were satisfactory.

(8) Security Police. Satisfactory. The weapons system security flight was manned at 54 percent of authorized strength. Problems were identified in the security police armory regarding procedures, ammunition accountability, and equipment. All other functions were satisfactory, and improvements were noted in training. Host base security police support in training and resources protection was noteworthy.

(9) Civil Engineering. Satisfactory. The civil engineering function was satisfactorily managed. Facility deficiencies were identified, and projects were properly controlled to ensure corrective action was taken. Conversely, building custodian and key control procedures were not developed. Some work control requirements were not accomplished, and status of work requests could not always be determined. The civil engineering flight commander did not always assign appropriate individuals to Prime BEEF positions. Prim BEEF tools and equipment were well maintained and shortages were on order. Immediate action was required to correct safety deficiencies in the carpenter shop.

(10) Transportation. Satisfactory. Within transportation, leadership and management were marginal because of training deficiencies. The vehicle control program and maintenance ship area were rated excellent. The vehicle fleet was in good condition.

i. Major Exercises.

(1) Aircrew Extraction. Not applicable. Host base responsibility.

(2) Barrier Reset. Not applicable. Host base responsibility.

(3) Crash Recovery. Not inspected. Host base responsibility.

(4) Disaster Preparedness Chemical Exercise. Satisfactory.

(5) Airborne Emergency and Recovery Exercise. Satisfactory. Both SOF and flight lead provided appropriate and timely guidance to the simulated emergency aircraft.

j. Host Base Support. Satisfactory. The host base provided all required support except in the area of explosives facility licensing.

PART III. COMMUNITY RELATIONS

Appropriate participation by Air National Guard personnel and units in community relations projects is essential to continued acceptance and success of the Air National Guard in the communities throughout New Mexico.

Community relations programs have included such activities as liaison and cooperation with many organizations and associations; participation in public events and official ceremonies; open houses, cooperation with government leaders and community leaders; providing static displays of aircraft and equipment; providing exhibits at the State Fair; shopping centers; support to parades; and support to fund raising events.

More specifically, the Air National Guard supports the following:

- Jerry Lewis Muscular Dystrophy Telethon
- Special Olympics for Muscular Dystrophy
- New Mexico Blood Services Program
- Sickle Cell Anemia Association
- March of Dimes Association
- New Mexico Junior Miss Contest
- United Community Fund
- American Red Cross
- Janet Vargas Memorial Fund
- High School ROTC Programs

Provided Aerial Reviews for:

- Armed Forces Day
- Memorial Day
- Independence Day
- Veteran's Day
- Other special occasions

#### PART IV. RECRUITING

The NMANG underwent several manning changes as evidenced by the changing authorized strength levels and with it came the challenge of redirecting recruiting efforts to meet that challenge. A total of 386 individuals were enlisted and 36 were appointed in the NMANG during this period. The minority breakdown of the unit as of 30 June 1980 continues to be very reflective of our area, with 110 females and 435 (377 hispanic, 32 black, 20 native Americans and 6 others) assigned.

During the reporting period, FY 78 through FY 79, the recruiting program for the New Mexico Air National Guard is continuing to recruit qualified, motivated individuals as well as to retain presently qualified airmen and officers. In addition,

with the implementation of a bonus program, stripes for college and for critical career field incentives, the recruiting office is striving to fill all authorized positions. On 1 July 1978, the NMANG was 92.8% manned. The unit had an authorized manning 930, with 762 enlisted and 84 officers assigned. As of 30 June 1980, the NMANG was 99.2% manned with an authorized strength of 791 enlisted and 109 officers. This unit finished this reporting period with 771 enlisted and 94 officers on board.

PART V. CONSOLIDATED BASE PERSONNEL OFFICE

|                   |                             |
|-------------------|-----------------------------|
| <u>ACCESSIONS</u> | <u>1 JUL 79 - 30 JUN 80</u> |
| Officers          | 36                          |
| Airmen            | 386                         |
|                   | <u>422</u>                  |

|               |                             |
|---------------|-----------------------------|
| <u>LOSSES</u> | <u>1 JUL 78 - 30 JUN 80</u> |
| Officers      | 12                          |
| Airmen        | 384                         |
|               | <u>396</u>                  |

AUTH/ASSIGNED PERSONNEL STRENGTH AS OF 38 JUNE 80

|          |             |             |
|----------|-------------|-------------|
|          | <u>AUTH</u> | <u>ASGD</u> |
| Officers | 109         | 94          |
| Airmen   | 791         | 762         |
|          | <u>900</u>  | <u>856</u>  |

OVERALL: 95% ASGD STRENGTH

Coronet Cove Exercise

A-7D equipped ANG Wing/Groups have been tasked to deploy four aircraft, pilots, support personnel and equipment to Howard AFB, CZ, to provide Support USAFSO commitments on a rotational basis commencing 3 September 1978. The first execution was from 22 December 1978 through 21 January 1979. Personnel were rotated on Saturday and Sunday of the middle weekend (two weeks). Support personnel were airlifted to and from Howard AFB via ANG C-130 aircraft. The first increment TDY to the Canal Zone consisted of 9 officers and 41 airmen; the second increment was 10 officers and 41 airmen. All mission requirements were met and exceeded. Operation "Coronet Cove" was considered a complete success by the New Mexico Air National Guard, and we look forward to future tasking in support of USAFSO.



Overall assigned strength has remained over 90%, thereby Combat Readiness of the 188th Fighter Squadron remains at C-1.

#### Awards.

The 150th Tactical Fighter Group was awarded the Air Force Outstanding Unit award for exceptionally meritorious achievement from 1 Jan 77 to 27 Sep 77 during its deployment of 150 officers and airmen to Gilze-Rijen AB, the Netherlands. The excellent working relationships with NATO allies is a tribute to all who participated in Exercise Coronet Ante. Authority: S.O. GB-053, DAF, 28 Jan 80.

The award of the Republic of Vietnam Gallantry Cross with Palm for exceptionally meritorious service in support of military operations for the period 6 Jun 68 to 7 Jun 68 was confirmed for the 150th Combat Support Squadron. Authority: S.O. BG-263, DFA, 17 May 79.

The 150th Tactical Fighter Group won the Winston P. Wilson Trophy for 1979. This award is given annually to the most outstanding ANG unit equipped with jet fighter/recce aircraft. Donor: American Fighter Pilots Association.

#### PART VI. USPFO, CHIEF OF SUPPLY

General: This report is for the period of 1 July 1978 through 30 June 1980.

Facilities: The Assistant U. S. Property and Fiscal Officer (Property) operates from building 1056, Kirtland Air Force Base (West). The facilities managed by the Assistant USPFO are: the warehouse area, refueling building, hazardous material storage area, and bulk item open storage area.

Manning: The following is the manning of the Assistant USPFO for Air (Property):

|                  |                 |
|------------------|-----------------|
| Air Technicians: | Authorized - 44 |
|                  | Assigned - 40   |

|           |                                     |
|-----------|-------------------------------------|
| Military: | Authorized - 10 Officers, 82 Airmen |
|           | Assigned - 9 Officers, 96 Airmen    |

Narrative: Since the last Biennial report, support rendered to the A-7D weapons system has continued at a very demanding rate. The supply stockage effectiveness has remained at 85%.

Mission readiness equipment on hand is 99%. The NMCS average rate (Non-Mission Capable Supply) was 3.65 at the end of June 1979 and 6.44 at the end of June 1980. The overall increased supply effectiveness is attributed primarily to the diligent and unselfish individual efforts provided by all Supply Personnel. Comparatively speaking, there are few if any other A-7D organizations who maintain the high degree of supply effectiveness as provided by this organization. This Supply organization has in all instances exceeded the established Air Force standards.

The following data covers the Supply activities from 1 July 1978 through 30 June 1980. In view of the fiscal year change in 1977, the data provided is through the third quarter of FY 80.

| <u>SUPPLIES AND EQUIPMENT</u>                          | <u>JUN 79</u> | <u>JUN 80</u> |
|--|---------------|---------------|
| Total Active Item Records as of<br>30 June (Supplies)  | 5,534         | 5,631         |
| Total Active Item Records as of<br>30 June (Equipment) | 1,637         | 1,624         |
| Dollar Value of Supplies as of<br>30 June              | \$ 5,602,274  | \$ 6,938,775  |
| Dollar Value of Equipment as of<br>30 June             | \$ 9,000,175  | \$ 10,031,297 |
| Number of Supply Transactions                          | 140,019       | 150,861       |
| Number of Equipment Transactions                       | 12,243        | 11,198        |
| Number of Vehicles as of 30 June                       | 55            | 56            |
| Average Bench Stock Fill Rate                          | 97%           | 96.5%         |
| <u>PURCHASING</u>                                      | <u>JUN 79</u> | <u>JUN 80</u> |
| Dollar Value of Purchase Orders<br>(local)             | 95,503        | 66,204        |
| Dollar Value of Purchase Orders<br>(out of state)      | 70,410        | 66,204        |
| Dollar Value of Cash Purchases                         | 4,938         | 6,428         |
| <u>TRANSPORTATION</u>                                  | <u>JUN 79</u> | <u>JUN 80</u> |
| Number of Government Bills of Lading<br>(Inbound)      | 636           | 473           |

TRANSPORTATION, Cont'dJUN 79JUN 80

|  |           |         |
|--|-----------|---------|
| Total Weight, Inbound (This Excludes inbound shipments by Logair, Federal Express, United Parcel Service, and Parcel Post.)          | 1,394,345 | 148,026 |
| Number of Government Bills of Lading (Outbound)  | 159       | 118     |
| Total Weight (outbound) (These figures do not include shipments by Logair, Federal Express, United Parcel Service, and Parcel Post.) | 148,026   | 81,632  |
| Total Government Transportation Requests   | 248       | 175     |

PART VII. CONSOLIDATED AIRCRAFT MAINTENANCE

The 150th Consolidated Aircraft Maintenance Squadron continues to experience extraordinary personnel stability. Lt Colonel William Gralow remains at the helm of the squadron as military Squadron Commander. From the Operation side, the squadron has gained a new air technician Chief of Maintenance in Lt Colonel Jim Van Scyoc. Lt Col Van Scyoc serves as Director of Maintenance in the military structure. Major Jerry Key remains as Function Check Flight Pilot and Quality Control Officer. Major Jack Birosak remains as the Field Maintenance Officer, Captain Ed Whitworth as the Avionics Officer and Captain Bert Gonzales still serves as the Munitions Maintenance Officer. Lt Adrian Baca is our OIC of Organization Maintenance. Major Ralph Fowble, our former Chief of Maintenance, now serves the National Guard Bureau Maintenance Section in the Pentagon in Washington, D. C.

The CAMRON supported 7100 hours of A-7 flying time in FY 80, plus 320 hours of C-131 time. Most of the year the unit possessed 22 aircraft, with one and two aircraft undergoing depot level modification at Tinker AFB in Oklahoma City. Exercises and deployments received a lot of emphasis this past FY. The Panama deployment utilized four A-7's for four weeks. Approximately 100 people supported this exercise. Just prior to Panama, the 150th TFG sent eight aircraft to Wendover, Utah, to participate in the "RDF" Red Flag, held in and near Nellis AFB, NV. This bare-base operation used 90 people every two weeks for two periods. England AFB, LA, also had eight A-7's at Wendover. The Wendover operation

was the first military flying at this base since 1961 -- twenty years make a big difference. All the New Mexicans apparently enjoyed this exercise, and the deviation from "normal" was quite a challenge. The RDF Red Flag was classified a rousing success, and also received national publicity through local and national TV, plus national newspaper and national news magazine coverage.

The Group also furnished aircraft and people for the Tactical Air Command in support of an F-16 test program at Nellis AFB, NV. All deployments were in addition to our normal flying here at Kirtland AFB and in addition to the Defense Systems Evaluation mission at Ft. Bliss and the White Sands Missile Range.

All branches of the CAMRON have functioned in an excellent manner during the past two years. The Group had an excellent opportunity to demonstrate to the regular Air Force a fine example of teamwork and how to generate aircraft sorties in minimum time under adverse conditions. Every member of the CAMRON is to be commended for the fine show of spirit, ability to work together and help each other, and generally for exhibiting a very positive "can do" attitude. Every deployment, action, inspection, MEI, ORI or you-name-it depends on people to do the job. The CAMRON's personnel have met this challenge in an outstanding fashion. The Avionics people and Weapons sections have given us highly reliable and accurate aircraft. Organizational Maintenance has produced and maintained sufficient aircraft numbers for us to fly a record year in the A-7. All personnel have contributed immensely to a very successful year.

During the past two years, the CAMRON has lost many good men to the retired ranks. Among those retired are: CMSgt John Sampson, CMSgt M. E. (Jim) Troy, SMSgt Roy Roberson, MSgt Gil Sandoval, MSgt Lee Sandoval, MSgt Donnell Montoya, MSgt Francis Claybough and MSgt Warren Wilson.

#### PART VIII. OPERATIONS

The New Mexico Air National Guard has taken aboard a number of pilots during the past two years. As in the past, the goal of operations has been recruiting highly experienced pilots as evidenced by the fact that the average flying experience of the new pilots, excluding our UPT arrivals, is in excess of 1500 hours. In addition to the experienced





NMANG Maintenance Personnel boarding C-141 for RED FLAG 80-4  
Exercise in Wendover, Utah



RED FLAG Rapid Deployment Exercise



pilots, the squadron also welcomed aboard three second lieutenants direct from pilot training and A-7 upgrade. Joining the unit were 2LT Dave Robertson (UPT), Mar 79; Cpt Mike Whitmore (F-105), Apr 79; Capt Dave Bartell (F-105), Apr 79, Capt Rich Reitan (F-4), Jul 79; Capt Rich Baldwin (F-4), Sep 79; Capt Bill Robinson (F-15), Sep 79; Capt Ray Mahalick (F-15), Dec 79, Capt Dennis Collmar (A-7), Mar 80; Capt Mike Chase (A-7), Apr 80; 2Lts Jay Bledsoe and Mark McCausland (UPT), Jun 79; and Capt Dale Mochko (F-104), Jun 80. We also had a change of Air Force Advisor, and welcomed Lt Col R. Medley Gatewood to the unit.

During the past two years, the unit had a significant increase in the number of deployments and exercises supported. Overall, the 150th TFG is one of the most active Guard units in the country. The highlights of our participation in these endeavors follow.

In December 1978, we deployed four A-7s to Howard AFB, Panama, for one month in support of Coronet Cove. This exercise permitted evaluation of deployment capabilities and operation in conjunction with the US Army on Close Air Support missions.

In March 1979, the 150th deployed twelve A-7s to Nellis AFB for Red Flag 79-5. In this month-long deployment, valuable training in complex combat scenarios in simulated high-threat environments was gained.

In August 1979, the 150th participated in Brave Shield 20. We deployed eight A-7s to Fairchild AFB, Washington, and for almost three weeks flew numerous sorties to evaluate the interface of Army and Air Force in a concerted effort in the JCS exercise.

In September 1979, a Management Effectiveness Inspection was conducted, and the unit received an overall rating of "Satisfactory."

During FY 80, the unit participated in two Sea Strike exercises, one on Oct 79, and one in Mar 80, flying numerous sorties with advanced combat scenarios to southern Arizona.

The 150th participated in two Command Post exercises during the past nine months. Five people were sent to Wittering AB, England, in support of Reforger 80 (Feb 80), and in Apr 80, two officers were sent to Ft. Bragg for Exercise Positive Leap.

The unit actively participated in Pave Penny OT&E and MOT&E. Aircraft and pilots were deployed to both Nellis and Peterson Field to evaluate the use of high-energy LASERS for target identification in a high-threat environment.

In June 1980, the unit participated in Red Flag 80-4 at Wendover, Utah. This was the most realistic exercise of the 150th's rapid deployment capability, as well as its ability to turn a bare base into a functioning airfield. Realistic high-threat tactical scenarios highlighted this 4-week deployment of eight A-7s, and saw over half of the squadron pilots benefit from this training.

In July 1980, the unit again participated in Coronet Cove, deploying four aircraft to Howard AFB, Panama, for one month.

The Group and Squadron upper-level supervisory personnel have undergone changes. Taking over as the new Group DO was Lt Col Allan Ness, as Squadron Commander, Major John McCormick, and as Squadron Operations Officer, Major Dee Brecheisen.

During the past year, the Squadron has developed an advanced DACT program in conjunction with the F-15s at Holloman. This program has provided this unit with excellent realistic training, and has added greatly to our overall combat capability and our ability to counter sophisticated air to air threats.



Holloman AFB F-15s on the NMANG Parking Ramp getting ready for Dissimilar Air Combat Tactics against A-7s, New Mexico Air National Guard.

FINANCE SECTION

- I. REGULAR FUND
- II. STATE ARMORY BOARD

PART I. REGULAR FUND

During the reporting period, the Office of Military Affairs processed State Purchase Vouchers to cover the following operating and maintenance costs for the period:

Employee Benefits  
Travel  
Maintenance and Repairs  
Supplies  
Contractual Services  
Other Operating Costs  
Capital Outlay

Expenditures:

This section was responsible for the following expenditures for all State Budget and fiscal matters covering appropriate National Guard requirements:

|                                   | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>BALANCE</u>    |
|-----------------------------------|-----------------------|---------------------|-------------------|
| PERSONAL SERVICES:                | 1,111,516.00          | 1,103,448.31        | 8,067.69          |
| EMPLOYEE BENEFITS:                | 220,308.00            | 204,812.98          | 15,495.02         |
| TRAVEL:                           | 131,536.00            | 123,491.28          | 8,044.72          |
| MAINTENANCE & REPAIRS:            | 93,850.00             | 70,301.35           | 23,548.65         |
| SUPPLIES:                         | 25,085.00             | 20,054.58           | 5,030.42          |
| PROF/CONTRACTUAL SERVICES:        | 600,231.00            | 542,922.68          | 57,308.32         |
| OTHER OPERATING COSTS:            | 5,590.00              | 4,775.00            | 815.00            |
| CAPITAL OUTLAY:                   | 36,933.00             | 35,391.12           | 1,541.88          |
| OUT OF STATE TRAVEL:              | 19,261.00             | 12,708.97           | 6,552.03          |
| TOTALS                            | <u>\$2,244,310.00</u> | <u>2,117,906.27</u> | <u>126,403.73</u> |
| Prior Year Encumbrances - 67th FY |                       |                     | 61,010.86         |
| Prior Year Encumbrances - 68th FY |                       |                     | <u>54,119.88</u>  |
| BALANCE                           |                       |                     | \$11,272.99       |

EMERGENCIES:

During the period, this office had sixty-seven (67) emergencies proclaimed by the Governor. Purpose and appropriations made from the Governor's Emergency Fund to cover the costs are as follows:

| <u>PURPOSE AND COUNTIES</u>                                | <u>GUARDSMEN USED AND TOTAL COST</u>                |
|--|---|
| Medical Evacuation<br>Santa Fe & San Miguel Counties       | 2 Guardsmen called out<br>Total Cost - \$207.68     |
| Search & Rescue<br>Taos County                             | 5 Guardsmen called out<br>Total Cost - \$296.56     |
| Water Shortage<br>Santa Fe County                          | 8 Guardsmen called out<br>Total Cost - \$963.65     |
| Water Shortage<br>Rio Arriba County                        | 25 Guardsmen called out<br>Total Cost - \$6,216.74  |
| Search & Rescue<br>Taos County                             | 4 Guardsmen Called out<br>Total Cost - \$190.08     |
| Search & Rescue<br>Eddy, Otero & Chavez Counties           | 4 Guardsmen called out<br>Total Cost - \$420.63     |
| Search & Rescue<br>Taos & Colfax Counties                  | 7 Guardsmen called out<br>Total Cost - \$1,349.28   |
| Search & Rescue<br>Santa Fe, San Miguel &<br>Mora Counties | 9 Guardsmen called out<br>Total Cost - \$1,297.26   |
| Water Shortage<br>Otero County                             | 1 Guardsman called out<br>Total Cost - \$76.77      |
| Flood<br>Catron, Grant & Lincoln<br>Counties               | 8 Guardsmen called out<br>Total Cost - \$989.72     |
| Flood<br>Sierra County                                     | No Guardsmen called out<br>Total Cost - \$13.00     |
| Flood<br>Valencia & McKinley Counties                      | 14 Guardsmen called out<br>Total Cost - \$3,904.84  |
| Snow<br>Rio Arriba & Taos Counties                         | 40 Guardsmen called out<br>Total Cost - \$10,953.02 |



PURPOSE AND COUNTIESGUARDSMEN USED AND TOTAL COST

|   |   |
|---|---|
| Water Shortage<br>Union County                    | 5 Guardsmen called out<br>Total Cost - \$1,741.06   |
| Search & Rescue<br>Grant & Catron Counties        | No Guardsmen called out<br>Total Cost - \$551.02    |
| Snow<br>McKinley, San Juan &<br>Valencia Counties | 18 Guardsmen called out<br>Total Cost - \$5,584.83  |
| Water Shortage<br>Rio Arriba County               | 3 Guardsmen called out<br>Total Cost - \$354.79     |
| Water Shortage<br>Rio Arriba County               | 2 Guardsmen called out<br>Total Cost - \$155.70     |
| Water Shortage<br>Santa Fe County                 | 5 Guardsmen called out<br>Total Cost - \$794.05     |
| Water Shortage<br>Santa Fe County                 | 24 Guardsmen called out<br>Total Cost - \$2,700.64  |
| Water Shortage<br>Sandoval County                 | 24 Guardsmen called out<br>Total Cost - \$5,857.23  |
| Search & Rescue<br>Sandoval & Santa Fe Counties   | 4 Guardsmen called out<br>Total Cost - \$119.08     |
| Search & Rescue<br>San Juan County                | 3 Guardsmen called out<br>Total Cost - \$708.38     |
| Water Shortage<br>Dona Ana County                 | 2 Guardsmen called out<br>Total Cost - \$168.02     |
| Search & Rescue<br>Bernalillo & Valencia Counties | 6 Guardsmen called out<br>Total Cost - \$1,104.00   |
| Flood<br>Taos County                              | 39 Guardsmen called out<br>Total Cost - \$10,683.21 |
| Water Shortage<br>Sandoval County                 | 6 Guardsmen called out<br>Total Cost - \$727.33     |
| Water Shortage<br>Mora County                     | 6 Guardsmen called out<br>Total Cost - \$1,819.48   |
| Search & Rescue<br>Mora & San Miguel Counties     | 3 Guardsmen called out<br>Total Cost - \$765.19     |

PURPOSE AND COUNTIESGUARDSMEN USED AND TOTAL COST

Search & Rescue  
Santa Fe County

No Guardsmen called out  
Total Cost - \$271.01

Water Shortage  
McKinley County

13 Guardsmen called out  
Total Cost - \$5,167.31

Fire  
McKinley County

25 Guardsmen called out  
Total Cost - \$3,631.00

Water Shortage  
Santa Fe County

13 Guardsmen called out  
Total Cost - \$2,336.46

Water Shortage  
Mora County

9 Guardsmen called out  
Total Cost - \$4,271.33

Search & Rescue  
Mora & San Miguel Counties

2 Guardsmen called out  
Total Cost - \$189.23

Search & Rescue  
Santa Fe & Sandoval Counties

3 Guardsmen called out  
Total Cost - \$233.19

Water Shortage  
Rio Arriba County

3 Guardsmen called out  
Total Cost - \$196.93

Water Shortage  
Union County

4 Guardsmen called out  
Total Cost - \$384.47

Search & Rescue  
Mora & San Miguel Counties

4 Guardsmen called out  
Total Cost - \$325.38

Water Shortage  
Dona Ana County

2 Guardsmen called out  
Total Cost - \$141.35

Water Shortage  
Sandoval County

10 Guardsmen called out  
Total Cost - \$624.23

Water Shortage  
Santa Fe County

9 Guardsmen called out  
Total Cost - \$2,181.03

Water Shortage  
Valencia County

12 Guardsmen called out  
Total Cost - \$1,841.41

Search & Rescue  
Rio Arriba County

3 Guardsmen called out  
Total Cost - \$270.76

Search & Rescue  
Rio Arriba County

4 Guardsmen called out  
Total Cost - \$217.02

PURPOSE AND COUNTIESGUARDSMEN USED AND TOTAL COST

|   |   |
|---|---|
| Search & Rescue<br>Rio Arriba County                      | 8 Guardsmen called out<br>Total Cost - \$568.77                             |
| Search & Rescue<br>Rio Arriba County                      | 4 Guardsmen called out<br>Total Cost - \$291.47                             |
| Flood<br>Taos County                                      | 14 Guardsmen called out<br>Total Cost - \$4,029.85                          |
| Water Shortage<br>Sandoval County                         | 47 Guardsmen called out<br>Total Cost - \$29,868.67                         |
| Water Shortage<br>Mora County                             | 2 Guardsmen called out<br>Total Cost - \$1,144.32                           |
| Water Shortage<br>Rio Arriba, Santa Fe & Taos<br>Counties | 15 Guardsmen called out<br>Total Cost - \$2,151.76                          |
| Prison Escape<br>Santa Fe County                          | 34 Guardsmen called out<br>Total Cost - \$13,810.34                         |
| Search & Rescue<br>Santa Fe County                        | 4 Guardsmen called out<br>Total Cost - \$794.86                             |
| Search & Rescue<br>Taos County                            | 4 Guardsmen called out<br>Total Cost - \$548.58                             |
| Search & Rescue<br>Socorro County                         | 3 Guardsmen called out<br>Total Cost - \$1,036.57                           |
| Water Shortage<br>Colfax County                           | 4 Guardsmen called out<br>Total Cost - \$481.20                             |
| Water Shortage<br>Otero County                            | 4 Guardsmen called out<br>Total Cost - \$805.88                             |
| Water Shortage<br>Harding County                          | 5 Guardsmen called out<br>Total Cost - \$624.14                             |
| Prison Riot<br>Santa Fe County                            | 1,627 Guardsmen called out<br>Total Cost - \$24,320.00*<br>(\$1,033,624.84) |

\*Governor's Emergency Fund, the rest was by special  
Legislative Appropriation.

PURPOSE AND COUNTIESGUARDSMEN USED AND TOTAL COST

Search & Rescue  
San Miguel County

9 Guardsmen called out  
Total Cost - \$1,273.26

Search & Rescue  
Taos County

16 Guardsmen called out  
Total Cost - \$4,512.50

Wind Damage  
Otero County

4 Guardsmen called out  
Total Cost - \$385.08

Flood  
McKinley & Valencia Counties

36 Guardsmen called out  
Total Cost - \$6,503.91

Water Shortage  
Dona Ana County

3 Guardsmen called out  
Total Cost - \$1,444.48

Flood  
Valencia County

19 Guardsmen called out  
Total Cost - \$1,541.94

Fire  
Los Alamos & Rio Arriba Counties

18 Guardsmen called out  
Total Cost - \$3,188.92

PART II. STATE ARMORY BOARD

Expenditures:

Expenditures for the period covered in this report is as follows:

|                            | <u>APPROPRIATIONS</u> | <u>EXPENDITURES</u> | <u>BALANCE</u>   |
|----------------------------|-----------------------|---------------------|------------------|
| PERSONAL SERVICES:         | 218,923.00            | 217,033.52          | 1,889.48         |
| EMPLOYEES BENEFITS:        | 45,128.00             | 39,925.44           | 5,202.56         |
| TRAVEL:                    | 3,425.00              | 1,423.26            | 2,001.74         |
| MAINTENANCE:               | 215,480.00            | 170,682.45          | 44,797.55        |
| SUPPLIES:                  | 1,200.00              | 1,154.56            | 45.54            |
| PROF/CONTRACTUAL SERVICES: | 494,244.00            | 449,806.85          | 44,437.15        |
| OUT OF STATE TRAVEL:       | 1,500.00              | 458.00              | 1,042.00         |
| TOTALS                     | <u>\$979,900.00</u>   | <u>880,483.98</u>   | <u>99,416.02</u> |
|                            | 67th FY Encumbrances  |                     | 39,027.88        |
|                            | 68th FY Encumbrances  |                     | <u>34,947.34</u> |
|                            | BALANCE               |                     | \$25,550.80      |

Revenue:

The revenue for the State Armory Board to cover the operating period:

| <u>CITY</u>        | <u>REIMBURSEMENTS</u> | <u>RENTALS</u>  | <u>OTHER</u>     | <u>SALES</u>    | <u>TOTAL</u>      |
|--------------------|-----------------------|-----------------|------------------|-----------------|-------------------|
| State Armory Board | 375,635.71            | 615.00          | 2,958.91         |                 | 379,209.62        |
| Carlsbad           |                       |                 | 21,527.05        |                 | 21,527.05         |
| Clayton            |                       | 225.00          |                  |                 | 225.00            |
| Clovis             |                       | 100.00          |                  |                 | 100.00            |
| Gallup             |                       | 270.00          |                  |                 | 270.00            |
| Las Cruces         |                       |                 | 3.00             |                 | 3.00              |
| Lovington          |                       | 300.00          |                  |                 | 300.00            |
| Portales           |                       | 962.80          |                  |                 | 962.80            |
| Raton              |                       | 800.00          |                  |                 | 800.00            |
| Roswell            |                       | 355.00          |                  |                 | 355.00            |
| Socorro            |                       |                 |                  | 6,882.75        | 6,882.75          |
| Springer           |                       | 100.00          |                  |                 | 100.00            |
| Taos               |                       | 20.00           |                  |                 | 20.00             |
| TOTALS             | <u>\$375,635.71</u>   | <u>3,747.80</u> | <u>24,448.96</u> | <u>6,882.75</u> | <u>410,755.22</u> |



Armory Board Members:

Members of the the State Armory Board, as appointed by the Governor are as follows:

Major General Franklin E. Miles, President  
Captain Gilbert R. Valdez, Secretary-Treasurer  
Mr. John D. Hillyer, Jr., Member

Members of the various Local Armory Boards are as follows:

ALAMOGORDO ARMORY BOARD OF CONTROL

CPT Dana E. Carden, Alamogordo, NM, President  
LT Gilbert C. Aguilar, Alamogordo, NM, Secretary-Treasurer  
Mr. Aubrey L. Dunn, Alamogordo, NM, Civilian Member  
SGT Juan Espinoza, Alamogordo, NM, Member Ex-Officio

ALBUQUERQUE ARMORY BOARD OF CONTROL

BG Herbert T. Taylor, Jr, Albuquerque, NM, President  
COL James G. Culbertso, Albuquerque, NM, Treasurer  
CPT Tommy V. Hooton, Albuquerque, NM, Member  
Mr. Edward Valdez, Albuquerque, NM, Civilian Member  
CW4 William F. Wood, Albuquerque, NM, Member  
CW4 Elias Gonzales, Albuquerque, NM, Secretary & Recorder

ARTESIA ARMORY BOARD OF CONTROL

1LT Terry Hill, Artesia, NM, President  
SSG Charles M. Smith, Artesia, NM, Secretary-Treasurer  
Mr. Melvin L. Wise, Artesia, NM, Civilian Member

BELEN ARMORY BOARD OF CONTROL

CPT Bernardo G. Iorio, Belen, NM, President  
2LT Dennis J. Cavalier, Belen, NM, Secretary-Treasurer  
Mr. Gregorio Sanchez, Belen, NM, Civilian Member

CARLSBAD ARMORY BOARD OF CONTROL

CPT David B. Brown, Carlsbad, NM, President  
1LT David M. Herrel, Carlsbad, NM, Secretary-Treasurer  
PSG Ricky P. Galindo, Carlsbad, NM, Member Ex-Officio  
Mr. Salvador A. Najar, Carlsbad, NM, Civilian Member

CLOVIS ARMORY BOARD OF CONTROL

CPT Bill L. Burkett, Clovis, NM, President  
SFC John R. Montano, Clovis, NM, Secretary-Treasurer  
Mr. John Hays, Clovis, NM, Civilian Member  
SFC James C. Tatum, Clovis, NM, Member Ex-Officio

DEMING ARMORY BOARD OF CONTROL

CPT Joseph L. Torres, Deming, NM, President  
2LT John Jacobs, Deming, NM, Secretary-Treasurer  
Mr. James Harris, Deming, NM, Civilian Member

ESPANOLA ARMORY BOARD OF CONTROL

2LT Bonifacio I. Vasquez, Espanola, NM, President  
CW4 John J. Ulibarri, Espanola, NM, Secretary-Treasurer  
Mr. Roy Homstein, Espanola, NM, Civilian Member

FARMINGTON ARMORY BOARD OF CONTROL

1LT Richard N. Arnold, Farmington, NM, President  
SSG Alisteo Montoya, Farmington, NM, Secretary-Treasurer  
Mr. Charles McYnt, Farmington, NM, Civilian Member

FORT SUMNER ARMORY BOARD OF CONTROL

2LT Victoria M. Chavez, Ft Sumner, NM, President  
2LT Rosa J. Dixon, Ft Sumner, NM, Secretary-Treasurer  
Mr. Ewell J. Pruitt, Ft Sumner, NM, Civilian Member

GALLUP ARMORY BOARD OF CONTROL

CPT Thomas W. McGrane, Gallup, NM, President  
LT Arthur L. Diaz, Gallup, NM, Secretary-Treasurer  
Mr. Phillip Chavez, Gallup, NM, Civilian Member

HOBBS ARMORY BOARD OF CONTROL

1LT Peter M. Turner, Hobbs, NM, President  
1LT Jack L. Davis, Hobbs, NM, Secretary-Treasurer  
Mr. J. W. Neal, Hobbs, NM, Civilian Member

LAS CRUCES ARMORY BOARD OF CONTROL #1

LTC Miguel Frietze, Jr, Las Cruces, NM, President  
CPT Francisco J. Estrada, Las Cruces, NM, Secretary-Treasurer  
Mr. Dorman C. Brookey, Las Cruces, NM, Civilian Member

LAS CRUCES ARMORY BOARD OF CONTROL #2

CPT Raymer W. Shaw, Las Cruces, NM, President  
1LT Mary E. Johnston, Las Cruces, NM, Secretary-Treasurer  
Mr. Dorman C. Brookey, Las Cruces, NM, Civilian Member

LAS VEGAS ARMORY BOARD OF CONTROL

CPT Jose E. Aragon, Las Vegas, NM, President  
WO1 Gilbert Perea, Las Vegas, NM, Secretary-Treasurer  
Mr. Raymundo Angel, Jr, Las Vegas, NM, Civilian Member

LORDSBURG ARMORY BOARD OF CONTROL

1LT Victor M. Maestas, Lordsburg, NM, President  
2LT George S. Rodriguez, Lordsburg, NM, Secretary-Treasurer  
Mr. Jesus J. Estrada, Lordsburg, NM, Civilian Member

LOVINGTON ARMORY BOARD OF CONTROL

CPT Larry J. Cihacek, Lovington, NM, President  
1SG Lewis R. Shoemake, Lovington, NM, Secretary-Treasurer  
Mr. Erwin M. Meyers, Sr, Lovington, NM, Civilian Member

PORTALES ARMORY BOARD OF CONTROL

CPT Mark T. Coleman, Portales, NM, President  
1LT Patricio Sena, Portales, NM, Secretary-Treasurer  
Mr. Dewey F. Langston, Portales, NM, Civilian Member  
SSG J. L. Alexander, Portales, NM, Member Ex-officio

RATON ARMORY BOARD OF CONTROL

CPT Marvin R. Fleming, Raton, NM, President  
LT Arthur R. Cruz, Raton, NM, Secretary-Treasurer  
Mr. Robert E. Stoller, Raton, NM, Civilian Member

ROSWELL ARMORY BOARD OF CONTROL

LTC Randle S. Easley, Roswell, NM, President  
CW2 Salvador C. Soto, Roswell, NM, Secretary-Treasurer  
MAJ Kyle York, Jr, Roswell, NM, Member  
CPT Daniel V. Gibson, Roswell, NM, Member  
Mr. Charles H. Coll, Roswell, NM, Civilian Member

SANTA FE ARMORY BOARD OF CONTROL

COL William E. Fields, Santa Fe, NM, President  
LTC Crawford O. Green, Santa Fe, NM, Secretary-Treasurer  
CPT James R. Morgan, Santa Fe, NM, Member  
Mr. Jake Martinez, Sr, Santa Fe, NM, Civilian Member

SILVER CITY ARMORY BOARD OF CONTROL

CPT Karl C. Thompson, Silver City, NM, President  
2LT Joachim T. Mills, Silver City, NM, Secretary Treasurer  
Mr. Robert R. Gillespie, Silver City, NM, Civilian Member

SOCORRO ARMORY BOARD OF CONTROL

CPT Ronald J. Sinclair, Socorro, NM, President  
2LT Marvin Huffstuter, Socorro, NM, Secretary-Treasurer  
Mr. R. L. Hefner, Socorro, NM, Civilian Member

SPRINGER ARMORY BOARD OF CONTROL

CPT David Gallegos, Springer, NM, President  
2LT Douglas E. Johnson, Springer, NM, Secretary-Treasurer  
Mr. Daniel W. Caldwell, Springer, NM, Civilian Member  
Mr. Carl J. Garritson, Springer, NM, Member Ex-Officio

TAOS ARMORY BOARD OF CONTROL

1LT Jose A. Cordova, Taos, NM, President  
2LT Santiago G. Tafoya, Taos, NM, Secretary-Treasurer  
Dr. Reo J. Benson, Taos, NM, Civilian Member

TRUTH OR CONSEQUENCES ARMORY BOARD OF CONTROL

2LT Stanley A. Bush, T or C, NM, President  
2LT Mike S. Laabs, T or C, NM, Secretary-Treasurer  
Mr. John S. Downs, T or C, NM, Civilian Member

TUCUMCARI ARMORY BOARD OF CONTROL

CPT Carlos A. Archibeque, Tucumcari, NM, President  
CW4 Alvin N. Cawthon, Tucumcari, NM, Secretary-Treasurer  
Mr. Stanley E. Jennings, Tucumcari, NM, Civilian Member

Expenditures:

| CITY                  | SALARIES   | MAINTENANCE | SUPPLIES  | TOTAL      |
|-----------------------|------------|-------------|-----------|------------|
| State Armory Board    | 256,958.96 |             |           | 256,958.96 |
| Alamogordo            |            | 1,956.50    | 329.24    | 2,285.74   |
| Albuquerque           |            | 5,950.13    | 1,405.97  | 7,356.10   |
| Artesia               |            | 1,155.87    | 556.77    | 1,712.64   |
| Belen                 |            | 2,627.63    | 212.18    | 2,839.81   |
| Carlsbad              |            |             | 498.27    | 498.27     |
| Clayton               |            | 460.57      | 418.80    | 879.37     |
| Clovis                |            | 284.64      | 254.47    | 539.11     |
| Deming                |            | 1,873.54    | 960.77    | 2,834.31   |
| Espanola              |            | 2,902.91    | 170.30    | 3,073.21   |
| Farmington            |            | 876.73      | 345.51    | 1,222.24   |
| Ft Sumner             |            | 95.74       | 46.73     | 142.47     |
| Gallup                |            | 321.23      | 340.46    | 661.69     |
| Hobbs                 |            | 258.41      | 54.00     | 312.41     |
| Las Cruces            |            | 5,830.65    | 1,074.76  | 10,222.15  |
| Las Vegas             |            | 1,415.79    | 657.52    | 2,073.31   |
| Lordsburg             |            | 146.22      |           | 146.22     |
| Lovington             |            | 266.27      | 165.88    | 432.15     |
| Portales              |            | 1,074.18    | 932.26    | 2,006.44   |
| Raton                 |            | 3,176.28    | 220.98    | 3,397.26   |
| Roswell               |            | 19,150.07   | 3,898.47  | 23,048.54  |
| Santa Fe              |            | 111,006.44  | 2,697.30  | 113,703.74 |
| Silver City           |            | 744.09      | 58.05     | 802.14     |
| Socorro               |            | 470.93      | 234.33    | 705.26     |
| Springer              |            | 166.00      | 207.24    | 373.24     |
| Taos                  |            | 2,841.95    | 317.41    | 3,159.36   |
| Truth or Consequences |            | 446.62      | 509.33    | 955.95     |
| Tucumcari             |            | 2,988.71    | 505.76    | 3,494.47   |
| TOTALS                | 136,283.42 | 168,488.10  | 20,389.50 | 445,836.56 |



CIVIL EMERGENCY PREPAREDNESS DIVISION

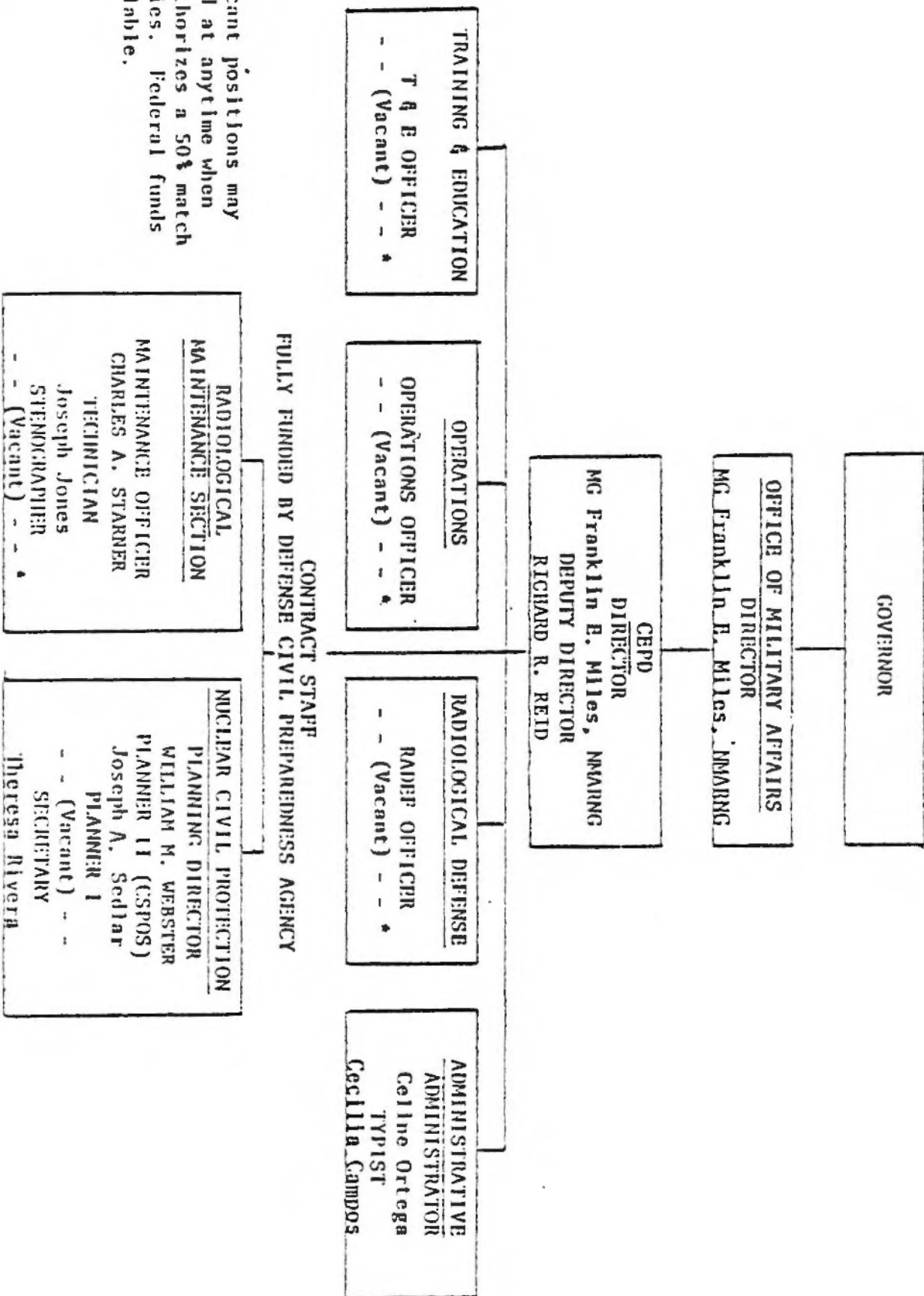
- I. MISSION
- II. ACCOMPLISHMENTS

## PART I. MISSION

The mission and purpose of the Office of Civil Emergency Preparedness is set forth in Chapter 12, Article 10 of the New Mexico State Statutes and the Federal Civil Defense Act of 1950. Presently this office is responsible for two programs, the first being the Nuclear Civil Protection Program (NCP) and second the Radiological Systems Maintenance Program (RSM). The NCP Program has two divisions consisting of Crisis Relocation Planning (CRP) and the Community Shelter Program (CSP). All of the foregoing are 100% Federally funded and employ a total of five persons. By executive direction State responsibility for natural disasters and natural disaster planning and flood mitigation has been assigned to the State Planning Office and the State Engineers Office respectively. Man-made disasters have been assigned to the State Environmental Improvement Agency. Attachment A, attached, depicts the current organization and manning of this office.

# ORGANIZATION CHART

NEW MEXICO OFFICE OF CIVIL EMERGENCY PREPAREDNESS  
As of 1 July 1980



\* All vacant positions may be filled at anytime when state authorizes a 50% match on salaries. Federal funds are available.

## PART II. ACCOMPLISHMENTS

### Nuclear Civil Protection (NCP) Planning Contract.

This program is fully funded under a 100% cost reimbursable contract between the Civil Emergency Preparedness Division and the Defense Civil Preparedness Agency, Region V, Denton, Texas. As of January 1, 1980 this Federal Agency was re-organized and renamed the Federal Emergency Management Agency, Region VI, Denton, Texas.

Until June 1, 1976, the main objective of the contract program was to develop or update the Community Shelter Plans (CSP) in all New Mexico counties for in-place protection in a nuclear war fallout environment. The Corp of Engineers Support Group provided the survey of buildings within the communities as required. As of July 1976, the CSP's had been completed for all New Mexico counties. Since then some updating has been made to the original plans but a complete re-survey in its entirety has only been made in isolated instances. The data is maintained on a computer in Maryland and we obtain a county printout on a semi-annual basis. The survey is now being accomplished by engineers from the Federal Emergency Management Agency, Region VI, Denton, Texas. See Attachment B for county summary.

In 1976, the contract name and concept of words was changed to Nuclear Civil Protection Planning (NCP). Under this broad title, two options or plans for protection of the people in time of nuclear war are being identified.

1. The ability to protect the people "in place," Community Shelter Plan (CSP).

2. The ability to selectively relocate the "Risk Population" to "Host Counties" during an international crisis and buildup prior to a possible nuclear war, Crisis Relocation Plan (CRP).

The first of these options, providing a plan for duck and cover or "in place" shelter if time is short is a continuation of the CSP Program and is still a part of the contract program. The second is a new concept. If time, in the order of several days is available and the President orders the evacuation of the potential "risk" areas of the United States, then relocation of people to areas for the period of possibly two weeks is now being planned. There are approximately 400 "risk areas" in the United States so designated by the

Department of Defense. Seven of these are in New Mexico. Roswell because of its counter-force potential; Albuquerque, Clovis and Gallup because of their high military value; Las Cruces, Alamogordo and Waterflow because of their urban and industrial potential. Planning in Crisis Relocation Planning (CRP) was initiated nationwide in 1974 and New Mexico started in 1975.

As of June 1980 the State Crisis Relocation Plan has been developed, reviewed and approved by FEMA. It is ready for final printing and distribution to the State agencies assigned responsibilities under the Crisis Relocation Option. The seven "risk areas" interim plans have been developed by contract staff, for all areas except McKinley and Waterflow, the latter will be completed during Fiscal Year 1981. This included a public information newspaper supplement that could be printed and distributed as required. The "host area" planning consists of twenty-nine counties within the State. Four counties (Luna, Lea, Hidalgo and Grant) will be utilized by the Texas planners as host areas for the evacuation of El Paso and plans should be completed during Fiscal Year 1981. Ten host area plans have been completed by the contract staff by June 1980. An additional eight will be scheduled for completion during Fiscal Year 1981. These host plans when completed and accepted by the local government are printed and distributed in order that local government can continue the necessary planning should relocation be ordered. A host area "Handbook" has been developed and is being printed and distributed to local government along with the host plan. In all this "risk" and "host" planning effort, under this second option of Crisis Relocation, the local government officials do provide considerable assistance in the development and review of data to assist the State Planners. See Attachment B for county summary.



ATTACHMENT B - NCP PLANNING

| COUNTY     | DATE OF<br>LOCAL EMER<br>OPERATIONAL<br>PLAN | DESIGNATION<br>OF RISK<br>OR HOST<br>COUNTY | DATE OF<br>COMPLETED<br>CSP | DATE OF<br>COMPLETED<br>CRP | SCHEDULED<br>FOR |
|------------|--|---|-----------------------------|-----------------------------|------------------|
| Bernalillo | 1978   | Risk  | 1972                        | 1979                        |                  |
| Catron     | 1972   |   | 1970                        |                             | Not Used         |
| Chaves     | 1978   | Risk  | 1968                        | 1977                        |                  |
| Colfax     | 1970   | Host  | 1976                        | 1980                        |                  |
| Curry      | 1976   | Risk  | 1969                        | 1977                        |                  |
| De Baca    | 1973   | Host  | 1970                        |                             | 1981             |
| Dona Ana   | 1972   | Risk  | 1972                        | 1977                        |                  |
| Eddy       | 1973   | Host  | 1968                        | 1977                        |                  |
| Grant      | 1979   | Host  | 1971                        |                             | 1981             |
| Guadalupe  | 1971   | Host  | 1971                        | 1979                        |                  |
| Harding    | 1973   |   | 1970                        |                             | Not Used         |
| Hidalgo    |  | Host  | 1971                        |                             | 1981             |
| Lea        | 1975   | Host  | 1972                        |                             | 1981             |
| Lincoln    | 1971   | Host  | 1970                        | 1979                        |                  |
| Los Alamos | 1972   | Host  | 1964                        |                             | 1981             |
| Luna       | 1978   | Host  | 1973                        |                             | 1981             |
| McKinley   | 1973   | Risk  | 1978                        |                             | 1982             |
| Mora       | 1971   | Host  | 1970                        | 1980                        |                  |
| Otero      | 1974   | Risk  | 1973                        | 1979                        |                  |
| Quay       | 1974   | Host  | 1968                        |                             | 1981             |
| Rio Arriba | 1970   | Host  | 1970                        |                             | 1981             |
| Roosevelt  | 1970   | Host  | 1969                        |                             | 1981             |
| Sandoval   | 1972   | Host  | 1969                        | 1980                        |                  |
| San Juan   | 1975   | Risk  | 1973                        |                             | 1981             |
| San Miguel | 1970   | Host  | 1974                        | 1979                        |                  |
| Santa Fe   | 1975   | Host  | 1968                        |                             | 1981             |
| Sierra     | 1972   | Host  | 1970                        |                             | 1982             |
| Socorro    | 1979   | Host  | 1970                        | 1979                        |                  |
| Taos       | 1970   | Host  | 1970                        | 1980                        |                  |
| Torrance   | 1973   | Host  | 1970                        | 1979                        |                  |
| Union      | 1972   |   | 1971                        |                             | Not Used         |
| Valencia   | 1971   | Host  | 1974                        |                             | 1981             |

### Radiological Systems Maintenance Accomplishments.

The Radiological Systems Maintenance (RSM) Contract, a fully funded Federal contract, awarded on an annual basis, consists of three primary program areas; Radiological Defense (RADEF) Planning, RADEF Training, and RADEF Instrumentation. The contract employs one Radiological Maintenance Officer and one Radiological Electronics Technician.

Radiological Defense Planning. Radiological Defense Plans were developed and/or updated. Recruitment for Radiological Monitoring Courses, exchange of RADEF instruments/kits and battery issue for all instruments were accomplished in the following counties/municipalities:

|                                  |                                  |
|----------------------------------|----------------------------------|
| Sierra County/T or C             | Eddy County/Carlsbad-Artesia     |
| De Baca County/Ft Sumner         | Rio Arriba County/Espanola-Chama |
| Bernalillo County/Albuquerque    | Hidalgo County                   |
| San Miguel County/Las Vegas      | Catron County                    |
| Dona Ana County/Las Cruces-Hatch | Curry County/Clovis (Cannon AFB) |

Radiological Defense Training. The following Radiological Monitoring Courses were conducted by Contract Personnel:

| <u>AREAS</u>                     | <u>NO. OF<br/>COURSES</u> | <u>NO. OF<br/>STUDENTS</u> |
|----------------------------------|---------------------------|----------------------------|
| Sierra County/T or C             | 2                         | 17                         |
| Los Alamos                       | 2                         | 19                         |
| De Baca County/Ft Sumner         | 2                         | 15                         |
| Bernalillo County/Albuquerque    | 2                         | 18                         |
| Curry County/Clovis - Cannon AFB | 3                         | 42                         |
| Dona Ana County/Las Cruces       | 3                         | 46                         |
| Eddy County/Carlsbad - Artesia   | 2                         | 10                         |

Two 32 hour Radiological Defense Officer Courses (10 students) and one 24 hour Radiological Defense Instructor's Workshop (6 students) were conducted by RSM contract personnel during this Fiscal Year.

Radiological Defense Instrumentation. Instruments/kits exchanged in the field along with bulk and float stock that were processed by the Maintenance and Calibration Facility resulted in the following instrumentation accomplishments:

|   |       |
|---|-------|
| No of kits exchanged in the field:                      | 789   |
| No of operational checks and minor repairs/adjustments: | 5,011 |
| No of major repairs:                                    | 147   |

|   |       |
|---|-------|
| No. of Retrofits of CD V-715                  |       |
| LF&C's:                                       | 400   |
| No. of Dosimeters Leak Tested:                | 4,876 |
| No. of Wipe Tests on Radioactive Materials:   | 34    |
| No. of Calibrations of High Level Instruments | 1,747 |

Effective 1 October 1980, a reduction in federal funds resulted in the loss of one contract position (Radiological Maintenance Officer). Contract programs were reduced to approximately one-half of FY80 program goals. Radiological Defense Planning and training programs will only be assisted and supported. Support will also be given to Nuclear Civil Protection Planning. Performance of Radiological Instrumentation program will continue.

Radiological Defense Planning/Training/Nuclear Civil Protection/Battery Issue. Assistance in the development and/or updating of local Radiological Defense Plans, support of Radiological Defense Training, support of Nuclear Civil Protection Planning, exchange of Radiological Defense instruments/kits and Battery issue will be accomplished as indicated, in the following Counties/Municipalities:

|                                     |                   |
|-------------------------------------|-------------------|
| ***Colfax County/Raton              | *San Juan County  |
| ***Torrance County/Estancia         | *Socorro County   |
| ***Lincoln County/Ruidoso-Carrizozo | *Taos County      |
| **Luna County/Deming                | *Grant County     |
| **Otero County/Alamogordo           | *Guadalupe County |
| *Mora County                        | *Quay County      |
| *Valencia County                    | *Curry County     |
| *Sandoval County                    | *Roosevelt County |

NOTE: \*\*\*Planning assistance, training support, Nuclear Civil Protection Support, Instrument exchange, and battery issue.  
 \*\*Planning assistance, training support, instrument exchange, and battery issue.  
 \*Battery issue only.

Radiological Defense Training. There will be no Radiological Defense Training Courses conducted by RSM Contract personnel. Administrative and instrument support will be available for local and regional instructors.

Radiological Instrumentation. Instruments exchanged in the field along with bulk and float stock will be processed in the Maintenance and Calibration Facility and should result in the following accomplishments:

|  |       |
|--|-------|
| No. of kits exchanged in the field:                    | 250   |
| No. of operational checks & minor repairs/adjustments: | 1,000 |
| No. of major repairs:                                  | 60    |
| No. of retrofits of CD V-715 LF&C's:                   | 200   |
| No. of Dosimeters leak tested:                         | 2,000 |
| No. of wipe tests on radioactive materials:            | 36    |
| No. of calibrations of high level instruments:         | 600   |

Personnel and Administration Program (P&A).

This matching program is funded on a 50/50 basis for eligible items and at State level allows the employment of three persons in this office to administer a statewide program. Three persons are not adequate for a cadre, let alone sufficient to properly administer a state-wide program. Additional personnel have been budgeted for in the past but turned down by the legislature. The FY-82 Budget request will again seek additional manning.

During the past two years, this office has coordinated and supported local and county coordinators by:

1. Conducting numerous seminars on tornados, flooding, hazardous spills and training matters.
2. Personnel and Administration Management.
3. Mobilization Designee Management (MOBDES).
4. Excess Property Management.
5. Coordinated all actions between Region VI, local coordinators and state agencies.

The State Crisis Relocation Plan was finalized, submitted to and approved by Region VI. It is ready for printing and distribution to the necessary state agencies.

Manpower and funds for the P&A program here at the state office are primarily directed to administering the status quo programs designed to provide service to local governments and for the most part are expected to continue in this direction through FY 82.

## PART I. VETERANS APPROVAL DIVISION

The Veterans Approval Division for Veterans Training was created by Executive Order, pursuant to instructions contained in the Cold War G.I. Bill. The agency is responsible for approving courses of education and training in the State of New Mexico under the provisions of Chapter 36, Title 38, United States Code, a section of the Public Law which concerns the duties of an approving agency.

A course offered by a school in this State, other than an agency or institution of the Federal Government, must be approved by this state's agency before an eligible veteran, serviceman, war orphan, child or wife of a totally permanent disabled veteran or widow of a veteran who properly enrolls in such a school is entitled to educational benefits under the provisions of the appropriate chapter of Title 38, United States Code.

The approval of a course signifies that the school and the course or courses have met the criteria of the law under which the approval has been granted.

## PART II. OBJECTIVES

The objectives for the agency were the approval of the following:

- 46 Institutions of Higher Learning
- 51 Schools - Not leading to standard college degree
- 13 Flight Schools
- 40 Establishments for Apprenticeship Training
- 108 Establishments for other On-The-Job-Training

## PART III. ACCOMPLISHMENTS

The accomplishments of the Agency were the training of 5,450 veterans, war orphans and other eligible persons, bringing \$2,299,900 per month into the state.





